

When completed please return this form to:

Payroll Services, Goldsmiths, New Cross, London, SE14 6NW

PENSION

On commencing employment with Goldsmiths all employees on contracts greater than 3 months are automatically entered into the occupational pension scheme.

Although entry is automatic all eligible employees have the option to withdraw from the scheme by notifying the College in writing that they do not wish to participate.

As such, you have the choice:

1. To belong to the occupational pension scheme
2. To make your own arrangements for a personal pension scheme
3. To pay only into SERPS (State Earnings Related Pension Scheme)

Taking into account you will automatically be entered into the occupational pension scheme, please signify your intention below:

Please tick one statement below as appropriate:

- I **wish** to enter the occupational pension scheme
- I **do not wish** to enter the occupational pension scheme
- I would like to discuss the matter further with the appropriate College Officer

Please indicate your marital status if you intend to join the pension scheme:

Single Married Partner

Separated Divorced Widowed

Name : _____

Address : _____

Post Code : _____

Signed : _____ Date : _____

**If you have any queries regarding your pension please contact Sheila Anderson,
Payroll Manager on 020 7919 7935**