

TIMELINES FOR PROGRAMME APPROVAL AND AMENDMENT

TIMELINE FOR APPROVAL OF NEW PROGRAMMES

	<u>Initial Proposal</u>	<u>ADC</u>	<u>SMT</u>	<u>PSSC</u>	<u>Live</u>
Assuming the programme is submitted in the planning round one full academic year before start.	Autumn 2017	→ Feb 2018	→ Mar 2018	→ Either May 2018 or Oct 2018	→ Sept 2019
If additional resources are required over original costing	N/A	→ Jan 2019	→ Mar 2019	→ Sept 2019	
Assuming the programme is submitted in the planning round of the same year as the start date (accelerated process)	Autumn 2017	→ Nov 2017	→ Dec 2017	→ Either Jan 2018 or March 2018	→ Sept 2019

TIMELINE FOR AMENDMENT TO EXISTING PROGRAMMES

	<u>(ADC)</u>	<u>PSSC</u>	<u>Programme Specification Published</u>	<u>Amendments Live</u>
Programme Amendments <i>(Some amendments also need ADC approval – see major/minor amendment policy for more information)</i>	<i>(Autumn 2017)</i>	→ Autumn 2017	→ January 2018	→ September 2018
New optional module proposals not requiring republication of programme specification	N/A	Approval must be given at least 4 weeks prior to options selection	→ N/A	→ September 2018
Module amendments as a result of student or External Examiner feedback (feedback must be submitted alongside module amendment request)	N/A	→ Absolute deadline for PSSC approvals: 1 July	→ If after 1 st January, amended programme specification republished and letter sent to applicants and offer holders	→ September 2018

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