

Research and Enterprise Committee – Terms of Reference

2023-24

Parent body

Academic Board

Purpose

The Research and Enterprise Committee [REC] is the key strategic committee of Academic Board responsible for all aspects of research and enterprise, including research training, research ethics and integrity, and knowledge exchange/transfer activities in partnership with external organisations and businesses.

All matters listed below for which it gives formal approval or undertakes a monitoring function are reported to Academic Board.

Research Ethics and Integrity Sub-Committee and Postgraduate Research Board are responsible for particular aspects of REC's overall remit and report to it.

Terms of reference

1. To consider and advise on the development of the College's overall Research and Enterprise Strategy, and to recommend a strategy to Academic Board for formal approval.
2. To consider and advise on the development of related policies, procedures and action plans.
3. To establish clear communications with individual departments and Schools, facilitating the development of effective departmental research and enterprise strategies which are informed and appropriately supported by central mechanisms.
4. To monitor the implementation of relevant action plans, and review progress against strategic objectives at College and departmental level.

5. To oversee the College's participation and performance in major research assessment exercises, in particular the REF and its successors; and to evaluate outcomes, reporting to Academic Board and Council.
6. To consider matters relating to the establishment, monitoring and closure of individual Research Centres and Units, keeping general policies under review and revision as appropriate.
7. To advise the Pro-Warden (Research, Innovation and Knowledge Exchange) on matters relating to College academic publications.
8. To monitor the implementation of research leave policies and procedures, reviewing them as appropriate, and to consider staff reports on completed periods of study leave.
9. To receive minutes and reports from the Research Ethics and Integrity Sub-Committee [REISC], considering any recommendations and taking action as appropriate.
10. To receive minutes and reports from the Postgraduate Research Board [PRB], monitoring PhD completion rates and developments with Doctoral Training Centres and drawing any issues and recommendations to the attention of SMT and/or Academic Board as appropriate.

Members

Composition	Member	Term
Chair: Pro-Warden (Research, Innovation and Knowledge Exchange)	Professor David Oswell	ex officio
Academic Lead for Research and Chair of the Research Ethics and Integrity Sub-Committee	Dr Panagiotis Pentaris	ex officio
Pro-Warden (Academic and Student Experience)	Professor Ernest Caldwell	ex officio
Dean of the Graduate School	Professor Mark Johnson	ex officio
Director of Research, Innovation and Knowledge Exchange	Vivienne Hurley	ex officio
Academic Lead for Enterprise	Sian Prime	ex officio

Composition	Member	Term
Academic Lead for Knowledge Exchange	Professor Jonathan Freeman	ex officio
Research Excellence Manager	vacancy	ex officio
Head of REF Operations	Karen Kay	ex officio
Director of Library Services	Andrew Preater	ex officio
One academic staff member from each School	Dr Tobie Kerridge [Design]	to 2025
	Dr Larisa Soldatova [Computing]	to 2024
	Professor Mirca Madianou [MCCS]	to 2025 (eot)
Up to four additional members of academic staff	Dr Virgine Barral [Law]	to 2024
	Vacancy	
	Dr John Price [History]	to 2024
	Dr Esther Sayers [Education]	to 2026
Research only member of staff	Dr Tarangini Sriraman	
Secretary	Jennie San	

eot – end of term

VERSION CONTROL

Full revision of ToR	September 2023	Governance Secretariat
Approval by Nominations & Governance Committee	20 September 2023	
Approved by Council	4 October 2023	
Updated membership	14 November 2023	Governance Secretariat
Updated membership	8 November 2023	Academic Board