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Research Methods Training 2007: Bibliographies and search skills

Introduction to the course sessions held in October 2007.

Jacqueline Cooke & Sally Houston, Library

This session will build on the skills introduced in Induction week. We will:

- look at a range of electronic bibliographic databases which cover a wide range of subjects and which are useful for discovering what has been written on particular topics
- show you how to use your Athens account to access from home the databases to which we subscribe
- demonstrate search techniques - you will be able to carry out a small-scale search on a database covering a subject of interest to you
- save the resulting bibliographies, which you will have emailed to yourself for use in the subsequent EndNote sessions
- examine not only books and journals, but also the use of annals, theses and conference proceedings.

Pre-requisites

- Familiarity with the Web and ability to use a Web browser
- Ability to send and receive e-mail messages using Mulberry.

Learning Outcome Targets

At the end of the session you should be able to:

- Formulate and refine a search strategy
- Identify the main features of a bibliographic database and how best to retrieve relevant information
- Email bibliographic information to yourself.

A list of all electronic bibliographic databases the Library subscribes to is available on the College website. Follow the link to Electronic Resources\Online indexes and databases at:

<http://libweb.gold.ac.uk/>

Organising a Literature Search

1. Define your topic - list all the words, keywords, jargon to be looked up in indexes. Indicate the relationships between these terms. Look at any relevant literature you already have to help clarify your ideas. Be as specific as possible.
2. How far back in time do you need to search?
3. Are there any authors or institutions whose work is particularly relevant?
4. What languages are you prepared to read?
5. In what parts of the world do you expect relevant literature to have been published?
6. What forms of literature may be relevant - journal articles, books, reports, conference papers, statistics, theses etc?
7. Approximately how many references do you expect (or want) to find?
8. Start by searching in the most recent indexes - printed and computerised, and work back to the earliest literature of interest. Then check for recent literature that has not yet been indexed. The bibliographies of recent works will refer you to related earlier work.
9. It is easier to start with a fairly specific search, and then broaden it if you feel that you may be missing relevant items, than to restrict a search that was too broad initially.
10. Make sure you note down all details of each item as you go along. A lot of time can be wasted chasing up missing details later.
11. It is usually most convenient to write each reference on a separate card, or to input them to a bibliographic package such as Endnote on a computer. The references can then easily be sorted into an appropriate order for the production of the final bibliography.
12. Keep with the bibliographic reference a note of the source from which you found it, as well as a note of where you obtained a copy of the item itself, in case you need to look at it again at a later stage.
13. It is helpful to make notes in your bibliography to indicate for example, the chapter or section of the thesis to which each reference relates and some subject headings or keywords. Leave space for further notes to be added later as your work progresses.
14. Don't delete or throw away details of items which turn out to be useless. Cross them through, or mark them "not relevant", but keep them until you have finished your work, so that you don't waste time checking the same useless item twice!

Citations

There are two basic systems for citing references in text: name and date systems or numeric systems. This guide describes three name-and-date styles, the APA style, which is traditionally used in the sciences, the MLA style, which is commonly used when writing in the humanities and the Harvard style, is used in this college for visual art, art history, the sociology of culture and mathematics. There are subtle differences between these styles that reflect the emphasis placed on dates or authors depending on the discipline. This guide also describes Chicago numeric footnotes style, known as the humanities, or documentary notes style and traditionally used in the humanities.

You need to include enough information to identify the reference and enable a reader to find it and read or view it. The elements required and form of punctuation for different items are listed below.

We recommend you look at the main reference books for the specific styles, which are listed at the end of this section, as this leaflet is only a basic guide. Your supervisor or tutor will tell you if there is a preferred style that you should use. Whichever style you are using, there are some basic principles to follow for citing references:

- **Correct:** make sure that you note down all the required details of works you use as you proceed and ensure that you are taking down the information correctly. You may find it helpful to record details of each citation on an index card, or to use a database or bibliographic software. The elements required for different kinds of sources are listed below.
- **Clear:** you must include standard elements in citations and bibliographic references to make it possible for readers to identify and find your references. Standard punctuation is used which helps to make the reference clear.
 - **Consistent:** choose your style and stick to it.

Essays and dissertations should include (in the following order):

- Text, including citations
- A list of images and their sources, if required
- A bibliography or list of sources, in Harvard style called a 'Reference list' or 'Works cited'

Citations in The Text

APA and Harvard style

When using these styles you should cite the surname of the author or editor and the year of publication in brackets in your text. If a name occurs naturally in your text, add the date only in brackets. Where you are citing particular parts of a publication, include the page numbers after the date, (using the abbreviation p. for a page or pp. for a range of pages, but in Harvard just the page number/s). This reference links to the 'list of works cited' or bibliography, which is arranged in name order, with name followed by date. If the same author has two or more publications in the same year, the sources are distinguished by lower-case letters (a,b,c, and so on). Include

author's initial/s in the text only if two or more authors you cite have the same surname and publish in the same year.

In Harvard style, running numbered footnotes or endnotes may be used to comment on the text or provide further information. If these contain a citation, it should be in the same format as those in the text, with full bibliographic details to be given in the reference list e.g. in text citation (Turabian, 1996, 4) or with note.¹

1. An explanation of the use of notes with the name-date system is given by Turabian (1996, 4).

MLA style

The author/s last name and the page number are entered in parentheses in the text. If more than one author has the same surname, the initial is included, if one author has more than one title listed, the abbreviated title is included. This reference links to the list of works cited or bibliography, which is arranged in full name order, followed by title

Chicago style

A running sequence of numbers are inserted in the text with corresponding footnotes inserted at the end of each page giving bibliographic details of the works referred to. These notes can alternatively be listed at the end of the work, in which case they are called 'endnotes'. An additional bibliography or list of works consulted is not necessarily required, but is advisable for substantial works, ask your tutor or supervisor. This will list the works referred to in alphabetical order of the author. Citations in note form are textual and usually one sentence. They can include notes. Commas are used between the main elements and publication details are enclosed in parentheses. A bibliography however is treated as a kind of list, with main elements separated by full-stops.

Quotations

Whenever you use a quote of less than three lines, use quotation marks, and keep the quote within the body of your main text. For short quotations within a short quotation, use single, then double quotation marks, i.e. 'Jan Assman says that "Ritual is more than an ornamentation of time" - but it is also just that.' (Luhman, 2000, p.227)

For longer quotations of over 3 lines do not use quotation marks; instead, indent the quote. Therefore if you are using a short quotation within an indented quotation, use single quotation marks. Punctuation falls inside or outside the quotation marks, following the grammar

Always quote the source of the quotation; give page numbers or chapter number after the date in your citation, but note you should not give these page numbers in your bibliography.

Bibliography or Reference List

Books

It is normal to include the author(s) name(s), *title*, edition (if not the 1st), place of publication, publisher and date of publication. Stylistic differences dictate which order these go in.

MLA, Harvard and Chicago recommend the use of italics to emphasise titles, unless underlining is preferred by tutors, whilst APA prescribes underlining.

Note that in MLA and Chicago all titles are given 'title' or 'headline' capitalisation where every important word is capitalised. APA and Harvard, however, use a 'sentence' style of capitalisation.

APA style

1. Gibaldi, J. (1999). MLA handbook for writers of research papers. 5th ed. New York: Modern Language Association of America.
2. Lester, J. D. (1999). Writing research papers : a complete guide. 9th ed. New York : Longman.
3. American Psychological Association. (c1994). Publication manual of the American Psychological Association. 4th ed. Washington, DC : American Psychological Association.
4. Benewick, R. and Green, P. eds. (1992). The Routledge dictionary of twentieth-century political thinkers. London : Routledge.

Note: you may choose to use the authors full name rather than initials, be consistent.

Harvard style

1. Stallabrass, Julian. 1999. *High art lite: British art in the 1990s*. London: Verso.
2. Lester, James. D. 1999. *Writing research papers : a complete guide*. 9th ed. New York: Longman.
3. American Psychological Association. c1994. *Publication manual of the American Psychological Association*. 4th ed. Washington, DC: American Psychological Association.
4. Benewick, Robert and Philip Green, eds. 1992. *The Routledge dictionary of twentieth-century political thinkers*. London: Routledge.

Note: you may choose to use either the authors full name, or initials; be consistent.

MLA style

1. Gibaldi, Joseph. *MLA Handbook for Writers of Research Papers*. 5th ed. New York: Modern Language Association of America, 1999.
2. Lester, James D. *Writing Research Papers: a Complete Guide*. 9th ed. New York: Longman, 1999.
3. American Psychological Association. *Publication manual of the American Psychological Association*. 4th ed. Washington, DC : American Psychological Association, c1994.
4. Benewick, Robert and Green, Philip. eds. *The Routledge Dictionary of Twentieth-Century Political Thinkers*. London : Routledge, 1992.

Note that in MLA style, the author's name appears in full and the publication date is placed at the end.

Chicago style

As your first citation note for each work gives full bibliographic details, see footnote example¹, you may not need a separate bibliography. Subsequent citations of the same work may take a shortened form². Examples in this sheet follow the footnote citation form. If you have a bibliography, the entries differ from note references in the following ways:

1. Authors' names are inverted because the entries are listed alphabetically.
2. Elements of entries are separated by full-stops.
3. For chapters in books, In is capitalised as the start of new element.
4. If editor follows title, Edited by Full Name may be used, or abbreviated to Ed.
5. Publishing details are not in parentheses, but form one element, punctuated as follows with a colon after the place of publication.

Chicago citation footnote examples:

1. Tony Godfrey, *Conceptual Art* (London, Phaidon, 1998) 84.
2. Godfrey, *Conceptual Art*, 86.

Bibliography entry:

Godfrey, Tony. *Conceptual Art*. London: Phaidon, 1998.

Journal Articles.

For journal (or periodical) articles it is usual to include the author, the title of the article, the journal title, volume, date and pagination.

APA style

1. Featherstone, M. (1982). The body in consumer culture. Theory, Culture & Society, 1, 18-33.
2. Flanigan, B.O. (1991). Peer tutoring and second language acquisition in the elementary school. Applied Linguistics, 12, 141-158.

Harvard style

1. Featherstone, Mike. 1982. The body in consumer culture. *Theory, Culture & Society*, 1, 18-33.
2. Ford, Simon. 1996. Myth making. *Art Monthly*, no. 194 (March), 1-9.

MLA style

1. Featherstone, Mike. The Body in Consumer Culture. *Theory, Culture & Society*, 1 (1982) : 18-33.
2. Flanigan, Beverley Olson. Peer Tutoring and Second Language Acquisition in the Elementary School. *Applied Linguistics*, 12 (1991) : 141-58

Chicago style (citation footnote)

1. Mike Featherstone. "The Body in Consumer Culture". *Theory, Culture & Society*, 1, 1992, 18-33.
2. Simon Ford, "Myth Making", *Art Monthly* no. 194 (March 1996) 1-9

Articles In Collected Volumes, Conferences, Exhibition Catalogues Etc

The citation you are making may be from a collection of essays, a book edited by a different author, conference proceedings, or an exhibition catalogue. These are treated rather like journal articles. They are sometimes in different languages. You may include page numbers of the chapter or article if you wish. You can include "In" before the main title if you wish to make the source work clearer.

APA style

1. Porter, R. (1991). History of the body. In Burke, P. ed. New perspectives in historical writing. Cambridge : Polity Press.

- Williams, R. (1980). Ideas of nature. In Problems in materialism and culture. London : Verso, 67-85.

Harvard style

- Boyland, Patrick J. 1997. British art in the 1980s and 1990s: the social and political background. In Murphy, B., ed. *Pictura Britannica: art from Britain* [exhibition catalogue]. Sydney: Museum of Contemporary Art, 1997, 147-159.
- Williams, Raymond. 1980. Ideas of nature. In *Problems in materialism and culture*. London: Verso, 67-85.

MLA style

- Porter, Roy. History of the Body. In Burke, Peter. ed. *New Perspectives in Historical Writing*. Cambridge : Polity Press, 1991.
- Williams, Raymond. Ideas of Nature. In *Problems in Materialism and Culture*. London: Verso, 1980, 67-85.

Chicago style (citation footnote)

- Naomi Siderfin, "Occupational Hazard", in Duncan McCorquodale, Naomi Siderfin and Julian Stallabrass, eds., *Occupational Hazard: Critical Writing on Recent British Art*. (London: Black Dog Publishing, 1998).
- Raymond Williams, "Ideas of Nature", in *Problems in Materialism and Culture*. (London: Verso, 1980, 67-85).

Theses and Dissertations

The author, title, qualification, institution and date are given. Because these are unpublished works, the title is indicated in the same way as the title of an article, rather than a main title.

Harvard style

- Chambers, E. 1997. The emergence and development of Black visual art activity in England between 1981-1986. Ph.D. thesis, University of London.

Chicago style (citation footnote)

- Edward Chambers "The Emergence and Development of Black Visual Art Activity in England between 1981-1986 (Ph.D. thesis, University of London, 1997).

Online and Electronic Material

Note: standards for citing World Wide Web sites and other internet and electronic resources are still being developed. The ISO standard lists the required elements, which should then be placed in the required style. The more concise format we suggest here for a WWW site is recommended in the Columbia Guide to Online Style. You may want to look at Goldsmiths College Computer Services guide to Citing online sources which gives references to books and web-sites which discuss some of the issues under discussion.

ISO standard

Use the same layout as for books, periodical articles etc. These elements should be included, (the order below matches Harvard style) and using particular kinds of brackets, items beginning * are optional and should be included only if available and useful:

- Author(s)/Editor(s),

- (Year),
- EITHER *Title of main document* in italics or underlined
- OR Title of article or part, if you are citing an article from an electronic journal, or a particular section of a many-authored or institutional website by a particular author, in normal font style. See point below the date of publication of site for an alternative method.
- If you cited a title of an article, then *Title of journal* or 'In' then the name of institution or author of main document, followed by *Title of main document*, with the title in italics or underlined
- [Medium] in square brackets, e.g. [Internet], [CD-ROM], [Internet discussion list], [Internet journal]
- *Date of publication of the site, if different from that above, and date of update/revision - if available
- *IF you have made the reference to the whole web site but want to cite a particular section of a single-author or institution's website, add section title next
- Edition or volume number (issue number) of journal, *page number, if available.
- *Place of publication: Publisher - if ascertainable but usually the URL will replace the publisher, as:
- Available from: <URL>, with URL in angle brackets.
- [Accessed date] in square brackets

Electronic Journal Article

Harvard

Hornstein, S., 1997. Of identities and nationalism seen from far and near: Narelle Jubelin and the politics of space. *n-Paradoxa* [Internet journal] 2nd February 1997, Issue 2. Available from <<http://web.ukonline.co.uk/n.paradoxa/montre4.htm>> [Accessed January 9th, 2001].

Chicago (footnote citation)

Shelly Hornstein. "Of Identities and Nationalism seen from Far and Near: Narelle Jubelin and the Politics of Space". *n-Paradoxa* [internet journal] 2nd February 1997, issue 2, <<http://web.ukonline.co.uk/n.paradoxa/montre4.htm>> [Accessed January 9th, 2001].

World Wide Web Site with an Institutional Author (eg museum or gallery website):

Harvard

Fig-1., 2000. Bella Freud: memo. In *50 projects in 50 weeks* [Internet] London: Fig-1, 7-14th August. Available from <<http://www.fig-1.com>> [Accessed August 10th, 2000].

Chicago

Fig-1, "Bella Freud: Memo" in *50 projects in 50 Weeks*, 7-14th August 2000, <<http://www.fig-1.com>> [Accessed 10th August 2000].

CD-ROM

Harvard

Arts Council of England. 1998. Michael Landy: scrapheap services. In *ACE: Arts Council of England Acquisitions 1989-1995* [CD-ROM] London: Arts Council of England.

Chicago

Don Glaister "Artists Create a Left Bank in the East of London" in *The Guardian*, 10th July 1996 [CD-ROM] (Chadwyck-Healey, The Guardian and Observer on CD-ROM, 1996).

MLA and APA styles

See further reading list for respective handbooks. The 5th edition of the MLA handbook contains substantial revision of instructions for citing electronic sources.

Time-Based and Image Media

Standards for these materials have not been defined in as much detail as those for printed sources. The examples below are given in Chicago and Harvard citation note style, but could be adapted to other styles, so long as the listed elements are included. If you are citing a particular person's work, then you can begin the entry with their name. Other people involved may be listed after the title.

Television Programmes / Off Air Recordings

Include: Title of episode, *Title of programme*, director's or other names, title of series if any, length, place of production, name of network/company, date of broadcast, medium: format.

Harvard

I am a genius, *This is modern art*, 1. Written and presented by Matthew Collings, 60 mins. Oxford Television Co./Channel 4, 6th July 1999 [video:VHS]

Chicago

"I am a genius", *This is modern art*, 1, written and presented by Matthew Collings, 60 mins. (Oxford Television Co./ Channel 4, 6th July 1999), videocassette: VHS.

Film or video

Usually include: *Title*, dir. Name of Director, length e.g. 10 min. (Place of publication, Publisher/Distributor, Date), medium: format, but for an artist's video, put artist's name first.

Harvard

Fleury, Sylvie, 1995. *Beauty case*. 20 mins. Paris, bdv [video: VHS].

Chicago (footnote citation)

Sylvie Fleury, *Beauty Case*, 20 mins. (Paris: bdv, 1995), videocassette: VHS

Image references

Are set out as follows:

- Artist's name, surname first
- Date of work
- Title of work (in italics)

- Medium (of the original work)
- Publication details of the source of the image, if a reproduction, in the same way as for a journal article or if it is an original artwork, name the place and gallery or collection.
- Source format, if a reproduction (in square brackets) e.g. [slide].

Harvard

Fleury, Sylvie. (1995). *Beauty case*. Videocassette: VHS. Paris, bdv. [slide]
(in this case a reference is being made to a slide taken as a screen-shot from a video, as opposed to the video image itself, see also the example for a film or video)

Internet images

Add to the above:

- [Internet image] in square brackets, in the place of medium
- 'Available from <URL>' followed by file name
- Date accessed in square brackets

Harvard

Piper, Keith, 1997. *Keith Piper: Relocating the remains CD-ROM screenshot*.
[Internet
image] Available from <http://www.iniva.org/cut_mix/images/pipercd.gif>
[Accessed 9 January 2001].

Some Notes On Exhibition Catalogues

These publications have some particular features, conventions used to describe these are given below. Explanatory notes can be added in square brackets; [exhibition catalogue] is often added after the title (Chicago) or at the end (Harvard). In the case of travelling exhibitions, you may choose to add a note saying where the exhibition took place, especially if this is different from the place and publisher. The style follows that for books. Examples 1 and 2 are in Harvard, 3 in Chicago footnote citation style.

1. Serpentine Gallery. 1994. *Some went mad, some ran away*. London: Serpentine Gallery.
2. *Freeze*. 1988. London [exhibition catalogue].
3. Rebecca Gordon-Nesbitt, "Surprise me" in *Musee D'Art Moderne de la Ville de Paris, Life/Live: La Scene Artistique au Royaume-Uni en 1996* (Paris, 1997), galleries volume: 143.

Catalogues to exhibitions in galleries are usually entered under the name of the gallery, see example 1. The place name may precede the gallery, if location would otherwise be ambiguous, e.g. Oxford, Museum of Modern Art.

A one-off exhibition can be entered under the name of the exhibition, see example 2 if there is no obvious single author.

Essays from a book of the exhibition, see example 3. You will see that one of the essays is being quoted. As with periodical citation, the title of the *exhibition* rather than that of the essay is emphasised.

Note on Authors, editors and curators: one, two or three authors or editors are written out in full, for books with four or more authors the first is written out in full, followed by et al or a.o. (and others). If a book has no authors, but has an editor or editors, you can choose whether to put the editor first in the place of the author, followed by comma ed. or after the title with a comma between in the form Ed. Full Name or Edited by Full Name. Similarly a curator of an exhibition would follow the title, abbreviated to cur. Full Name. Your chief source of information should be the title page of the publication.

Further Reading

APA

American Psychological Association. (c1994). Publication manual of the American Psychological Association. 4th ed. Washington, DC : American Psychological Association.

Harvard

British Standards Institution (1990) *BS5605: 1990. Recommendations for citing and referencing published material*. Milton Keynes, BSI. (The standard for Harvard name-date style and also the documentation note style).

Dee, M. 1998. *Quote, unquote: the Harvard style of referencing published material including electronic information, version 2*. [Internet] Leeds, Leeds Metropolitan University. Available from <<http://www.lmu.ac.uk/lss/lis/docs/harvfron.htm>> [Accessed 3 September 2003]

University of Chicago Press. 1993. Documentation 2: Author-Date citations and reference lists. In *The Chicago manual of style*. 14th ed., Chicago, University of Chicago Press, pp. 637-699 (thorough and discursive, although it describes author-date styles in general not Harvard specifically).

MLA

Gibaldi, J. (1999). MLA handbook for writers of research papers. 5th ed. New York: Modern Language Association of America.

Chicago

University of Chicago Press. "Documentation 1: notes and bibliographies". In *The Chicago Manual of Style*. 14th ed. Chicago: University of Chicago Press, 1993, pp. 487-635.

General and comparative guides

Lester, James D. *Writing research papers: a complete guide*. 9th ed. Longman, 1999.

Turabian, Kate L. *A manual for writers of term papers, theses and dissertations*. 6th ed. Chicago: University of Chicago Press, 1996.

Online and electronic resources, all styles

ISO (2000) *Excerpts from International Standard ISO 690-2. Information and documentation - bibliographic references, part 2: bibliographic references to*

electronic documents. Extract available online at <http://www.nlc-bnc.ca/iso/tc46sc9/standard/690-2e.htm> [Accessed 13th February 2001]. (Not in any specific style, defines the elements to include).

- Andrew Harnack and Eugene Kleppinger. *Online! A reference guide to using Internet sources*, 2000. <<http://www.bedfordstmartins.com/online/citex.html>> (8th August 2000). (Chicago style)
- Li, Xia, and Nancy B. Crane. *Electronic Style : a Guide to Citing Electronic Information*. Westport : Meckler, c1993. (MLA and APA styles)
- Walker, Janice R. and Taylor, Todd. *The Columbia Guide to Online Style*. New York : Columbia University Press, c1998. (MLA, APA ,Harvard and Chicago styles)

Sources of Information for General Reference and Research

Printed Library Catalogues

The library holds printed copies of several published library catalogues, which are useful for finding older material, at 017R and 018R. Some examples are:

- British Museum / British Library, General catalogue of printed books (to 1985) 018R
- Cumulative title index to the Library of Congress shelf list through 1981 015.73R

Two specialist catalogues of older materials which give details of holding libraries are:

- Pollard, AW & Redgrave, GR, A short-title catalogue of books printed in England, Scotland & Ireland, and of English books printed abroad 1475 - 1640, 2nd ed. 2 vols, 1976 011R
- Wing, D, Short-title catalogue of books printed in England, Scotland, Ireland, Wales & British America, and of English books printed in other countries 1641 - 1700, 2nd ed. 1972-88 011R

Online Library Catalogues

Most current catalogues are now available the World Wide Web.

From the "Other library catalogues" page on the library web page you can search the catalogue of Senate House Library, University of London Research Library Services, to most other libraries in Colleges and Institutes of the University of London, and to most other UK universities. For full details of university libraries in the London area, including access to their catalogues, look at the M25 Consortium of Academic Libraries Web pages at

<http://www.inform25.ac.uk/>

Up to date details about the British Library, including their online catalogue, can be found at

<http://catalogue.bl.uk/>

Access to the consolidated catalogues of a number of the largest University research libraries in the UK and Ireland is available on the Web as COPAC at

<http://copac.ac.uk/>

The full range of library catalogues on the Web can be found through the HERO (Higher Education & Research Opportunities) Information Gateway

<http://www.hero.ac.uk/>

Books

- For checking up to date details of books, whether they are currently in print, editions and prices, try the **Amazon website**, available from **<http://www.amazon.com>**

In addition to the printed catalogues mentioned above, another source for details of older books are:

- **British National Bibliography 1950 - 1993 015.42 R.S.**

Periodicals

To find locations in London for known periodicals use the **University of London Union List of Serials**, currently available from <http://www.inform25.ac.uk/>

British union catalogue of periodicals, continued by **Serials in the British Library 016.05R** lists the holdings of the British Library. Up to 1980, locations in a number of other large research libraries are included.

Some publications which give details of periodicals, their subject coverage and editorial address are:

- ***Current British Journals, 6th ed. 1992 016.05R** (latest edition) also list the abstracting services which cover each periodical listed
- **Willings Press Guide, (annual) 016.05R** aims to give comprehensive coverage of the UK press, and overseas newspapers and periodicals.
- **Current serials received (annual) 016.05R** is the British Library Document Supply Centre list, which is useful for checking the availability of titles on interlibrary loan within the UK.
- **Periodical title abbreviations, 2 vols. 8th ed. 1992 016.05R** for deciphering that cryptic reference! (This is the latest edition we have).

Electronic journals that Goldsmiths' College Library subscribes to are listed on the library catalogue and can be searched for by title. For further information, see the "E-journals" page on our library web page <http://libweb.gold.ac.uk>

Theses and Research in Progress

Index to theses accepted for higher degrees in the Universities of Great Britain and Ireland and by the Council for National Academic Awards 1716 - 016.04R

The Web version is available at

<http://www.theses.com/>

Access to this service from College computers is by authorised IP address check; access from off-campus requires a password which is available from any enquiry desk. From the Home Page click on the Search option to get to the Search screen directly.

You will also find theses on OCLC's FirstSearch collection of databases which is available from our "E-resources A-Z list" page on our library web pages.

Retrospective index to theses of Great Britain and Ireland 1716 - 1950, 5 vols 016.04R

Reports & "Grey Literature"

- **British reports translation and theses, 1981 – 1997. 016.4R** lists, in subject category order, items received at the British Library Document Supply Centre, i.e. available for interlibrary loan. This is continued by **British National Bibliography for Report Literature. 1998 – 2003. 016.04R**

Conferences

- **Index of conference proceedings received 1974- annual 060R** is a keyword index to the titles of the individual papers in conference proceedings volumes received in the British Library Document Supply Centre.
- **Index to scientific and technical proceedings** is included as one of the online files available through the ISI's Citations Indexes at (<http://wok.mimas.ac.uk>)

Official Publications

Although not fully up to date, there are a few useful guides to official publications for historical purposes at 015.42R

- **The Stationery Office annual catalogue 1996** - continues the **HMSO annual catalogue 1985 – 1995**. 015.42R
- **British government publications: an index to chairmen and authors 1800-1982**, 4 vols. 1981 015.42R
- **Index to chairmen of committees HMSO 1983** - (annual) 015.42R
- **International organisations catalogue 1985** - (annual) 015.42R lists publications for which HMSO is agent
- **Catalogue of official publications not published by HMSO 1981-2002** (Chadwyck-Healey. 015.42R
- **Bopcris (British Official Publications Collaborative Reader Information Service)** is at <http://www.bopcris.ac.uk/> gives details of key 19th and 20th century British official publications.

The **Government Information Service** web pages are at <http://www.direct.gov.uk/>

Official Statistics

Guides to official statistics are shelved in the first floor social sciences and education reference section. Some statistical publications are also shelved in this reference section, and some are shelved with the books and periodicals.

- **Guide to official statistics, HMSO (updated every 2 years)** 314.2R
- **Guide to census reports Great Britain 1801-1966** 312.0942R
- **Mort D (comp), Sources of non-official UK statistics, 5th ed c2002** 314.2R
- **Office for National Statistics website:** <http://www.statistics.gov.uk>
- **1991 Census website:** <http://census.ac.uk/casweb>

Directories

- **Current British Directories, 13th ed. 1999** 015.42R (latest edition)
- **The world of learning (annual)** 060R
- **Directory of British associations, 14th ed. 1998** 062R (latest edition)
- **Councils committees and boards, 8th ed. 1993** 062R (latest edition)
- **Centres and bureaux, 2nd ed. 1993** 062R (latest edition)

- **Commonwealth Universities Yearbook (annual) 378.058R**
- **Walford's guide to reference material, 3 vols, 1994-96 016R**
 - **Volume 1. Science and technology. 7th ed. 1996**
 - **Volume 2. Social and historical sciences, philosophy and religion. 6th (rev.) ed. c1994**
 - **Volume 3. Generalia, language & literature, the arts. 6th (rev) ed.1995**
- **Europa world yearbook (annual) 060R**

News / Current Affairs

- **Keesing's record of world events 1987 - (monthly) 072R**
- **Official indexes to The Times 1785-1997 072R**
- **Archive, full-text web access** via a Proquest subscription to a selection of UK national newspapers from 1994 onwards is available from our library home pages "Newspapers" page. <http://libweb.gold.ac.uk>
- **The Times 1785-1990** on microfilm.

Grants

Grants register 378.3R

Directory of grant making trusts (annual) 361.70942R

Various other leaflets and guides are shelved in the first floor reference section at numbers beginning 361.7 and 378.3:

GrantFinder : the complete guide to postgraduate funding worldwide. Social sciences. [2000] 300.79R

Charities digest. (current year only) 361.058R

Cook, Tim. Avoiding the wastepaper basket : a practical guide for applying to grant-making trusts. c.1996 361.70942R

A Guide to grants for individuals in need 2002/03 / Alan French ... [et al.]. 361.70942R

A guide to funding from government departments & agencies. 2001. 361.70942R

The Educational grants directory. 2002/03 378.3R

International awards 2001+ : scholarships, fellowships, research grants . Association of Commonwealth Universities. 378.33R

Libraries

See the **University of London Access Agreement** on our library web page <http://libweb.gold.ac.uk/services/useothlib.php> for the conditions of access that apply within the University of London.

See also <http://www.inform25.ac.uk/> for details of the **M25 Consortium of Academic Libraries**.

Guides to admission to libraries in the University of London **and throughout Britain** are available from each institution's web pages. Enquiry desk staff may also have details of other useful libraries.

See <http://libweb.gold.ac.uk/elecres/weblibs.php> for details of the **Sconul Access scheme** under which Academic staff and PhD/MPhil students from Goldsmiths are entitled to join and borrow from a selection of UK research libraries.

Some other useful directories of libraries are:

- **Guide to libraries in London, 2nd ed. 2004 027.09421R**
- **Guide to libraries and information units in government departments and other organisations, 34th ed. 2004 (latest edition) 027.542R**
- **Libraries and Information Services in the United Kingdom and the Republic of Ireland, 2003 027.0942R (published in 2002 this is the latest edition)**
- **Aslib directory of information sources in the United Kingdom, 10th ed. 1998 020.58R** lists organisations, not just libraries. This is the latest edition.

There are various other directories and guides to libraries at class numbers beginning 027 in the ground floor reference section.

Electronic Resources from the Library

The Library subscribes to an increasing number of electronic resources relevant to postgraduate and research students. They can be accessed from off-campus in many cases. The three main categories are electronic databases, e-journals, and e-books, and all need passwords.

Electronic databases.

1. Indexing and abstracting services. These are commercially produced databases which index the contents of periodicals, and in some cases book chapters, in a particular subject area. e.g. psychology, sociology, film, and art.
2. Full-text services. Newspapers and encyclopaedias.

Advantages of using electronic databases include the flexibility of combining search terms, and speed of searching cumulative years. Results can also be imported into bibliographic software packages, such as Endnote or Reference Manager.

Subject-specific bibliographic databases allow users to find material published by known authors, carry out literature searches before starting new research, and identify research based on earlier published work.

Electronic journals

These are on the catalogue, and can be searched for by title and/or subject area. We also subscribe to packages of titles from such intermediaries as ingentaconnect and Science Direct.

Electronic books

These are on the catalogue and can be reserved in advance for two hours at a time. These include titles of books in heavy demand on reading lists, and those which are possibly unavailable in the printed version.

Who can use our electronic databases?

To keep within our licence agreements with suppliers, only registered staff and students of Goldsmiths' College may use our electronic resources. Users may get information about the necessary passwords (including ATHENS user ID) from library enquiry desks.

We have to warn users that these passwords are for their own personal use only, and only for work that is related to their research at Goldsmiths. Disciplinary action may be taken against any user found to have abused the licence agreement terms. Resources will have a link to their particular licence terms on their home page for users to check for themselves.

In any case, users should register with Goldsmiths' College IT Services first, as this personal IT Username will give them access to the College network in the first instance and to their email address. This registration procedure may take up to 48 hours to complete. A personal ATHENS Account for students allows access to some of our current on-line subscriptions from home.

A full list of links to our electronic resources can be seen from the Library's Home page <http://libweb.gold.ac.uk>

Personal ATHENS accounts are created automatically for new students and sent to their College email address, but if necessary, please fill out the online form from the library web page at

<http://libweb.gold.ac.uk/elecres/oia.php>

Complete List of our Online Databases.

Accompline and Urbaline Web	Online, IP from link. Password from library enquiry desks. (Not Athens)
Art Abstracts and Art Full Text	Online, IP from link or Athens password http://vnweb.hwwilsonweb.com/athens
Art Bibliographies Modern	Online, IP from link or Athens password http://www.csa1.co.uk
Art Index Retrospective	Online, IP from link or Athens password http://vnweb.hwwilsonweb.com/athens
ArticleFirst	Online, IP from link or Athens password http://www.firstsearch.uk.oclc.org
Assia	Online, IP from link or Athens password http://www.csa1.co.uk
Australian Education Index	Online, IP from link or Athens password http://www.dialogatsite.com
British Humanities Index	Online, IP from link or Athens password http://www.csa1.co.uk
British Education Index	Online, IP from link or Athens password http://www.dialogatsite.com
The Data Archive	Online http://dawww.essex.ac.uk/
Design & Applied Arts Index	Online, DAAI username and password http://www.daai.co.uk
ERIC (Education; USA)	Online, IP from link or Athens password http://www.dialogatsite.com
Grove Dictionary of Art Online	Online, IP from any college machine http://www.groveart.com
New Grove Dictionary of Music and Musicians	Online, IP from any college machine http://www.grovemusic.com
Historical Abstracts	Online, IP from any college machine http://serials.abc-clio.com
Index to Theses	Online, from college, not open access http://www.theses.com
IBSS (Intl. Bibl. Social Sciences)	Online from link, Athens password
International Film Archive (FIAF)	Online, IP from link or Athens password http://arc.uk.ovid.com
International Index of Music Periodicals	From College machines, IP http://music.chadwyck.com
ISI's Web of Knowledge Citation Indexes	Online, Athens password http://wok.mimas.ac.uk/

mad.co	Online, anywhere. Own password. http://www.mad.co.uk/
Material Connexion	Online, by IP from college only http://www.materialconnexion.com
Math Sci Net	CD-ROM from college only From First floor enquiry desk
MLA (Modern Languages Assoc.) Intl. Bibl.	Online, IP from college or Athens http://firstsearch.uk.oclc.org/
Medline (OCLC)	Online, IP from College or Athens http://firstsearch.uk.oclc.org/
OCLC FirstSearch collection of databases	Online, IP from college or Athens http://firstsearch.uk.oclc.org/
PsycINFO	Online, Athens password http://arc.uk.ovid.com/
RILM (Music)	Online, IP from college or Athens http://firstsearch.uk.oclc.org/
Social Care Online	Online, from anywhere http://www.elsc.org.uk
Sociological Abstracts and Social Services Abstracts	Online, use link or Athens password http://www.csa1.co.uk
Witt Index	2nd floor machine, password
WorldCat	Online, IP from college or Athens http://firstsearch.uk.oclc.org/
ZETOC	Online, from any college machine http://zetoc.mimas.ac.uk

Note 'use link' means use the link from the library web pages, because that has been set up to give access from college computers without requiring a username or password. 'Athens' authenticated services are available off-campus, using a personal account.

More information is available from the list of links to 'E-resources A-Z list' and other electronic resources on the Library Homepage at <<http://libweb.gold.ac.uk>> or from Library Enquiry desks, or your Subject Librarian.

Index and Abstracts to Journals for Art, Art History, and Design.

This library provides the following electronic indexes, which trace articles relevant to work in Art, Art history and Design.

For access, use the URLs given or follow the link to 'Online Indexes and Abstracts' from the Library web pages at <http://libweb.gold.ac.uk>. Passwords where required will be provided on request at library enquiry desks. Services that use ATHENS authentication are also available off-campus with a personal account.

Art Abstracts, Art Retrospective and Art Full Text

In college: <http://vnweb.hwwilsonweb.com/hww/jumpstart.jhtml>

Off-campus: <http://vnweb.hwwilsonweb.com/athens> using ATHENS authentication.

Art Abstracts - (from H.W. Wilson).

- Indexes periodicals from 1984, abstracts from 1994

Art Retrospective – (from H.W. Wilson).

- Indexes periodicals 1929-1984

Art Full Text – (from H.W. Wilson).

- Full text of a selection of art periodicals indexed by Art Abstracts and Art Retrospective.

Artbibliographies Modern (ABM)

Use the link from <http://libweb/gold.ac.uk/elecres/oia.html> for direct access from college, or

On and off-campus using ATHENS authentication from: <http://www.csa1.co.uk>

Design and Applied Arts Index (DAAI)

Use the link from <http://libweb/gold.ac.uk/elecres/oia.html> for direct access from college, or

On and off-campus using ATHENS authentication from: <http://www.csa1.co.uk>

- Began as a printed index in 1987 but has entries from 1973 on.
- Covers over 450 journals.
- Subject areas include fashion, style, design and applied arts.

ISI Arts & Humanities Citation Index

<http://wos.mimas.ac.uk> select A&HCI.

On and off-campus using ATHENS authentication.

- Multidisciplinary citation index :subjects covered include art, film, literature, linguistics, humanities, philosophy, history

mad.co

<http://www.mad.co.uk>

No password required in college, mad.co password required off-campus.

- Design information database
- Current awareness and opportunities
- Electronic journals full-text and index

Material Connexion

<http://www.materialconnexion.com>

By IP address from college computers.

- Global resource for materials: provides access to specifications and manufacturers' contacts for the latest innovative materials and processes.

MLA (Modern Languages Association) International Bibliography

<http://firstsearch.oclc.org/> select MLA.

By IP address from college computers, or ATHENS authentication off-campus.

- Worldwide literature, linguistics, folklore, and communications bibliographic database.

Additional resources

BHI (British Humanities Index)

- print (1st floor),
- <http://www.csa1.co.uk> on and off-campus using ATHENS authentication.
- Humanities, including philosophy.

PsycInfo

- <http://www.bids.ac.uk>, on and off-campus using ATHENS authentication.
- Literature of psychology.

Witt Index

- art historical text database from Witt collection at the Courtauld Institute.
- Single computer only, 2nd floor.

Indexes and Abstracts to Journals in the Social Sciences and Education

This lists printed titles we have in this library, which trace articles in journals published world-wide.

Printed Indexes.

British Humanities Index.	1962 - 2004	016.052
Child Development Abstracts & Bibliography	Vol 60-75,1986-2001	016.1367
Psychological Abstracts	Vol 65 - , 1981 -	016.15
Applied Social Sciences Index & Abstracts (ASSIA)	Vol 1-13, 1987-99	016.3
Caribbean Abstracts	Nos.2-12 ,1991-2001	016.3012279
Studies on Women Abstracts ; continued by	Vol 1 - 17, 1983-1999	016.30142
Studies on Women and Gender Abstracts	Vol 18 - , 2002 -	016.301423
Social Work Research and Abstracts	Vol 13-29,1977-1993.	016.361
Note: formerly titled: <i>Abstracts for Social Workers Vol 10 - Vol 13, 1974 - 1977</i>		
Social Work Abstracts	Vol 30- , 1994-	016.361
Social Work Research	Vol 19- , 1995-	016.361
Health Service Abstracts	Vol 1-12, 1985 - 1997	016.3616
British Education Index	Vol 1-, 1954/58-	016.37
Sociology of Education Abstracts	Vol 1-22, 1965-1986	016.370193
Educational Technology Abstracts	Vol 1-9, 1985-1993	016.371396
Multicultural Education Abstracts	Vol 1-15, 1982 - 1996	016.37198
The Times Index		072R ground floor reference
Population Index	Vol 47-60(1), 1981- March 1994	016.30132R first floor reference

On-Line Indexes.

For a full list of our online databases, see <http://libweb.gold.ac.uk/elecres/oia.php>

Indexes , Abstracts and Fulltext Databases in English & Drama

ISI Citation Indexes (MIMAS)

The ISI's Arts & Humanities Citation Index is an online database which helps trace articles by and about authors, poets, playwrights, and the performing arts. Based at Manchester University, it is a good way of keeping up-to-date with recent publications. There are various options available, such as citation searching and looking for individual journal titles, and you can email bibliographical references back to yourself.

The Web address is <http://wok.mimas.ac.uk> , but we recommend you use the links from the library webpage : online indexes and databases; or from the library catalogue. You will need an Athens username and password to access this. Your personal Athens username and password will access it from on-campus, or off-site.

See the search done on MIMAS Social Sciences Citation Index for tips on how to search this index.

Modern Language Association International Bibliography (MLA)

This gives details of journal articles, books, chapters in books and dissertations published world-wide, but you can also search on individual journal titles, and authors. It is available via OCLC's FirstSearch, either from College with no password needed, or, with a personal ATHENS username and password, from off-campus. Links from library webpage : online indexes and databases; or library catalogue.

Art Abstracts, Art Fulltext & Art Index Retrospective (Wilsonweb) and Art Bibliographies Modern (ABM)

Subject areas covered include all aspects of art, from visual and performance art to design. You will also find references to articles etc on live art, performance, theatre and dance

See more detailed information on the art databases in the Art/Art History section above.

Alexander Street Press Drama Databases

We have full-text access to published and unpublished plays, and film scripts via 5 databases

- Asian American Drama : 252 plays, with related resources.
- American Film Scripts online : 776 scripts, plus more in progress.
- Black Drama : 1200 plays, biographies and related resources.
- Latino Literature : 380 plays and poetry and prose by Latin writers working in USA.
- North American Women's Drama : 1174 plays

Access via library webpage : online indexes and databases; or via the library catalogue.

On-campus access does not require username or password. For off-site access you need a specific Alexander Street Press username and password, which changes every four months. This can be obtained from the library enquiry desks or from Sheila (see next paragraph for contact details)

See your Subject Librarian, Sheila Turley for more details. Phone number 0207 919 7299 (not Mondays) and email address s.turley@gold.ac.uk

Art Abstracts, Art Retrospective and Art Full Text

What are Art Abstracts, Art Retrospective and Art Full Text?

These databases from H.W. Wilson provide

- bibliographical references and abstracts of articles published world-wide in leading periodicals
- separate details of art reproductions appearing in the periodicals
- subject coverage spanning all aspects of art, from visual and performing art to design
- Art Retrospective: indexes to periodicals from 1929-1984
- Art Abstracts: indexes to periodicals from 1984, with abstracts from 1994, has monthly updates
- Art Full Text provides full text from a selection of periodicals indexed by Art Abstracts and Art Retrospective

How To Access The Databases

They are available on the Web from college and from home, for home use you will need a personal ATHENS account. Please use the online request form at <http://libweb.gold.ac.uk/elecres/athens.php> or e-mail athensadmin@gold.ac.uk.

How to log on to Art Abstract, Art Retrospective and Art Full Text

In college, log on to the college network and open a web browser.

Go to the library website page on 'Online indexes and abstracts' at <http://libweb.gold.ac.uk/elecres/oia>.

Click on the link to Art Abstracts or Art Retrospective, which is: <http://vnweb.hwwilsonweb.com/hww/jumpstart.jhtml>

From off-campus, go to <http://vnweb.hwwilsonweb.com/athens>

- At the login prompt, enter your personal ATHENS user ID
- At the password prompt, enter your personal ATHENS password

When you have logged in, the Standard Search screen will appear.

When you have finished your session, click on the 'Exit program' button at the top right.

How To Use Art Abstracts, Art Retrospective and Art Full Text

From the 'Basic Search' screen, select one or both databases to search.

Enter search words in the search box.

Click on the title of results to view full details and an abstract of the article, where available.

Click on the full text icon, or the pdf icon where these are available. This will display full text from the Art Full Text database.

Click on the library catalogue search icon, to search Goldsmiths College library catalogue to see if we have the periodical in stock.

Mark records you are interested in by clicking in the check boxes.

Use the button 'Print, E-mail, Save' button to copy the results for you own use.

Refining Your Search, eg Searching For An Artist

If you don't get a good result in Basic search, or if you have a complex search try 'Advanced Search'. Type your search term in the 'Search for' box, then select an index in the 'in' box, e.g. to search for articles about an artist type the artist's name first and select 'Artist' in the drop-down list in the 'in' box. You can search for up to three aspects at once in this way

PsycINFO

This is available from all networked machines in College, but home access is also available; see library staff about getting your personal ATHENS username and password.

From the “E-resources A-Z list” page on our library web pages at <http://libweb.gold.ac.uk> scroll down the list and click on the link for PsycINFO.

Login via ATHENS and from the Ovid Technologies Page, tick the PsycINFO box.

Click on **Psycinfo**. Expand and tick the boxes next to the dates you want to search, and click on the **Start Searching** button.

Search the Database.

Search box to type in your search terms.

Note the drop-down boxes on the right of the screen to limit by keyword, years, and in the top column tabs for the Index and the Thesaurus. All these will help you formulate your search strategy.

The articles retrieved will automatically appear in the lower half of the screen. Follow the on-screen options to limit your search if you retrieve too many articles in the first instance.

Using the Thesaurus and Index.

Click on **Thesaurus**, type in solvent abuse and click on **Go to Subject** or press <Enter>. It gives a direct link to inhalant abuse, so click here for the scope note, which gives their definition, as well as narrower, broader and related terms of inhalant-abuse. Select a term and click on **Search marked** for an automatic search of the database. Note also the **Search** button in the right-hand column.

In the lower half of the **Search History** screen you will see your search strategy and a list of sets you can re-use as your search strategy unfolds. Click on **Display** by the set you wish to look at.

Use the **Index** to see if a particular journal or author is listed.

Limit your search.

Check the **Limit your search** button for all the ways you can specify exactly what you are looking for. Choose them and click on **Set Limit** which will take you back to the search screen. Re-do the search.

Emailing Selected Records.

Select each article you want by ticking the box next to the title. If you want to check what exactly you have marked in each set, click on **Show Marked Records** in the **Show** box. Otherwise click on **Email** icon on the right of the screen. Check that all the default options suit you (change to “all fields” if that is what you want), and make sure your email address is correct. Click on **Send Mail** button at top of screen. Then on **Close** and **OK**.

To start a new search, click on **Clear All Limits**. Remember to click on **Logout** when you have finished to allow another user a chance to use PsycINFO.

Sample Full Record from PsycINFO

Search History

* #2 #1 and (AG=ADOLESCENCE) (16 records)
#1 'Inhalant-Abuse' in DE (24 records)

Record 1 of 2 in PsycINFO 1999-2001/05

ACCESSION NUMBER: 2001-00090-002

MEDIA TYPE: Print-Paper

DOCUMENT TYPE: Journal-Article

TITLE: Inhalant abuse by adolescents. .

AUTHOR: Kurtzman,-Tracey-L; Otsuka,-Kimberly-N; Wahl,-Richard-A

FIRST AUTHOR AFFILIATION: U Arizona, Coll of Medicine, Tucson, AZ, US

SOURCE: Journal-of-Adolescent-Health. 2001 Mar; Vol 28(3): 170-180

JOURNAL NAME: Journal-of-Adolescent-Health

SPECIAL ISSUE: Special Issue:

PUBLISHER: US: Elsevier Science Inc.

ISSN: 1054-139X

PUBLICATION YEAR: 2001

LANGUAGE: English

ABSTRACT: The deliberate misuse of volatile substances poses a poorly recognized risk for considerable morbidity and mortality in adolescent populations worldwide. The abuse of inhalants continues to be a significant problem among our country's youth. While many household and industrial chemicals can be inhaled, glues, paints, and aerosol propellants are among the most commonly abused. Adolescents are often unaware of the health threats posed by inhalation of solvents. Inhalation can result in serious organ system dysfunction or even sudden death. This review discusses the prevalence of inhalant abuse in the United States, summarizes the various types of substances used, highlights the major physiologic effects of inhalants, and briefly discusses associated risk behaviors, prevention and medical management. (PsycINFO Database Record (c) 2000

APA, all rights reserved)(journal abstract)

KEY PHRASE: prevalence of inhalant abuse in the US and physiologic effects and associated risk behaviors and prevention and medical management among adolescents

MAJOR DESCRIPTORS: *Adolescent-Psychology; *Epidemiology-; *Inhalant-Abuse; *Prevention-; *Risk-Taking

MINOR DESCRIPTORS: At-Risk-Populations

CLASSIFICATION CODE: 3233-Substance-Abuse-and-Addiction; 3233; 32

AGE GROUP: Adolescence

POPULATION: Human

POPULATION LOCATION: US

PUBLICATION TYPE: Literature-Review-Research-Review

SPECIAL FEATURE: References

UPDATE CODE: 20010328

IBSS (International Bibliography of the Social Sciences)

This is a multidisciplinary database which covers Political Science, Economics, Sociology, and Anthropology in particular and goes back to 1951 in its coverage. It indexes book reviews and journals which are not found elsewhere.

From the "E-resources A-Z list" page on our library web pages at <http://libweb.gold.ac.uk>, scroll down the list and click on the link for IBSS. Login via ATHENS and from the Ovid Technologies screen, check the box by **IBSS database** and click on the **Start Searching** button link.

You have an option to use either the **easy** or **advanced** search options. In the advanced search, you can search for subject and geographic keywords, authors, journal titles and book reviews, amongst others.

In Basic search, in the **search for** box, type *marriage* and Indonesia* (the * searches for all forms of the word)

Click on the **Anywhere** drop-down box button, and choose from **subject/title/author** if required.

Limit the years to be searched, if required.

Click on the **search** button.

From the Results Display list, click on the title link or the **Complete Record** link.

Please note the **Complete Record** just means "the complete record as it appears on IBSS, not the complete article".

Click on the box by each title you are interested in to email selected titles to yourself. Full-text of the article is not available from IBSS link. Check our catalogue to see if we take either the printed or the electronic version of a title.

Click on the **email** button to send the references, either the current results set or the marked list, remembering to add the **@gold.ac.uk** part of the address.

Remember to exit and log out when you have finished.

Sample records on IBSS

One journal article: full record

TITLE: 'An epidemic of runaway wives': discourses by Dani men on sex and marriage in highlands Irian Jaya, Indonesia

AUTHOR: Butt,-Leslie

SOURCE: Crossroads. 2001; 15:1: pp.55-88

PUBLICATION TYPE: Article

PUBLICATION YEAR: 2001

LANGUAGE: English

GEOGRAPHIC DESCRIPTORS: Indonesia-

SUBJECT DESCRIPTORS: Marriage-; Kinship-; Social-relations; Wives-; Dani-; Gender-; Regional-studies; Social-sciences

ISSN: 0741-2037

SUBSET: Anthropology

ACCESSION NUMBER: 2335514

3 reviews of the same book: citation only

TITLE: The culture of stone: sacred and profane uses of stone among the Dani

AUTHOR: Hampton,-O.W.-Bud; Vastokas,-Joan-M. (Reviewer)

SOURCE: Technology-and-culture. 2001 (January); 42:1: pp.187-189

PUBLICATION TYPE: Review

PUBLICATION YEAR: 2001

ACCESSION NUMBER: 2344890

TITLE: Culture of stone: sacred and profane uses of stone among the Dani

AUTHOR: Hampton,-O.W.; Bulmer,-Susan (Reviewer)

SOURCE: Journal-of-the-Royal-Anthropological-Institute. 2001 (December); 7:4: pp.780-781

PUBLICATION TYPE: Review

PUBLICATION YEAR: 2001; 1999

ACCESSION NUMBER: 2309867

TITLE: Culture of stone: sacred and profane uses of stone among the Dani

AUTHOR: Hampton,-Q.W.; Dockall,-S. (Reviewer)

SOURCE: American-anthropologist. 2001 (June); 103:2: pp.571-572

PUBLICATION TYPE: Review

PUBLICATION YEAR: 2001

ACCESSION NUMBER: 2303436

Education Literature Datasets Online.

This incorporates three education indexes:

The British Education Index (BEI) 1976 - current

ERIC (an American database) 1966 - current

The Australian Education Index 1976 – current

Access arrangements

Available from our library web pages "E-resources A-Z list" page,
<http://libweb.gold.ac.uk/>

Scroll down the page to **Education Journals Index and** click on the appropriate column; the first column from within College and the second column from outside College.

You will need to choose the "Athens users click here" link, found on the left-hand lower screen if you are accessing it from outside College.

Type in your ATHENS username/password and click on the **login** button.

Click the box next to the database you want to search and click on the **Advanced** button.

Search screen.

Fill out the boxes and click on search. There is a Thesaurus to map your terms against. Help icons are available on screen. To combine sets of search data in Advanced search, type in the set numbers (e.g. 1 and 2) to retrieve a final set of results.

Results.

These are listed in a box which appears above the search boxes. Click on **Show titles** to see the list.

Output of records.

Tick box next to title(s). Click on **print/save/email** button at the bottom of the **Titles Display** screen. Select the format you want to see the record in. Scroll down to the **Email TO:** box and type your email address. Click on the **email** button at bottom of screen. When email has been sent the screen returns to the cleared Email option page, and you can start another search.

Please note that there is no direct access to the full text of any article. Please check our catalogue to see if we take a printed or electronic version of any journal title.

Exit.

Click on the logoff button.

Sample record on *British Education Index*

Record 1 of 238 for BULLYING

Database: British Education Index 1976 - June 2003

Search: BULLYING

00219053 British Education Index (BEI)

Title: A Social Skills Training (SST) Programme for victims of bullying.

Author: Boulton, Michael J.; Fox Claire L.

Journal Name: Pastoral Care in Education; Vol.21,no.2: Jun 2003

Publication Year(s): 2003

Physical Description: p19-26 ISSN: 02643944

British Library Document Supply Centre Shelfmark: 6409.230000

End of record 1

ISI's Web of Knowledge: Citation Indexes

From the "E-resources A-Z list" page on our library web pages at <http://libweb.gold.ac.uk> scroll down the list and click on the link for **ISI Citation Indexes**. From the **ISI Web of Knowledge Service for UK Education** Home Page, click on the **Connect to the Web of Knowledge Service** link.

Login via ATHENS and select Web of Science GO button.

Please note the link at the bottom of the screen for their Tutorial.

Select the Citation Index of your choice:

SCIENCE CITATION INDEX EXPANDED 1970 – present

SOCIAL SCIENCES CITATION INDEX 1970 – present

ARTS & HUMANITIES CITATION INDEX 1975 - present

Select a search option:

GENERAL SEARCH

CITED REF SEARCH

ADVANCED SEARCH.

GENERAL SEARCH option.

There are dialogue boxes for you to fill in as appropriate.

TOPIC

AUTHOR

GROUP AUTHOR

SOURCE TITLE

PUBLICATION YEAR

ADDRESS

Click search button to do the search.

Results are displayed as the bibliographic citation, and the number of times it has been cited. Evaluate them and either mark the records you are interested in or go back and refine the search further. Within each record you can search for "Related records" and use the Output options.

You can refine the search in several ways.

Directly from "Search within results" box at top of the Results display screen.

Directly from "Refine your results" option near the top of Results display screen.

Return to General Search screen and add another concept, or fill out another field to limit the search.

Use the “View your search history/combine sets” option.

Select and output results.

Mark each record you want by clicking on the box by the title. At the end of each “Results display” page you must click the “Marked List” button to make sure they are collated properly, ready for when you finally export them.

Click on the “Marked list” button to get to the Output options page.

Step One: select the fields you want included.

Step Two: select and fill out option (print, email, export etc)

Scroll down to make sure all your records are listed, and then click on the appropriate button. Click on the Back button or the Return button to do another search.

ADVANCED SEARCH option.

There is a list of field tags you can use to specify a particular field you want to limit your search to. This focuses the search and can help to reduce the false hits you might otherwise retrieve.

You can use Boolean operators (and, or) to combine sets of search terms.

You can also restrict your search by language or document type.

You can also see the “Search History” option where you can keep track of your search strategy, and manipulate sets easily.

For example, you can combine #1 (consumerism) and #2 (culture) to get #3 (combined results).

Sample record on ISI Citation Indexes (SSCI).

Results page

Crowther P

Defining art, defending the canon, contesting culture

BRITISH JOURNAL OF AESTHETICS 44(4): 361-377 OCT 2004

Times Cited: 1

Full record

AU Crowther, P

TI Defining art, defending the canon, contesting culture

SO BRITISH JOURNAL OF AESTHETICS

AB This paper criticizes the contemporary relativist scepticism concerning the universal validity of the concepts 'art' and the 'aesthetic'. As an alternative, it offers a normative definition of art based on intrinsic aesthetic meaning contextualized by innovation and

refinement in the diachronic history of art media. In section I, anti-foundationalist relativism, and softer versions (found in the Institutional definitions of art) are expounded in relation to art and the aesthetic. In section II, it is argued that anti-foundationalism is conceptually flawed and tacitly racist, and is, in effect, a cultural expression of global consumerism. Section III analyzes the scope of the aesthetic in non-western contexts, and then offers a critique of Institutional definitions as also being conceptually flawed, tacitly racist and consumerist in orientation. In section IV the positive basis of a normative definition of art is outlined in detail and defended at length against possible relativist objections. It is finally argued that the normative approach taken in this paper shows how cultural conservatism can be a left-wing project.

ISSN 0007-0904

PD OCT

PY 2004

VL 44

IS 4

BP 361

EP 377

OTHER USEFUL TIPS

Contents page search.

Choose a journal from the journal index list, and you can quickly see what is in each issue.

Theatre Research International Vol 30 2005

Go into **General search** and by the **Source title** box you will see a full source title list. Click on this and find Theatre Research International. Click on **Add** to put it in the box at the bottom of the screen, and then click on **OK** to transfer it to the **Source title** field on the search page.

Type in 2005 in the Publication Year field, and click on the Search button. All articles in that volume will be listed. In this case, 26 issues of Vol 30 March 2005 can be isolated and examined separately.

The first few articles in Vol 30 (1) March 2005.

Balme C

Untitled (Theatre Research International)

THEATRE RESEARCH INTERNATIONAL 30 (1): 1-2 MAR 2005

Times Cited: 0

Revermann M

The 'Cleveland medea' calyx crater and the iconography of ancient Greek theatre

THEATRE RESEARCH INTERNATIONAL 30 (1): 3-18 MAR 2005

Times Cited: 0

Jurs-Munby K

Of textual bodies and actual bodies: the abjection of performance in Lessing's dramaturgy

THEATRE RESEARCH INTERNATIONAL 30 (1): 19-35 MAR 2005

Times Cited: 0

Citation searching.

Example: To search for articles discussing Deborah Warner's Richard II

Click on **Cited Ref search** and select **Arts & Humanities Citation Index**.

Click on the **Cited Ref Search** box.

In the cited author box type warner d*

In the cited work box type richard*

Click on the Search button. A list of the citations to this production appears on the screen. You can mark citations of interest or ask to see all.

Click on Finish to complete the process.

Sample record: Citation search on Deborah Warner's Richard II

Full record
SHAKESPEARE 'RICHARD II'
BOQUET G
CAHIERS ELISABETHAINS
(49) 97-98 APR 1996

Document type: Theater Review
Language: French
Cited References: 2
Times Cited: 0
Publisher:
UNIV PAUL VALERY, MONTPELLIER-CEDEX
IDS Number:
UH346
ISSN:
0184-7678
Cited references
SHAKESPEARE W RICHARD II
WARNER D RICHARD II

OCLC's FirstSearch

What Is Firstsearch?

- Selection of networked bibliographic databases provided on subscription.
- Accessed via the Web either from college or from off-campus.
- World-wide sources of material, and aimed at researchers in particular.
- ATHENS username and password required: ask library enquiry desks.
- Help screens available for all stages of search, display, and emailing records.

Databases Available via FirstSearch

ArticleFirst	index of articles from the contents pages of journals
Dissertations and Theses	Provides convenient access to nearly 5 million records
EBO	Electronic Books online (bibliographic file only)
ECO	Electronic Collections Online: collection of scholarly journals (Browse Journal Titles only)
MEDLINE	all areas of medicine, including dentistry and nursing
WorldCat	Uniform catalogue of books, web resources, and other material in academic libraries worldwide
MLA	literature, language, linguistics, folklore
RILM	abstracts of Music Literature

How to Access FirstSearch

Go to "E-resource A-Z list" page on the library web page <http://libweb.gold.ac.uk>

Scroll down the alphabetical list to "OCLC FirstSearch Homepage".

Choose the correct link:

- From College: this will not ask for any authorisation.
- From off-campus: use your ATHENS username & password

Choose a database from either the **Subject-specific** list or **All Databases**.

Type in your search term(s) in the box provided, and look at the titles the search retrieves.

Some records are now directly linked to their full text held in JSTOR.

Email selected references to yourself, so that you can trace the full articles.

Click on the **Exit** icon at the end of your session, and click on **Home** to get back to Goldsmiths' College Homepage.

ASSIA (Applied Social Sciences Index and Abstracts)

ASSIA is the Applied Social Sciences Index and Abstracts, the international abstracting and indexing tool for health and social sciences. It provides

- Abstracts from around 650 UK, US and international journals
- Over 240,000 records dating back to 1987
- Coverage includes all branches of the applied social sciences: social services, health, economics, politics, race relations, and education
- Source list of journals
- Monthly updates

Why Use ASSIA?

It is a current awareness resource for social sciences, allowing users to

- Keep up-to-date with the latest published material
- Find material published on specific subjects
- Retrieve references via email

How To Access ASSIA

From the “E-resources A-Z list” page on our library web page <http://libweb.gold.ac.uk> scroll down the list to the CSA (Cambridge Scientific Abstracts) Social Sciences links for either college access or for home access. No password is needed if using from college.

You can either search all our CSA databases from here, or select the individual title: ASSIA, British Humanities Index, Sociological Abstracts, ERIC (education), or Social Services Abstracts).

Off-campus you will need your personal ATHENS username and password

Then,

Choose either quick OR advanced search option.

How To Use ASSIA

Use the navigation bar to move around the site. You can do a Simple search or Advanced search. Enter your search terms then click on the search button. Look at the Search Tips for help in preparing your search.

In the Advanced Search you can use Boolean AND, OR, and NOT operators to combine search terms, and search for phrases using double quotation marks. View and evaluate each record, and click the box next to the title(s) ready for and email selected records you want to keep, or import into a bibliographic reference manager like Endnote.

The Welcome screen describes how to use the database and more on screen help is available, including a thesaurus to help you define search terms.

Always remember to click on the CLOSE SCREEN x button on the top navigation bar of the screen when you have finished, so that the database will be available to other users.

Historical Abstracts

Historical Abstracts started publication in 1954 and is a bibliographic history database for the study of world history from 1450 to the present (excluding North America & Canada). It includes annotated references to historical literature as well as writings of the related social sciences. In all, over 20,000 new abstracts and citations to journal articles, books, and dissertations are added to the database annually

Access arrangements

There is a direct link from our “E-resources A-Z list” page on our library web page at <http://libweb.gold.ac.uk>

No password is needed because access is by IP address from College only.

On the ABC-CLIO Home page, follow the instructions “**Click here to access your subscription**” and then choose Historical Abstracts.

Available options are listed down the left-hand column, including FAQ & Exit.

Search screen

Left-hand options include New Search, Current Results, User Options, Help, FAQ, Exit.

Fill out the search boxes, using the Help options provided. Click on Search button.

Results screen

Left-hand options include New Search, Modify Search, Tagged Results, Output Options, Help, FAQ, Exit.

Short title entries are displayed directly. If there are external links to the full text of an article we subscribe to, via a provider like JSTOR, it will be displayed on the short entry screen. There is a Full Display button for more details of a record.

Output options

Tag (mark) the records you wish to trace, and email or export them using the navigation tools provided.

Choose entry format (short/full), request entry (all/tagged), and output type (ASCII or delimited/Email).

To log out of the database. Click on the Exit link to end your session.

Sociological Abstracts with ProQuest Full Text

Sociological Abstracts with ProQuest Full Text (hosted by ProQuest/Cambridge Scientific Abstracts) indexes the international literature in sociology and related disciplines in the social and behavioral sciences going back to 1963. It provides

- Full text of journal articles and citations to book reviews drawn from over 1,700 serials publications
- Full text of books, book chapters, dissertations, and conference papers.
- records added after 1974 which contain in-depth and non-evaluative abstracts of journal articles.
- monthly updates

Why Use Sociological Abstracts with ProQuest Full Text?

It is a current awareness resource for social sciences, allowing users to

- Keep up-to-date with the latest published material
- Find material published on specific subjects
- Retrieve references via email

How To Access Sociological Abstracts with ProQuest Full Text

Sociological Abstracts is available on the Web. Firstly you need to log on to the College network, using your Goldsmiths' College Computer Service Username and Password.

Go to the "E-resources A-Z list" page from our library web page <http://libweb.gold.ac.uk> and find the CSA (Cambridge Scientific Abstracts) links for either college access or for home access. No password is needed if using from college.

Or, if you connect to Netscape Navigator you will need your ATHENS username and password. Type <http://www.csa1.co.uk> in the location box. Click on the "Subscriber Login" box. At the next screen, type in your personal ATHENS username and password in the "Subscriber login" boxes. Then, click on the "Social Sciences" box and EITHER quick OR advanced search option.

Click the box beside Sociological Abstracts to login.

Always remember to click on the CLOSE SCREEN x button on the top navigation bar of the screen when you have finished, so that the database will be available to other users.

Subject Coverage

Major areas of coverage include:

- Culture and social structure
- Demography and human biology
- Economic development
- Environmental interactions
- Evaluation research
- Management and complex organizations
- Mass phenomena and political interactions

- Methodology and research technology
- Policy, planning, forecast and speculation
- Rural and urban sociology
- Social development
- Social differentiation
- Social psychology and group interaction
- Studies in violence and power
- Substance abuse and addiction
- Welfare services
- Women's studies

How To Use Sociological Abstracts with ProQuest Full Text

The Welcome screen describes how to use the database and more on screen help is available, including a thesaurus to help you define search terms.

Use the navigation bar to move around the site. You can do a Simple search or Advanced search. Enter your search terms then click on the search button. You can use Boolean AND OR and NOT operators to combine search terms, and search for phrases using double quotation marks.

Sample Record

Title Making the Pickets Responsible: Policing Labour at a Distance in Windsor, Ontario

Author de Lint, Willem; Hall, Alan

Author Affiliation Victoria U Wellington, New Zealand

Source La Revue Canadienne de Sociologie et d'Anthropologie/The Canadian Review of Sociology and Anthropology, 2002, 39, 1, Feb, pp1-27

ISSN 0008-4948

Notes Translated by Leandro Wolfson.

Abstract

This paper examines the 1987 introduction of a policy for policing labor disputes in Windsor, Ontario. The policy emphasizes the explicit use of consensus-building tactics over coercion in strike situations. Events leading to this policy are traced to the local politics of policing & to changing economic & industrial conditions representing the general decline in Fordist industrial relations.

Changes within the police, such as the adoption of community policing, are also considered as important explanations. Both the labor-dispute policy & the broader police changes are understood as reflecting the decline of the Keynesian state & the movement toward neoliberalism. 84 References. Adapted from the source document.

Language English

Publication Year 2002

Publication Type Abstract of Journal Article (aja)

Country of Publication Canada

Descriptors *Strikes (D837000); *Labor Relations (D439200); *Police (D636000); *Labor Policy (D438600); *Ontario (D586800); *Economic Conditions (D238200); *Economic Change (D237900); *Labor Disputes (D436200)

Accompline and Urbaline Web

<https://extranet.London.gov.uk/>

(Use Internet Explorer 6.0 or above to access the GLA security website)

Go to the "E-resources A-Z list" and click on the direct link. Please note that this database is only available from College computers. Logon directly from the GLA Home page to get links to the databases. Password (not ATHENS) is available from library enquiry desks.

Accompline and Urbaline are two complementary databases created and updated by the Research Library of the Greater London Authority (GLA). They contain details of over 300,000 documents covering all aspects of urban and social policy from the early 1980s to date.

ACCOMPLINE contains abstracts of books, reports, and journal articles. It includes material from central and local government, voluntary, professional, academic, and other sources. Each record gives the title, author and bibliographic details, together with an abstract and subject keywords.

URBALINE, updated every working day, summarises reports from major press and news sources about policy announcements, new publications, statistics, organisations and web resources. Each record contains a subject heading, brief abstract, keywords and source details.

The User Guide link provides hints on using the search and advanced search options.

Remember to Logout at the end of your session.

A SAMPLE RECORD

TITLE: The retail survey: the impact of the congestion charge on the retail sector: interim report

AUTHOR(S): London Chamber of Commerce and Industry, E Winsor-Cundell

SOURCE: LCCI, May 2003 25pp graphs, tables, (LCCI, 33 Queen Street, London EC4R 1AP), RP77498

ABSTRACT: Analyses the results of a survey of 1430 retailers to assess the impact of the congestion charge on the retail industry within the CC zone area. Considers levels of support for the charge, changes in business activity, benefits of the scheme, improved productivity through quicker journey times, customers changing the way they shop and shop relocations. Concludes that the negative effects cited by survey respondents, such as falls in business activity, increased delivery costs and some shops withdrawing from the town centre, outweigh the positive benefits of improvements in the general ease of doing business.

DESCRIPTORS: retailing, retail sector, impact, congestion charging, congestion charge, London Mayor Ken Livingstone, relocation, delivery cost, shopping centre, productivity, retailer, customer, business activity

PUBLICATION YEAR: May 2003

GEOG DESCRIPTOR: United Kingdom, London

RILM Online

RILM (Répertoire International de Littérature Musicale) is an index to articles in music journals, conference proceedings, symposia etc.

- It covers 1967 onwards and is about one year behind what is currently published.
- It does not cover the more ephemeral publications like Melody Maker, Rolling Stone etc. Consequently popular music is better served by **International Index to Music Periodicals**.

RILM is available on the World Wide Web on **OCLC FirstSearch**. It can be accessed from any PC on the college network.

Connecting to RILM Online

- From the college homepage click **E-resources A-Z list**
- Scroll down until you reach **RILM**
- Click on **RILM** - this will take you to the OCLC's FirstSearch homepage (no password required if using from college)
- Under **Databases** click on **List all**
- Scroll down and click box next to **RILM**
- Click **Select**

In order to access RILM outside college you will need a personal Athens username & password. This will take a few days to set up. Note the username & password will be sent to your college email address.

Searching RILM

- Type in your subject
 - If you type in more than one word the database will only search for entries which contain ALL the words but you can use **AND OR NOT** to alter the range of your search.
- Use * to truncate search terms
 - e.g. Afghan* will retrieve all items with Afghan & Afghanistan in the record.
- To search for a phrase type a **w** between the words
 - OR use the advanced search facility for more options
 - Click on **Help** for more details
- After typing in your search term(s) click on **Search**
- A list of relevant articles will appear on the screen
- Click on the title to access the full record (including periodical reference & summary)
- If you wish to compile your own search click on **Tag Record**. Then click on **Marked records** to display results
- You can then email the results to yourself by clicking on **Email**
- After completing your search click on **Exit** and click on **Home** button at top of the screen

International Index To Music Periodicals (IIMP)

IIMP can be accessed from any computer on the college network.

- On the college homepage click **E-resources A-Z list**
- Scroll down and click on **International Index to Music Periodicals**
- Then click **Search**
- Type in search terms in the required box
- Click on **Search**
- A list of brief citations will then appear. To get full details click on the title of the article
 - NOTE if you type in more than one word for your search IIMP will search for an exact match with the words in precisely the same order as you have typed. If you want to search for the words in any part of the record you will need to put **and** between each word.
- To save records in a search click **@** on the left of each record.
- Then you can email the records to your email address by clicking
 - **Selected**
 - **E-mail Records**
- A list of the records you have selected will appear.
- Then click **E-mail Records**
- Type in your e-mail address & click **Send**
 - **(Note: you can only transfer 25 records at a time)**

Note that IIMP is also available from the Senate House library offsite. You need to register at Senate House library first in order to take advantage of extra borrowing rights and use of their electronic resources. You do not use your Goldsmiths ATHENS account to access their e-resources, but your name and the student ID number on your Senate House Library card.

British Humanities Index

An international abstracting and indexing tool for research in the humanities, BHI indexes over 320 internationally respected humanities journals and weekly magazines published in the UK and other English speaking countries, as well as quality newspapers published in the UK. It started publication in 1962, and an online thesaurus is available.

Accessed from the library web pages' "E-resources A-Z list" section. No password needed if used from a College computer, and off-campus with a personal ATHENS username and password.

Major subject areas covered include:

<ul style="list-style-type: none">• Architecture• Archaeology• Art• Cinema• Current Affairs• Education• Economics• Environment• Gender Studies• History	<ul style="list-style-type: none">• Language• Law• Linguistics• Literature• Music• Philosophy• Poetry• Political Science• Religion• Theatre
--	--

Sample Record

Title: Adapting the modern law novel: filming John Grisham

Author: Robson, P

Source: Journal of Law and Society; 28 (1) Mar 2001, p.147-63

ISSN: 0263-323X

CODEN: JLSOD7

Abstract:

The essay looks at the process of adaptation of fiction to film. It seeks to build on earlier work which suggested that this process required to be examined in the political and social context within which the adaptation occurred. It focuses on the work of John Grisham and notes how the fiction of Grisham can be divided into thrillers and social issues novels. These in their turn have been turned into films in which, in the process of adaptation, their themes have become both sharper and more focused. They have also in this process become less critical of the social and political structures within which Grisham's fictional protagonists operate. The essay seeks to provide an explanation for this paradox which relates to the fore-mentioned notion of contextual adaptation. (Original abstract)

Descriptors: Law; Themes; Cinema; Book adaptations; Grisham, John; American literature

Accession Number: 152346

COPAC

COPAC is a union catalogue. It provides FREE access to the merged online catalogues of 22 (and growing) of the largest university research libraries in the UK and Ireland PLUS the British Library (both the London and Boston Spa sites). These include the Universities of Cambridge, Durham, Edinburgh, Glasgow, Leeds, London, Oxford, & Trinity College Dublin, with other University catalogues being added on a regular basis. It is also available from the MIMAS (Manchester Information Associated Services) Home Page.

COPAC's Web address is <http://copac.ac.uk/>

Searching COPAC

Three types of search are available:

- Author/Title Search
- Periodical Search
- Subject Search

Results may be emailed to you back at Goldsmiths' College.

Tips on General Search Information and solutions to Common Search Problems can be found on their Home Page.

Further Help

The COPAC Home Page has links to

- About Copac
- Userguides
- FAQ page
- User Support
- Z39.50 access
- Related Links.

User Guides: An online Web User Guide is available providing basic details of the COPAC Web Interface. Postscript and .pdf versions of the Web Interface User Guide and the Text Interface User Guide are also available.

Back up to Searching COPAC

COPAC is being produced by the COPAC Project, hosted at Manchester Computing, University of Manchester. The COPAC Project is supported by JISC and uses records provided by the Consortium of University Research Libraries.

Index to Theses with Abstracts

Accepted for higher degrees by the Universities of Great Britain and Ireland

Connect to <http://www.theses.com/>

There is also a direct link from our library web pages.

This database covers all theses accepted from 1716 to 2003. Access is by registered IP address within College, and a user ID (not ATHENS) which you can get from any Library Enquiry desk for off-campus access.

As Goldsmiths' College is an organisation with a subscription to Index to Theses who have already registered their IP address range, click on the [Main Search Page](#).

There are several search options to choose from

- Quick search
- Simple search
- Standard search
- Advanced search

And follow the onscreen instructions.

Please do not use the [Order full text](#) option if you want to read the whole thesis; please use the Interlibrary loan service via Goldsmiths' College Library.

If you have problems with Index to Theses, please consult the [Frequently Asked Questions](#) page.

Otherwise, please try the Index to Theses Online demonstration page