UP1 - Transfer of Registration Panel Outcome Form

| Section 1: Candidate Details |
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| Candidate name: |
| Student Number: |
| Department: |
| Main supervisor: |
| Second supervisor: |
| Final submission deadline: |
| Thesis title: |

| Section 2: Transfer Panel Details |
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| Panel Date: |
| Supervisor Present: Yes  No |
| First Assessor Name: |
| Second Assessor Name: |
| Transfer panel by videoconference: Yes  No  Not applicable ☐ |
| First or second transfer attempt: First attempt  Second attempt |

| Section 3: Summary Opinion Where the outcome is deemed a successful transfer to PhD status all the boxes must be ticked |  |
| --- | --- |
| (i)The candidate has completed any required postgraduate training courses |  |
| (ii)The candidate has produced a plan of their thesis |  |
| (iii)The candidate has produced a realistic timetable for completion within the maximum period of registration for their mode of study (48 months FT, 96 months PT) |  |
| (iv)The candidate has provided 2 draft chapters of research or equivalent work, one of which includes substantial work on the relevant literature |  |
| (v)The candidate has provided a bibliography |  |
| (vi) The candidate has considered the ethical implications of their research, and if appropriate submitted an ethics form |  |

# Section 4: Panel Outcome Recommendation

Tick one box only to indicate the outcome agreed by the Assessors. Outcomes marked with an asterisk (\*) cannot be used be used in a second transfer panel.

## (i) Transfer to PhD status

Please note, the date of the panel will be used as the effective date of transfer.

## (ii) Revise and Resubmit\*

The Assessors and Candidate have agreed plan of remedial action, leading to a second and final upgrade attempt with the same Assessors. Materials for this second panel should be submitted within 3 months FT/ 6 months PT of the original panel date.

**Deadline for submission of materials for second panel**:

## (iii) Submit for MPhil Degree

The Assessors recommend that the candidate prepare for a submission for the degree of MPhil, if and when their work is likely to fit the criteria for this degree. Please refer to the maximum registration periods for the MPhil Degree as outlined in the Code of Practice.

## (iv) Termination of registration

The Assessors recommend that the candidate’s registration be terminated.

| Section 5: Signatures | Please sign and date below |
| --- | --- |
| First Assessor |  |
| Second Assessor |  |
| Candidate |  |
| Departmental PGR Committee chair |  |

**Where to send the paperwork**

Please return the completed UP1 - Transfer of Registration Panel Outcome Form directly to Graduate School, via email to [graduateschool@gold.ac.uk](mailto:graduateschool@gold.ac.uk) within 2 weeks of the Transfer Panel. If using post, please use the address below. Digital signatures and typed signatures are accepted

# Document history

| **Version** | **Date** | **Details** | **Author** | **Approved** |
| --- | --- | --- | --- | --- |
| 1.0 | 02/10/2020 |  | Marie-Alix Thouaille | Approved |
| 2.0 | 23/07/2021 | Renaming of outcome (ii) | Marie-Alix Thouaille | Approved |