

2017 Modern Slavery Statement Goldsmiths University of London

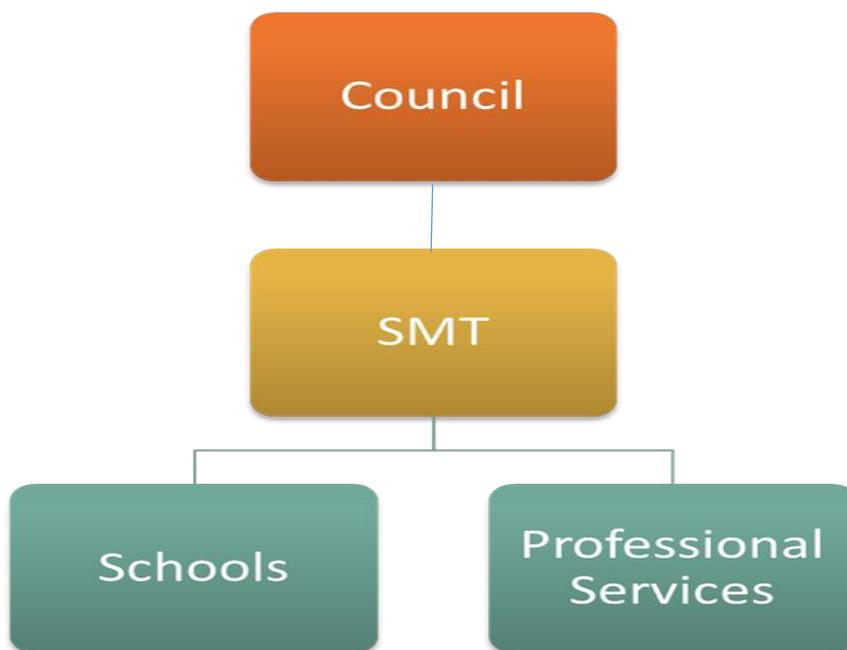
Goldsmiths' second Modern Slavery statement is made pursuant to section 54(1) of the Modern Slavery Act 2015 and constitutes Goldsmiths' slavery and human trafficking statement for the financial year ending 31 July 2017.

This statement provides an update on actions taken by the College in the past 12 months and priorities for the coming 12 months to demonstrate Goldsmiths' continuing commitment to the highest level of ethical standards and sound governance arrangements.

Goldsmiths Organisational Structure

The governing body of the College is Council, which is composed of a mixture of independent (lay) members, members of staff of the College, and representatives of the Students' Union. The College is a charitable body established by Royal Charter, and as trustees of the charity members of Council must ensure that its funds are applied to the objectives defined in the Charter.

The Senior Management Team (SMT) are responsible for overseeing the academic and administrative leadership of the University. Each member has responsibility for managing different areas from strategic development to academic development.



School of Arts & Humanities
School of Culture & Society
School of Professional Studies,
Science and Technology

Finance, Estates & Facilities, IT,
Communications, Development & Alumni,
Legal & Governance, HR, Strategic Projects
Student Experience

Due Diligence Process

The College engages with a large number of private and public sector organisations in the pursuit of our strategic objectives. These procurement activities take place mainly in England; and our contractors and suppliers are predominantly UK and EU based.

Our total spend* (including Capital) for 16/17 was c. £29m (excl VAT).

* spend figure has been adjusted to exclude the following categories:-

- Bursaries and scholarships, Cost of placements
- University subsidiaries, Conference fees, Membership and affiliation fees (including payments to professional bodies)
- Payments to other institutions incl students' union and trade unions, charities, schools, NHS (e.g., franchised placements) or HMRC
- Payments to banks, interest charges, depreciation, pension costs and bad debts etc.
- Payments to individuals (e.g., staff costs included under the Op Ex category)
- Payments in relation to grants, training, research bodies etc.
- Rent and rates and planning fees to local authority

Where possible we access frameworks set up by regional purchasing consortia e.g. London University Purchasing Consortia (LUPC) and Crown Commercial Service (CCS) for goods and services required in the pursuit of our core business. In 2016/17 year we procured c. £111m (37.8% of our adjusted spend) through 72 such framework agreements covering the following Categories:

- IT (hardware and install)
- Estates Services (Cleaning, Security, Facilities Management)
- Library
- Office Supplies
- Professional Services (Insurance, Legal, Temp labour)
- Travel
- Utilities

The use of pre negotiated Frameworks enables the College to call off non-core services knowing that suppliers' credentials have been tested during the selection process. The LUPC also state that they are committed to supporting the UK Government's national Action Plan to implement the UN Guiding principles on Business and Human rights, and they have already identified material risks in the IT Hardware and Estates Services categories where Hardware originates from China, South Korea and Czech Republic and Cleaning & Security services resourced from the UK.

In addition to the use of Framework agreements Goldsmiths also procures goods, services and works predominantly from small and medium-sized enterprises (SME companies) based in the UK or the EU. The Top 5 non-Framework spend categories total a further £111m covering the following categories:

- Estates Services (Main Contractors and Facilities Management)
- Catering
- IT (Software Development & Hardware Maintenance)
- Consultants
- Professional Services (Temporary Labour)

As the IT and Estates categories account for c. 50% of the College's total adjusted spend they are also the areas where we will concentrate our efforts over the next 12 months.

Goldsmiths expects its 1st Tier Suppliers to ensure their goods, materials and labour-related supply chains are:

- Fully compliant with the Modern Slavery Act 2015;
- Transparent, accountable and auditable; and
- Obtaining similar assurances from their supply chains

Steps taken by Goldsmiths since August 2016

(A) Risk assessment

We have:

- Identified the categories with higher levels of risk exposure as mentioned above.
- Developed a procedure for action in the event of suspicion or detection of slavery.

(B) Risk mitigation

We have:

- Added a provision to our tender documentation which includes the mandatory exclusion of any bidder who has been convicted of an offence under section 1, 2 or 4 of the Modern Slavery Act 2015.

(C) Management responsibility and general awareness

We have:

- Raised general organisational awareness by circulating an article to all staff explaining what Modern slavery is and what signs to look out for.
- Prepared our second annual statement.
- Reported progress to our Senior Management Team and our Council.

Steps to take from August 2017

(A) Risk assessment

We will:

- Investigate the supply chains in our Cleaning & Security contracts in partnership with our Suppliers

(B) Risk mitigation

We will:

- Include provisions for termination of contract in the event of a modern slavery or human trafficking compliance breach by any supplier.
- Act promptly where a compliance breach has been identified or flagged in line with the attached procedure.
- Continue to feed-back lessons learnt into risk management process.

(C) Management responsibility and general awareness

We will:

- Notify Suppliers with whom we regularly engage what our expectations are in relation to Modern Slavery in the Supply chain.
- Continue to raise awareness of this statement through communication both internally and externally.

Introduction

Modern slavery is real. It is happening here in the UK, in our communities. It is a largely unseen crime, with victims hidden in takeaways, hotels, car washes, nail-bars and private homes as well as factories, farms and brothels.

The Home Office predicts that there may be as many as 13,000 victims in the UK alone. There is no typical victim of slavery. **Victims can be men, women and children of all ages and cut across the population**, but it is normally more prevalent amongst the most vulnerable, minority or socially excluded groups.

Definitions

- 'slavery' - where ownership is exercised over a person
- 'servitude' - involves the obligation to provide services imposed by coercion
- 'forced or compulsory labour' - involves work or service extracted from any person under the menace of a penalty and for which the person has not offered himself voluntarily
- 'human trafficking' - concerns arranging or facilitating the travel of another with a view to exploiting them.

Goldsmiths (the College) accepts that it has a responsibility to ensure that workers are not being exploited, that they are safe and that relevant employment, health and safety and human rights laws and standards are being adhered to, including freedom of movement and communications.

Scope

The prevention, detection and reporting of modern slavery in any part of the College's supply chains, whether in the UK or abroad, is the responsibility of all those working for the College whether directly or indirectly, including employees at all levels, directors, officers, agency workers, agents, contractors, consultants and strategic partners.

Goldsmiths' Council has overall responsibility for ensuring that this policy complies with the Modern Slavery Act 2015.

Line managers, Heads of Departments and Directors are responsible for ensuring that those reporting to them understand and comply with this policy.

Compliance

If you believe may have come across an instance of modern slavery or if you are unsure about whether a particular act, the treatment of workers or their working conditions within the College's supply chain constitutes any of the various forms of modern slavery, please raise it with any member of the Procurement Team as soon as possible. If it is not possible to speak to the Procurement team please contact the Government's Modern Slavery Helpline on 08000 121 700 for further guidance on what to do.

In August 2017 the Modern Slavery Helpline had received 394 calls and a further 127 online reports via its website www.modernslaveryhelpline.org which has resulted in 181 cases of Modern Slavery.

Goldsmiths will support anyone who raises genuine concerns in good faith under this policy, even if they turn out to be mistaken.

Training and communication

Training will be provided to staff as necessary, to improve awareness and help identify exploitation and modern slavery.

Breach of the procedure

Goldsmiths may terminate its commercial relationship with suppliers if they are found to have knowingly allowed the continuation of any instance of modern slavery in their supply chains where it was in their power to act on this.