

# **Research and Enterprise Committee – Terms of Reference**

**2024-2025**

## **Parent body**

Academic Board

## **Purpose**

The Research and Enterprise Committee [REC] is the key strategic committee of Academic Board responsible for all aspects of research and enterprise, including research training, research ethics and integrity, and knowledge exchange/transfer activities in partnership with external organisations and businesses.

All matters listed below for which it gives formal approval or undertakes a monitoring function are reported to Academic Board.

Research Ethics Sub-Committee and Postgraduate Research Board are responsible for particular aspects of REC's overall remit and report to it.

## **Terms of reference**

1. To consider and advise on the development of the University's overall Research and Enterprise Strategy, and to recommend a strategy to Academic Board for formal approval.
2. To consider and advise on the development of related policies, procedures and action plans.
3. To establish clear communications with individual departments and Schools, facilitating the development of effective departmental research and enterprise strategies which are informed and appropriately supported by central mechanisms.
4. To monitor the implementation of relevant action plans, and review progress against strategic objectives at University and departmental level.
5. To oversee the University's participation and performance in major research assessment exercises, in particular the REF and its successors; and to evaluate outcomes, reporting to Academic Board and Council.

6. To consider matters relating to the establishment, monitoring and closure of individual Research Centres and Units, keeping general policies under review and revision as appropriate.
7. To advise the Deputy Vice Chancellor for Research and Knowledge Exchange and Provost on matters relating to University academic publications.
8. To monitor the implementation of research leave policies and procedures, reviewing them as appropriate, and to consider staff reports on completed periods of study leave.
9. To receive minutes and reports from the Research Ethics Sub-Committee [RESC], considering any recommendations and taking action as appropriate.
10. To receive minutes and reports from the Postgraduate Research Board [PRB], monitoring PhD completion rates and developments with Doctoral Training Centres and drawing any issues and recommendations to the attention of the Executive Board and/or Academic Board as appropriate.
11. The Research and Enterprise Committee will meet four times a year.

## Members

Composition	Member	Term
Chair: Deputy Vice Chancellor for Research and Knowledge Exchange and Provost	Professor David Oswell	ex officio
Academic Lead for Research and Chair of the Research Ethics Sub-Committee	Dr Panagiotis Pentaris	ex officio
Deputy Vice Chancellor for Education and Student Experience	Professor Paul Rowlett (Interim)	ex officio
Dean of the Graduate School	Professor Mark Johnson	ex officio
Director of Research, Innovation and Knowledge Exchange	Vivienne Hurley	ex officio
Academic Lead for Enterprise	Sian Prime	ex officio
Academic Lead for Knowledge Exchange	Professor Jonathan Freeman	ex officio
Research Excellence Manager	Vacancy	ex officio
Head of REF Operations	Vacancy	ex officio

<b>Composition</b>	<b>Member</b>	<b>Term</b>
Director of Library Services	Andrew Preater	ex officio
One academic staff member from each Faculty	Dr Tobie Kerridge	to 2025
	Dr Larisa Soldatova	to 2025
	Professor Mirca Madianou	to 2025 (eot)
Up to four additional members of academic staff	Dr Virgine Barral	to 2025
	Vacancy	
	Vacancy	
	Dr Esther Sayers	to 2026
Research only member of staff	Dr Tarangini Sriraman	
Secretary	Jennie San	

eot – end of term

## VERSION CONTROL

Full revision of ToR	September 2023	Governance Secretariat
Approval	20 September 2023	Nominations and Governance Committee
Approved by Council	4 October 2023	
Updated membership	14 November 2023	Governance Secretariat
Updated membership	8 November 2023	Academic Board
Updated membership	October 2024	Secretariat
Updated job titles	December 2024	Governance Secretariat