

# Academic Board – Terms of Reference

**2023-24**

## Parent body

Council

## Purpose

Academic Board is the principal academic authority within the College committee system.

It is responsible for overseeing all academic and research business at the College, and providing assurance to Council that the College is striving for and maintaining the highest provision.

Academic Board is made up of representatives from all stakeholders across the College and is chaired by the Warden.

The Board has 11 sub-committees to which it delegates various areas of its responsibilities for focused scrutiny, support and action, and is also the parent body of all Departmental Boards and their sub-committees.

## Terms of reference

The Academic Board has no single Terms of Reference document. Its Terms of Reference are derived from a collection of statements in the Charter, the Statutes and the Ordinances, the provisions of which are brought together below for convenience.

The role of Academic Board is defined in general terms by the [Charter](#) (Paragraph 7):

7. There shall be an Academic Board of the College (hereinafter referred to as "the Academic Board") which, subject to the powers of the Council as provided in this Our Charter and the Statutes and to the Statutes and Regulations of the University, shall be responsible for the academic work of the College in teaching, examining and research.

The powers of Council as defined in the Charter and Statutes ([Statute 4](#)) make other more detailed references relevant to the position of Academic Board. In particular, "before determining any question or taking any decision on the allocation of resources which the Council considers to affect the academic policy of the College, the Council shall seek the advice of the Academic Board."

## Composition

The Composition (Constitution) of Academic Board is defined in the Statutes ([Statute 6](#)) and may therefore only be changed with the permission of the Privy Council, acting on a recommendation from the College Council. Some details of the Statutory provisions follow the list of members below.

In the membership list, expiries of terms of office are 31 August in the year mentioned, unless explicitly stated otherwise.

Statute 6 provides for the following:

**Class 1 and Class 2** members of the Academic Board shall remain members for so long as they hold the relevant office.

**Class 3** members shall hold office according to the Standing Orders of the College, subject to any specific arrangements prescribed for Academic Board by Ordinance.

**Class 4** members shall remain members for a period of one year but shall be eligible for re-election for a further period.

**Class 5** Members shall be the holders of up to four specified posts, to be designated by the Council for this purpose from time to time.

The Academic Board shall have the power to co-opt up to two appropriately qualified persons for such period as it shall determine, except that such members shall not remain co-opted members for a seventh consecutive year.

Elected members of the Academic Board including student members shall cease to be members of the Board if they cease to be eligible in the categories in which they were elected. A student member shall vacate office immediately upon ceasing to be a student.

Casual vacancies shall be filled in accordance with the provisions of the Standing Orders of the College, subject to any specific arrangements prescribed for Academic Board by Ordinance.

## Powers

From [Statute 7](#):

1. The Academic Board shall be the body responsible for the academic work of the College in teaching, in examining and in research, excluding matters relating to the allocation of resources.
2. The powers of the Academic Board shall be prescribed by the Ordinances.

As indicated by the quotation from Statute 7 above, the main statement of the Powers of Academic Board is found in Ordinances. The relevant [Ordinances are 4-5](#).

## Meetings

From [Statute 7](#):

1. The Academic Board shall meet not less than once in each term.
2. The quorum for a meeting of Academic Board shall be twenty, or such larger number as the Council may from time to time prescribe.

## Members

### Class 1: ex officio members

Composition	Membership
Chair: Warden	Professor Frances Corner
Pro-Warden (Academic and Student Experience)	Professor Ernest Caldwell
Pro-Warden (Research, Enterprise and Knowledge Exchange)	Professor David Oswell
Students' Union President	Victoria Chwa

### Class 2: Heads of Department

Composition	Membership
Anthropology	Dr Elena Gonzalez-Polledo
Art	Professor Richard Noble
Computing	Dr Jennifer George
Design	Duncan Fairfax
Educational Studies	Professor Farzana Shain
English and Creative Writing	Professor Jane Desmarais
History	Dr Ariel Hessayon

<b>Composition</b>	<b>Membership</b>
Institute for Creative and Cultural Entrepreneurship	Gerald Lidstone
Institute of Management Studies	Dr Ragupathy Venkatachalam
Law	Professor Dimitrios Giannouloupoulos
Media, Communications and Cultural Studies	Daisy Asquith Damian Owen-Board  Associate heads: Becky Gardiner Nate Tkacz
Music	Dr Lauren Redhead
Politics and International Relations	Professor Will Davies
Psychology	Dr Jose Van Velzen Dr Guido Orgs
Social, Therapeutic and Community Studies	Dr Naomi Thompson
Sociology	Dr Vik Loveday
Theatre and Performance	Dr Pamela Karantonis
Visual Cultures	Dr Lynn Turner Dr Astrid Schmetterling

### **Class 3: Elected members other than students**

One member of the Academic Staff elected by the Academic Staff from each Academic Department.

<b>Composition</b>	<b>Membership</b>
Anthropology	Dr Justin Woodman (to 2026)
Art	Professor Stephen Johnstone (to 2024)
Computing	Dr Jamie Ward (to 2025)

<b>Composition</b>	<b>Membership</b>
Design	Matthew Ward (to 2024)
Educational Studies	Dr Vally Lytra (to 2025)
English and Creative Writing	Professor Andreas Kramer (to 2024)
History	Vacancy
Institute for Creative and Cultural Entrepreneurship	Professor Victoria Alexander (to 2024)
Institute of Management Studies	Dr Ivano Cardinale (to 2024)
Law	Dr Fatima Ahdash (to 2025)
Media, Communications and Cultural Studies	Miranda Mclachlan (to 2025)
Music	Dr Holly Rogers (to 2024)
Politics and International Relations	Dr Rachel Ibreck (to 2026)
Psychology	Dr Rebecca Charlton (to 2025)
Social, Therapeutic and Community Studies	Lynne Brown (to 2025)
Sociology	Dr Michael Guggenheim (to 2025)
Theatre and Performance	Dr Mischa Twitchin (to 2025)
Visual Cultures	Dr Emily Rosamond (to 2024)

#### **Class 4: Student Members**

By Statute, no more than three students may be elected to Academic Board, provided that the student membership at no time exceeds one-tenth of the total membership of Academic Board. By agreement with the Students' Union, the student places are currently filled as follows:

<b>Composition</b>	<b>Membership</b>
One member of the Student Assembly, elected by the assembly	Elsabet Genti

<b>Composition</b>	<b>Membership</b>
One sabbatical officer of the Students' Union elected by the Student Assembly	Gammorah Britton-Gibson
One officer of the Students' Union with a portfolio including postgraduate student matters, elected by the Student Assembly	Nour Matar

## **Class 5: Specified Postholders**

The holders of up to four specified posts to be designated by the Council for this purpose from time to time.

- Dean of the Graduate School - Professor Mark Johnson
- Academic Director of the Teaching and Learning Innovation Centre - Professor Marco Gillies
- Director of Centre for Academic Language and Literacies - Conrad Heyns
- Head of School (Arts and Humanities) - Dr Stephen Graham
- Head of School (Culture and Society) - Professor Adam Dinham
- Head of School (Professional Studies, Science and Technology – Matthew Cragoe

Secretary: Gavin Barber

## **In Attendance**

<b>Composition</b>	
Chief Operating/ Financial Officer	Imran Chughtai
Director of Student Experience and Academic Registrar	Gavin Barber
Secretary to Council and Director of Governance and Legal Services	Matthew Brooks
Director of Communications	Dr Stephen Lake
Director, People and Organisational Development	Susan Edwards

<b>Composition</b>	
Dean of Students	vacancy
Academic Director of International Development and Academic Partnerships	Vacancy
School Administrator Arts and Humanities	Amanda Cater
School Administrator Culture and Society	Hugh Macnicol
School Administrator Professional Studies, Science and Technology	Craig Ruddock

eot – end of term

## VERSION CONTROL

Full revision of ToR	September 2023	Governance Secretariat
Approval	20 September 2023	Nominations and Governance Committee
Approved	4 October 2023	Council
Updated membership	14 November 2023	Governance Secretariat
Updated membership	11 December 2023	Governance Secretariat