

GENERAL REGULATIONS
FOR STUDENTS
ON PROGRAMMES LEADING TO THE AWARD OF
COLLEGE CERTIFICATES AND DIPLOMAS

2016 / 2017

General Regulations for College Undergraduate Certificates

1 Introduction

- 1.1 These Regulations shall apply to all students admitted to study for a Certificate of Goldsmiths College.
- 1.2 A student so enrolled shall additionally be subject to the programme scheme governing the award of the Certificate and shall undertake duly to observe the provisions of the Charter, Statutes, Ordinances and Regulations of Goldsmiths College.
- 1.4 For amendments to the method of examination to apply in any given session, they must be approved by the Academic Board during the preceding session.
- 1.5 The designation "Undergraduate Certificate" shall be used for awards at level 4 of the National Qualifications Framework (equivalent to level 4 of an undergraduate degree).

2 Admission

- 2.1 Application for admission must be in the appropriate form laid down by the College.
- 2.2 A student admitted to study for a Certificate of Goldsmiths College must pay all required fees upon demand.
- 2.3 The requirements for admission shall be those specified in individual programme schemes.
- 2.4 The right of admission shall rest solely with those to whom it is deputed by the College Council. Their decision shall be final and their deliberations shall be confidential.

3 Requirements for the award for the Certificate

- 3.1 In order to qualify for the award of a Certificate of Goldsmiths College a candidate must have pursued the programme of study approved by the College, satisfied the programme scheme and fulfilled the following requirements:
 - 3.1.1 Satisfactory attendance and performance throughout the programme.
 - 3.1.2 Achievement of the required standard in the examinations and other forms of assessment prescribed for the award of the Certificate.
- 3.2 A programme of study must, unless special exemption is obtained from the Student Centre, or unless the programme schemes deem otherwise, be continuously pursued. Every period of absence exceeding one week must be notified to the Student Centre and must normally be supported by a medical certificate or other independent evidence acceptable to the College.

4 Examination entry

- 4.1 No students will be admitted to the final examination unless they have been enrolled at the College for the minimum period of study prescribed and have satisfactorily completed the programme of study.
- 4.2 A candidate must enter for any prescribed examination in the form, and at the time, laid down in the programme regulations.
- 4.3 A Student who has passed the examination for a module or a may not repeat that examination nor may a student enter an examination for a module which is deemed to overlap a module which he/she has already taken and passed.

5 Re-entry

- 5.1 If a candidate fails or does not submit for an element for which he/she has entered, the examiners may determine that he/she on re-entry will not be required to repeat elements which he/she may have already passed.
- 5.2 A candidate who does not at his/her first entry successfully complete the examination or part of the examination for which he/she has entered may, subject to the agreement of the Head of Department when such re-entry would involve further attendance at the College, re-enter that examination on **one** occasion. Unless otherwise specified in the individual Programme Regulations such re-entry will be at the next following examination except when the College has granted permission for a candidate to defer re-entry until the examination in a subsequent year.