

## Welcome to Design & Print Services

We provide an integrated range of professional and value for money print related services and facilities for Goldsmiths.

The in-house production services encompass all stages in the creation of printed materials, from design, artworking and advice on best value for money methods, branding and copyright compliance, through to digital printing, finishing and digitisation.

To complement these we also provide Multifunctional Print/Copy/Scan/Fax Devices to departments on campus and the Open Access Print/Copy locations for students, and a print-buying service, using tested and approved suppliers.

Based within IT Services, we are part of Goldsmiths and are not a sub-contracted commercial service. You can rely on us to provide you with expert, professional advice on how to achieve the objectives of your printed materials, and maximise your budgets.

Our production services are available to all staff and students. Staff can also access the quick-copying services on-line.

For more information on all our services please visit our website or contact us

T 020 7919 7142  
[designandprint@gold.ac.uk](mailto:designandprint@gold.ac.uk)

[www.gold.ac.uk/design-print-services/](http://www.gold.ac.uk/design-print-services/)

**DESIGN  
& PRINT  
SERVICES**

### Opening Hours

9am-5pm | Monday-Friday  
Term-Time and Vacation

### Location

Our offices and production areas are located at the rear of 32 Lewisham Way (hut B-F), near the Nursery.

### Contact Details

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## Introducing our team:

Val Beer	Senior Technician
Gina Bianchi	Senior Designer (maternity cover)
Sarah Gibbon	D&PS Services Manager
Chris Jiggins	Technician
Liz Ogden	Senior Designer (on maternity leave until June 2010)
Terry O'Rourke	Administrator
Kevin Self	Technician
Neil Stevenson	Designer

### About Design & Print Services

Here's an outline of the services we offer.

For more information please visit our web site  
[www.gold.ac.uk/design-print-services/](http://www.gold.ac.uk/design-print-services/)

- Design
- Hi-Speed Photocopying
- Digital Printing
- Colour Printing
- Print Buying
- Variable Data (Direct Mail) Printing
- Copyright Guidance
- Course Packs
- Branding
- Digitisation
- Stationery
- Exhibition & Conference Materials
- Departmental MFDs/Printers/Scanners/Copiers
- Paper Supply
- Litho Printing
- Finishing (Folding/Binding/Inserting)
- Recycling Schemes (Paper & Toner)
- Signage

