Terms and Conditions for Application for Accommodation at Goldsmiths

ACADEMIC SESSION ENTRY 2019-20

Who can apply for accommodation
Applications will be processed when applicants have confirmed that Goldsmiths is their first choice and that an academic course offer (see below) has been made.

You will be unable to apply for accommodation if your offer is an Insurance Choice or if you are a part-time applicant/student.

Once your course offer has changed to Unconditional Firm (UF) or Conditional Firm (CF) you will be able to apply for accommodation. The same applies if you are going through the clearing process in August.

How we allocate places
We give priority to undergraduate and postgraduate students attending Goldsmiths for the first time. We also take into account any personal or medical reasons you may have for applying to live in accommodation (as long as you've stated these in your application and liaised with Goldsmiths Disability Service, as necessary).

If you live in the London Travel Zones 1-9 and hold a UF or CF offer, we would encourage you to apply for accommodation, however we will be unable to offer you accommodation until we have housed those students who live outside the London Travel Zones first. Those from the London Travel Zones in the west and north west of London will be given consideration first.

If you apply for accommodation by the deadline, but aren't initially offered a place in accommodation, your application will be placed on our reserve list. If places subsequently become available, we will then prioritise those on the reserve list in the order outlined above.

If you miss the accommodation deadline, or if you are living within London Travel Zones 1-9, your application will be placed on a waiting list and we will contact you if places become available.

Applicants/students are only able to make one application for the academic session.

Please refer to our website for more information visit gold.ac.uk/accommodation

Accommodation preferences
We will endeavour to meet your accommodation choices made online, however it is not always possible to do so and any allocation made is dependent on availability. Please note that in some circumstances, for operational reasons, we reserve the right to vary room allocations.

Offer of Accommodation
We aim to begin to make offers for accommodation from 6 May 2019.

If you receive an offer of accommodation, accept the offer via the online accommodation system and complete the process, you are agreeing to the Accommodation Agreement as detailed on our website (which will be available prior to the 6 May 2019) and on the Accommodation Application Portal.
When accepting an offer of accommodation, you will be required to **pay a deposit of £200** as directed and **accept your online offer** using the Accommodation Application Service (both need to be completed by the deadline stated in your offer email).

**Study Abroad or sponsored students:** Please note that if your Home University or provider is paying your accommodation fees, you will not be required make a deposit payment.

**Goldsmiths Student Village:** If you are allocated a room in the Goldsmiths Student Village (Chesterman House, Raymont Hall or Surrey House/Surrey House Annexe), you will receive an email from Campus Living Villages (CLV). CLV will advise you on how to accept an offer of accommodation from Campus Living Villages and make a deposit payment (if necessary) directly to CLV. Students applying for the Goldsmiths Student Village will be required to provide a guarantor. Please refer to our [Frequently Asked Questions](#) for further information.

**COLLECTION OF DATA NOTICE POLICIES**

**2019-20 declaration for both new and continuing students applying and residing in Goldsmiths’ Accommodation.**

**Purposes for which Goldsmiths may use information about students**

Information concerning the collection and processing of personal data by the College can be found at [gold.ac.uk/governance](http://gold.ac.uk/governance)

For students who have registered and apply for accommodation and/or who have been made an offer of accommodation, please be advised of the following:

1. **During the application process you may be requested to provide your Next of Kin information.** Please provide the contact details of someone we may contact in an emergency. Please ensure you have made them aware and they are happy for us to hold their details for this purpose.
2. **The contact details visible to you on the application form will be used to appropriately process your application and will be used to inform you of any allocation made as well as providing you with communication regarding the application process.**
3. **For students being allocated into Chesterman House, Raymont Hall or Surrey House/Surrey House Annexe, information provided in your application will be shared with Campus Living Villages (the managing company) in order for an offer of accommodation to be made.** Details such as names, contact details, dates of birth, next of kin and any medical information provided will be shared for administration purposes only. You will have a chance to opt into the sharing of medical/disability data during the application process. Goldsmiths holds a data-sharing agreement with CLV for this purpose.
4. **For students being allocated a place in Quantum Court, Ewen Henderson Court, Town Hall Camberwell or Chapter Lewisham information provided in your application will be shared with the relevant landlord upon acceptance of an accommodation offer.** Details such as names, contact details, dates of birth, next of kin and any medical information provided will be shared with the managing company for administration purposes. You will have a chance to opt into the sharing of medical/disability data during the application process.
5. **If you receive an offer of accommodation and you accept this offer, under routine arrangements for the compilation of the electoral roll we are required to disclose your name and other information if relevant: such as date of birth and nationality to the local authority.**