

Library Strategic Plan 2007-10

Mission statement

The Library will support the teaching, learning and research of the College by providing information resources in an appropriate range of formats, suitable study space and facilities for individuals and groups, and efficient and user-focused services.

Strategic Aim Two – Research				
"To ensure high-quality and innovative research across all areas of the College's provision, to facilitate the appropriate dissemination of that research and to increase the College's income from research activities."				
<i>Activity</i>	<i>Target</i>	<i>Target Date</i>	<i>Lead Responsibility</i>	<i>Dependencies</i>
1.1 Institutional Repository	Populate Goldsmiths Research Online with papers submitted to RAE	Dec 2008	JC/ITS	Needs 0.5 library assistant
	Contribute records to SHERPA DP2 project on digital preservation	Summer 2008	JC	
	Seek funding for development of AV aspects (e.g. video, installations)	Dec 2008	MN/JC	Need collaborators in other universities, BUFVC? RIN?
	Transfer Goldsmiths Research Online from UCL server (funding for which runs out in July 2008)	Summer 2008	MN/JC	Options: ULCC, Open Repository, or in-house
1.2 Catalogue second phase of Centre for Russian Music collection	Find source of funding or train cataloguer in house	Summer 2009	MN/JP	
1.3 Improve access to collections by selective	Pilot project on artists' books 50 descriptions of artists' books	Summer 2007	JC/AG	

digitisation	from WAL provided			
	Funding application to AHRC	Spring 2008		F FoI Leymarie to apply
	Pilot project on WAL slides (artists beginning with S)	Summer 2008	Ros Davies (University of Greenwich)/AG	Funding from Emerald Fund
1.4 Improve the long-term preservation of the collections	Improve storage conditions in Stack in accordance with Preservation Assessment Survey report	2009-10	MN/JC	Will require building works. See Infrastructure below.
1.5 Acquire and make available new special collections appropriate to Goldsmiths' research profile		Ongoing	MN/JC	
1.6 Assist with research funding applications as appropriate	Advise on metadata, database software, etc	Ongoing	JC	Liaison with Research Office
1.7 Create an oral history archive	Obtain external funding for project	Dec 2008	EW	Preparing HLF bid. Liaise with Ben Gidley
1.8 Access to electronic resources	Implement Shibboleth or pay for Athens access	July 2008	CL/SH	Cost

Strategic Aim Three – Learning and Teaching

“To ensure a high-quality learning experience through a commitment to excellence and innovation in learning and teaching, an up-to-date and stimulating learning environment, a reflective and well-designed curriculum which reflects the aspirations of students and the needs of society, and support for teaching quality.”

<i>Activity</i>	<i>Target</i>	<i>Target Date</i>	<i>Lead Responsibility</i>	<i>Dependencies</i>
2.1 Make information skills training more effective	Expand use of VLE	Summer 2008	VL/AY	
	Pilot integration of information skills training with coursework	2008-9	VL	Needs buy in from academic dept
2.2 Improve access to electronic resources	Subscribe to more e-books and journals as appropriate	Ongoing	JP	Will require continuation of

				increase in Bookfund (£25k)
	Provide scanning service to all departments	Summer 2008	CJ	0.5 library assistant
	Acquire and implement SFX URL resolver	2008-9	CL	Cost: c£12,000 + licences
2.3 Increase provision of resources for new courses and for essential texts	Double provision for new courses	Ongoing	JP	Will require continuation of increase in Bookfund (£10k)
	Increase provision of set texts with depts with particular problems	Summer 2008	JP/VL	Will require continuation of increase in Bookfund (£15k)
	Revise Bookfund allocation to speed up acquisition of materials on reading lists	2008-9	JP	Possibly by faculty?
2.4 Improve provision of and access to AV resources	Replace damaged and missing items and provide more duplicates	2008-9	PM	Will require increase in Bookfund (£5k)
	Provide recordings of broadcasts by videostreaming	Summer 2009	PM/VJ/Web team	Options: In-house (requires additional server space); Box of broadcasts (c£70k)
2.5 Improve Music collection	Review music scores collection and replace damaged items	Summer 2008	PM	Will require increase in Bookfund (£2k)
	Digitise important recordings in Music Dept collection	Summer 2008	PM/Keith Potter	Music dept to pay for student to undertake work

Strategic Aim Four – Student Experience

“To provide an appropriate framework of academic, social and personal support in order to ensure that students at all levels and from all backgrounds value the experience of studying at the College and are able to achieve their potential.”

<i>Activity</i>	<i>Target</i>	<i>Target Date</i>	<i>Lead Responsibility</i>	<i>Dependencies</i>
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2.6 Extend library opening hours	Pilot 24/7 opening over exam period (6-8 weeks)	Spring 2009	MN/ITS/Estates	Conditional on additional funding for security staff
2.7 Introduction of more self-service	Additional machine	Summer 2008	CJ	If surplus money from fines available
2.8 Improve counter services	Introduce combined helpdesk	2008-9	MN/ITS	Conditional on building works, see infrastructure below
2.9 Change from analogue to digital provision of Audiovisual services	Replace videos with DVDs as appropriate	Summer 2010	PM/VJ	Will require increase in Bookfund from 2007/8
Strategic Aim Five – Equality and Diversity				
“To foster an environment committed to and supportive of diversity, the free exchange of ideas, tolerance and equal opportunities, and to work to raise aspirations and widen access to higher education in general and to the College in particular.”				
<i>Activity</i>	<i>Target</i>	<i>Target Date</i>	<i>Lead Responsibility</i>	<i>Dependencies</i>
3.1 Accommodate a range of student needs and learning styles	Offer a wider range of induction and information skills training (through VLE, podcasts, etc)	2009-10	VL/AY	
Strategic Aim Six - Business and Community				
“To develop effective interactions between the College’s research and teaching activities and business, especially the creative and cultural industries and the public sector, and to contribute to the economic, social and cultural well-being of local communities.”				
<i>Activity</i>	<i>Target</i>	<i>Target Date</i>	<i>Lead Responsibility</i>	<i>Dependencies</i>
4.1 Publicise availability of library service to external users	Produce publicity for local libraries	Summer 2008	CJ	INSPIRE may get new injection of funds, but may have to go it alone
	Establish links with Lewisham public library	Summer 2008	MN	
4.2 Work with Widening Participation Office to help ‘A’ level students to use library		Ongoing	VL/JC	Widening Participation make contacts

Strategic Aim Seven – Finance				
“To secure, through growing income and robust financial management, an expanding surplus to invest in the College’s development and in the achievement of these strategic aims.”				
<i>Activity</i>	<i>Target</i>	<i>Target Date</i>	<i>Lead Responsibility</i>	<i>Dependencies</i>
Seek external funding wherever possible	Make at least three external funding applications	Summer 2007	MN/JC/EW	
Strategic Aim Eight – Infrastructure				
“To provide an increasingly strong infrastructure to support the College’s academic and other activities, by improving the management and the resourcing of the estate, equipment and information systems.”				
<i>Activity</i>	<i>Target</i>	<i>Target Date</i>	<i>Lead Responsibility</i>	<i>Dependencies</i>
5.1 Support language teaching in Language Resource Centre	Replacement of computers in language labs	Sept 2008	VJ	ITS funding
5.2 Improve use of the RISB	Phase 2 Ground Floor	2008-9	Librarian/Director of ITS	Requires capital funding
	Phase 3 – 2 nd floor, special collections	2009-10	Librarian/Director of ITS	Requires capital funding
Strategic Aim Nine – Human Resources				
“To recruit and retain high-quality and appropriately-qualified staff in all areas of the College, to provide an effective framework for staff development, to develop good management and leadership skills, to develop an effective culture of clear, two-way communication between staff and management, and to reward good performance.”				
<i>Activity</i>	<i>Target</i>	<i>Target Date</i>	<i>Lead Responsibility</i>	<i>Dependencies</i>
6.1 Enhance staff IT skills	Offer programme of training on Web 2.0 to all staff	Autumn 2008	SH/VL	Ask CELT to assist
	Encourage library assistants to do ECDL	Ongoing	SH	
Strategic Aim Ten – Communications, Alumni and Stakeholders				
“To ensure through an effective external relations strategy that the College’s qualities and achievements are communicated and appreciated, and to build				

relationships with alumni and other stakeholders in order to obtain varied and sustainable contributions to the work and development of the College.”				
<i>Activity</i>	<i>Target</i>	<i>Target Date</i>	<i>Lead Responsibility</i>	<i>Dependencies</i>
7.1 Offer access to the Library for alumni	Publicise to graduating students	Ongoing	CJ	
	Offer access to AV resources			
Strategic Aim Eleven – Management and Administration				
“To ensure that the administrative structure and the governance and management systems are appropriate for the delivery of the College’s strategic aims, to provide good and timely information for the planning process, and to ensure that the culture of management rests on both leadership and consultation.”				
<i>Activity</i>	<i>Target</i>	<i>Target Date</i>	<i>Lead Responsibility</i>	<i>Dependencies</i>
8.1 Review provision of learning and teaching support	Produce report	Summer 2008	VL	
8.2 Review clerical staffing	Introduce changes	Summer 2008	MN/JP/CJ/JC	Agreement to voluntary severance
8.3 Pilot ‘shelf ready’ books with Dawsons		2007-8	JP	
8.4 Improve business planning and management procedures	Training for senior staff	Summer 2008	MN	Planning Office help