

**GOLDSMITHS
University of London**

COUNCIL

ACADEMIC BOARD

Minutes of the meeting held on 4 June 2008

Present: Professor Geoffrey Crossick (Chair), Dr Toby Abse, Professor Dennis Atkinson, Dr Philip Broadhead, Ms Hannah Bullivant, Dr Stephen Cottrell, Professor Sophie Day, Professor Mark d'Inverno, Professor Peter Dunwoodie, Dr Basem El-Haddadeh, Dr Rosalyn George, Mr Jack Gillis, Dr Richard Grayson, Mr Sean Hall *vice* Mr Terry Rosenberg, Dr Stella Harvey, Professor John Hutnyk, Dr Helen Jones, Professor Michael Keith, Mr Gerald Lidstone, Professor Simon McVeigh, Professor Keith Negus, Ms Mary Nixon, Dr David Oswell, Ms Angela Phillips, Professor Alan Pickering, Dr Frances Pine, Professor Len Platt, Professor Nirmala Rao, Ms Astrid Schmetterling, Professor Maria Shevtsova, Professor Kay Stables, Dr Gareth Stanton, Dr Derval Tubridy, Professor Geraint Wiggins

Apologies: Mr John Backwell, Ms Janet Bowens, Professor Janis Jefferies, Mr Larry O'Carroll, Professor Carrie Paechter, Professor Sanjay Seth, Ms Joan Turner

In attendance: Registrar and Secretary, Director of Finance, Academic Registrar, Deputy Academic Registrar, Head of Learning and Teaching, Deputy Examinations Officer, Quality and Governance Administrator (for item 54)

Observer: Professor Peter Hodson (QAA Auditor)

OPEN BUSINESS

51 MINUTES

Resolved:

to approve the Minutes of the meeting held on 27 February 2008 (08-244).

52 MATTERS ARISING FROM THE MINUTES

Received:

a report from the Academic Registrar on matters arising from the Minutes of the meeting held on 27 February 2008 (08-245).

Noted:

Head of PACE requested information regarding the application, made by PACE to SMT, for fee exemptions from Equivalent or Lower Qualification regulations. The Academic Registrar reported that the decision to allow fee exemptions to named programmes in the application had been received in the Registry. The decisions would be publicised and the Fee Matrix for session 2008-09 would be amended accordingly.

53 WARDEN'S REPORT

Received:

a written report from the Warden on developments in the higher education sector, both nationally and locally allowing members an opportunity to reflect on it and raise issues (08-246).

The following points were particularly noted:

(i) Secretary of State's Review of Higher Education

- a) The Secretary of State had established this review and would be actively interested in its progress. Those responsible for each of the work streams would attend meetings in June and July with the Secretary of State, where their progress would be discussed before contributions to the review had been finalised.
- b) The Warden stressed the importance of language in the report. A distinction between 'higher education' and 'university' was required. In a setting where higher education was also provided in other institutions (such as further education colleges) the distinctive and broader development offered within universities needed to be stressed.

(ii) Admissions 2008/09

Another month's figures had confirmed the trends noted in the report. Overseas postgraduate applications required further hard work.

(iii) Financial Strategy

- a) The financial strategy established in 2006 was working, although it was noted that the changed external environment had resulted in a negative effect on all universities. The five key features of change to the external environment were, staff salary costs, HERA, pensions, loss of funding as a result of ELQ policy and amended rules governing Additional Student Numbers, which Goldsmiths would find it difficult to meet. As a result Goldsmiths' financial strategy was in need of revision to meet those changed circumstances.
- b) Concern was expressed regarding the future funding of higher education and the view of a possible Conservative government ahead of the 2009 review. The Warden considered that the 2009 review was likely to be limited and decisions regarding future funding would be a matter for the next government to decide. Possible Conservative thinking pointed to increased flexibility by the possible introduction of a national bursary scheme – awarded on the basis of need to universities, which was considered by some to be a fairer system of funding allocation but which in all likelihood divert fee income from many universities including Goldsmiths – and by the opening up of the market for recruitment with some variant on a voucher system by which the funding followed the student. There was a danger that such a scheme could destabilise the sector.
- c) The financial loss to the College as a result of ELQ policy was assessed at £1.1 million, arising from the estimated loss of about 600 students. The estimate took in to account the fundability of students where the top-up fee average was for a HEFCE student in band C. HEFCE targets must be met and it is not anticipated that many undergraduates would pay the enhanced tuition fee rate.
- d) The climate of discussion regarding foundation degrees had shifted as a result of financial pressures brought about by the introduction of ELQ policy. SMT would support departments

who were interested in setting up foundation degrees and establish links with employers. Discussions would be initiated with departments shortly.

- e) Process reviews would continue to consider means of delivering the current product more economically and to build on the Benchmark Review. The Internal Audit Service and Value for Money Group continued their examination of the cost base of teaching.
- f) Feedback from the sector indicated that Birkbeck and the Open University were particularly badly hit by ELQ policy, and that Goldsmiths was amongst the worst affected by the new policy on ELQs.
- g) Postgraduate qualifications in the area of health was a subject area to be considered for ASNs.

54 REVIEW OF PLACEMENTS

Received:

a paper from the Quality and Governance Administrator concerning student placements and employer engagement (08-226).

Noted:

- (i) that placements were well managed by academic departments and that good practice was evident. However administration of placements was quite onerous and development of placement activities might need to be supported by College-level mechanisms in the future.
- (ii) that the Learning and Teaching Quality Committee had endorsed the key recommendation that a working group be established to take forward the report's recommendations and that more detailed proposals be developed and reported back to the Committee.
- (iii) that the review was broadly welcomed, it was acknowledged that to encourage the selection of Goldsmiths students, employers must be made aware of the strength of our students and the supportive systems made available to them.

55 REVIEW OF THE EFFECTIVENESS OF ACADEMIC BOARD

Received:

a paper from the Academic Registrar regarding a light touch review on the effectiveness of Academic Board 2007-2008 (08-247).

Noted:

- (i) that it had become the Warden's practice to present a written report in advance to Academic Board, so that members were better able to respond to the items raised.
- (ii) that a 'matters arising' paper was now prepared by the Secretary for each meeting. This summarised actions taken so that members could monitor progress on matters discussed at the previous meeting, where a separate paper for the following meeting was not required. In addition, an 'action grid' for officers was routinely prepared with the minutes of each meeting to assist members in identifying any action that they were required to take, following meetings.
- (iii) that it was proposed that meetings of the Board should in future be preceded by a half hour session for informal discussion between members.

- (iv) that it was suggested that Board papers could be circulated electronically so that members would print their own copies. The Academic Registrar indicated that this had been attempted at his previous HEI and it was found to be unsuccessful.
- (v) that the use of re-cycled paper was considered desirable, the Secretary was asked carry out research to ascertain how much was used in College.

Resolved:

- (i) that the informal session prior to the next meeting of Academic Board would commence at 1.30 pm on 3 December 2008.
- (ii) that the Academic Registrar would consider electronic circulation of Board papers further, and would report back to the Board at a future meeting.
- (iii) that the Secretary would investigate how much re-cycled paper is used in College for printing purposes.

56 INSTITUTE FOR CREATIVE AND CULTURAL ENTREPRENEURSHIP (ICCE)

Received:

a proposal from the Registrar and Secretary to establish an Institute for Creative and Cultural Entrepreneurship (ICCE) (08-248).

Noted:

that the small start-up costs to fund ICCE had been agreed and that in time it would sustain itself. Financial plans for its MA programme had previously been agreed and there were no plans to seek external funding as yet. The proposal had previously been discussed and was seen as a welcome major initiative.

Recommended:

to establish an Institute for Creative and Cultural Entrepreneurship (ICCE) with effect from 1 August 2008.

57 STUDENT CHARTER

Received:

a proposal for a Student Charter for Goldsmiths (08-77R).

Noted:

- (i) that student charters were commonplace elsewhere, and that it aimed to set out what is provided by College to students and what is required of them as students.
- (ii) that the Student Union supported the introduction of the Student Charter and considered that it would be helpful to prospective students from a non-traditional background.
- (iii) that the language regarding the matter of respect towards other students and staff could be worded more strongly to address the inconsiderate behaviour of some students.

- (iv) that some of the language was more appropriate to undergraduate students and that if postgraduate students consequently felt the Charter to be irrelevant to them it might be disregarded by them.
- (v) that the Student Charter would be valuable for students, staff and prospective students and the Warden thanked all those who had worked on its development.

Resolved:

- (i) that the Pro-Warden (Students and Learning Development) and the Students' Union should consider the language and revise it where necessary.
- (ii) that it was agreed that the Student Charter be introduced in a broad way and reviewed on an annual basis.

58 AMENDMENTS TO THE ASSESSMENT REGULATIONS

Received:

the recommendations of Learning and Teaching Quality Committee regarding amendments to the Assessment Regulations (08-213).

Noted:

that as College Board was abolished from the end of session 2007/08, the implications of that decision needed to be worked through. Other issues relating to raising the undergraduate pass mark and the introduction of the undergraduate credit framework would be considered at a later date.

Resolved:

to approve, on the recommendation of Learning and Teaching Quality Committee, the proposals concerning amendments to the assessment regulations.

59 RESEARCH EXCELLENCE FRAMEWORK (REF) CONSULTATION

Received:

the HEFCE response to the REF consultation (08-203).

Noted:

- (i) that the HEFCE response to the REF consultation had covered the broad issues on the proposals for REF. The Government had been persuaded to extend the pilot phase by an additional 12 months.
- (ii) that the REF would be developed as a single unified framework throughout with elements of peer assessment of quality, and indicators such as research income and postgraduate completions deployed in way that took account of disciplinary diversity.
- (iii) that the next full assessment for the majority of Goldsmiths' disciplines would take place in 2013.

60 CENTRE FOR PHILOSOPHY

Received:

a proposal submitted by the Department of Visual Cultures to Research and Knowledge Transfer Committee to establish a Centre for Philosophy with effect from June 2008 (08-206R).

Noted:

that the proposed Centre for Philosophy would be a 'soft centre' with contributions from several Departments and attached to the Department of Visual Cultures for administrative purposes. The Centre would be a conduit and enabler of higher interdisciplinary research and would be a stronger vehicle for research grant applications. There would be full consultation regarding issues affecting participating Departments.

Resolved:

to approve, in principle, the recommendation of Research and Knowledge Transfer Committee to establish a Centre for Philosophy with effect from June 2008. However final approval by the Warden acting as Chair of the Board would be deferred pending the completion of discussions regarding for the relationship between departmental staff and the new Centre.

[Secretary's note:- following receipt of a revised proposal from the Department of Visual Cultures, the Warden approved the establishment of the proposed Centre for Philosophy in accordance with the above on 17 August 2008.]

61 ORDINANCES 2008-2009

Recommended:

- (i) **that, with effect from 1 September 2008, the Institute for Creative and Cultural Entrepreneurship (ICCE) be added to the list of Areas in Ordinance 1.3 and to the list of Group B departments and areas in Ordinance 2.2 (08-249).**
- (ii) **that, with effect from 1 September 2008, Ordinance 5 (Powers of the Academic Board) be amended.**
- (iii) **that, with effect from 1 September 2008, the list of Regulations in the Ordinance on the Creation of Regulations be augmented by the addition of "the Accommodation Regulations".**

62 GENERAL REGULATIONS 2008-2009

Recommended:

that, with effect from 1 September 2008, a new General Regulation on Student Accommodation, involving the introduction of separate Student Accommodation Regulation under Ordinance 10, be approved (08-250).

63 AMENDMENTS TO THE REGULATIONS FOR POSTGRADUATE RESEARCH STUDENTS

Resolved:

to approve amendments to section 3 of the Regulations for Postgraduate Research Students with effect from 1 September 2008 (08-251).

64 REGULATIONS FOR MEETINGS OF BOARD OF EXAMINERS

Resolved:

to approve, following the decision to abolish College Board, regulations for the meetings of Board of Examiners for implementation in 2008-2009 (08-252).

65 QUALITY FRAMEWORK

Resolved:

to approve, on the recommendation of Learning and Teaching Quality Committee, proposals (ii) to (vi) of the recommended changes to the College's quality assurance processes for 2008-2009 (08-216).

66 COMMITTEE PLACES ASSIGNED TO PRO-WARDENS

Resolved:

to approve the proposals for the committee places assigned to Pro-Wardens, insofar as concerns the committees of Academic Board and their sub-committees (08-253).

67 STANDARD TERM DATES

Resolved:

to approve standard term dates for 2010-2011 to 2013-2014 (08-254).

68 DATES OF PRESENTATION CEREMONIES 2009

Noted:

that in 2009 there would be four ceremonies on 8,9,10 & 11 September but that more were needed. SMT had agreed in principle that a 5th ceremony be held in December 2009 for Masters, PGCE and undergraduate students awarded following late summer re-sits, and that this ceremony might be held on a Saturday for PGCE students. Other institutions held their ceremonies in July and it had been decided that consideration would be given to moving Goldsmiths' ceremonies to July in 2010, a suggestion which was supported by the Students' Union.

69 ACTION TAKEN BY THE CHAIR

Noted:

the action taken by the Chair since the last meeting of the Board (08-255).

70 PROGRAMME MONITORING

Received:

a paper from the Quality Administrator evaluating the pilot of the new Programme Monitoring arrangements in five academic departments (08-217).

71 PERIODIC REVIEW OF THE DEPARTMENT OF DESIGN

Received:

Periodic Review of the Department of Design (08-218) and the departmental response (08-219).

72 UNIT FOR FAITHS AND CIVIL SOCIETY

Noted:

that at its meeting on 7 May 2008, Research and Knowledge Transfer Committee approved a proposal submitted by the Department of Professional and Community Education to establish a Unit for Faiths and Civil Society with effect from August 2008 (08-207).

73 UNIT FOR THE PURPOSES AND POLITICS OF ARTS EVALUATION

Noted:

that at its meeting on 7 May 2008, Research and Knowledge Transfer Committee approved a proposal submitted by the Department of Drama to establish a Unit for the Purposes and Politics of Arts Evaluation with effect from June 2008 (08-227).

74 BUDGET 2008-2009

Received:

details of the budget for 2008-2009 (08-163R).

75 ACADEMIC BOARD COMMITTEE MINUTES

Received:

the minutes from the following committees of Academic Board:

- (i) Academic Development Committee, 23 April 2008 (08-257).
- (ii) Equality and Diversity Committee, 29 January 2008 (08-258).
- (iii) Learning and Teaching Quality Committee, 6 February 2008 (08-259).
- (iv) Student Committee, 5 February 2008 (08-260).

76 INTAKE TARGETS 2008-2009

Received:

the intake targets for 2008-2009 (08-100).

77 SETTING OF TUITION FEES

Noted:

the new arrangements for the setting of tuition fees (08-261).

78 REPORT FROM LEARNING AND TEACHING QUALITY COMMITTEE

Received:

a report from Learning and Teaching Quality Committee detailing new programme approvals and approval of course closures (08-262).

[Secretary's note: The following programmes were also terminated during 2007-2008:

MA in Visual Histories (Department of History)

Foundation Certificate in Teaching Adults: Spanish

Diploma in Advanced Training in Art Psychotherapy

MA in Advanced Clinical Practice in Art Psychotherapy

(The above three programmes were terminated by the Department of Professional and Community Education, with the exception of the Foundation Certificate in Teaching Adults: Spanish which was incorporated into the Certificate in Language Teaching to Adults).

79 DESTINATION OF LEAVERS FROM HIGHER EDUCATION (DLHE) SURVEY

Received:

the annual DLHE Survey (08-263).

80 HEADS OF DEPARTMENTS

Noted:

- (i) that Council had appointed the following to serve as Heads of Department from 1 September 2008 to 31 August 2011:

Mr John Ginman, Drama

Professor Alan Downie, English and Comparative Literature

Dr Frances Pine, Anthropology

- (ii) that the following had been reappointed as Heads of Department from 1 September 2008 to 31 August 2009:

Professor Len Platt, Professional and Community Education

Mr Brendan Prendeville, Visual Cultures

Mr Terry Rosenberg, Design

- (iii) that Dr Gareth Stanton had been reappointed as Head of the Department of Media and Communications from 1 September 2008 to 31 August 2011.

81 STUDENTS' UNION SABBATICAL OFFICERS

Noted:

that the following had been elected as Sabbatical Officers for 2008-2009:

Students' Union President: Jess Tratt

Communications and Campaigns Officer: Jennifer Jones

Student Activities and Services Officers: Holly Bott

Welfare and Education Officer: Jesse Fajemisin

82 ACADEMIC BOARD MEMBERSHIP ON COUNCIL

Noted:

that Professor Alan Downie had been nominated to serve on Council, elected by Academic Board, from 1 September 2008 to 31 August 2011.

83 VISITING FELLOWS AND STUDENTS

Noted:

the names of Visiting Fellows and Students invited by the Warden (08-256).

84 EXTERNAL EXAMINERS

Noted:

that the Pro-Warden (Academic) had approved, on behalf of the College Board of Examiners, the appointment of the following External Examiners:

DipHE/BA Applied Social Science, Community Development and Youth Work

Mr Alan Turkie Strategic Management Team Leader UK Youth Parliament	For a period of 3 years from 1 st November 2007 to 30 th September 2010
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Certificate in Language Proficiency (Scheme of Proficiency)

Ms Gabriella Di Folco Tutor Southwark College	For a period of 3 years from 1 st November 2007 to 30 th September 2010
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BA European Studies/BA Spanish and Latin American Studies

Dr Mark Sabine Lecturer in Portuguese University of Nottingham	For a period of 1 year from 1 st November 2007 to 30 th September 2008
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BA Fine Art

Mr Michael Archer Head of School Ruskin School of Drawing and Fine Art, University of Oxford	For a period of 3 years from 1 st November 2007 to 30 th September 2010
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BA History of Art/BA History of Art joint degrees/PG Diploma in Contemporary Art Theory

Dr Maria Walsh Senior Lecturer University of Reading	For a period of 1 year from 1 st November 2007 to 30 th September 2008
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Dr Sue Malvern Senior Lecturer Chelsea College of Art and Design	For a period of 1 year from 1 st November 2007 to 30 th September 2008
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Graduate Diploma in Specialist Social Work/Graduate Diploma in Specialist Social Welfare Practice

Mrs Alison Dwyer
Joint Course Tutor
University of Hertfordshire

For a period of 3 years from
1st November 2007 to 30th
September 2010

MA Advanced Clinical Practice of Art Psychotherapy

Dr Nicholas Sarra
Consultant
North Devon Health Care Trust

For a period of 1 year from
1st November 2007 to 30th
September 2008

MA Critical and Creative Analysis

Professor David Owen
Professor of Social and Political Philosophy/Deputy
Director
University of Southampton

For a period of 3 years from
1st November 2007 to 30th
September 2010

MA Cultural History/MRes History/MA Visual Histories

Dr Keith McClelland
Teaching Fellow
University College London

For a period of 1 year from
1st November 2007 to 30th
September 2008

MA Design – Critical Practice/MRes Design

Dr Cameron Tonkwise
Chair/Director of Sustainable Design
Tishman Center for Design and the
Environment/Parsons, the New School of Design

For a period of 3 years from
1st November 2007 to 30th
September 2010

MA Group and Intercultural Therapy

Mr Richard Hougham
Senior Lecturer/Programme Leader – MA Drama and
Movement Therapy
Central School of Speech and Drama

For a period of 3 years from
1st November 2007 to 30th
September 2010

MA Psychoanalytic Studies

Dr Susan Rowland
Reader
University of Greenwich

For a period of 3 years from
1st November 2007 to 30th
September 2010

MA Screen Documentary

Ms Alisa Lebow
Lecturer in Film Studies
Brunel University

For a period of 3 years from
1st November 2007 to 30th
September 2010

MA Social Policy and Administration

Dr Michael Cahill
Reader in Social Policy
Brighton University

For a period of 1 year from
1st November 2007 to 30th
September 2008

MSc Rational Emotive and Cognitive Behaviour Therapy

Dr Arthur Still
Honorary Research Fellow
University of Durham

For a period of 3 years from
1st November 2008 to 30th
September 2011

MFA Art Writing

Ms Anna Tallentire
Professor of Fine Art
Central St. Martins College of Art and Design

For a period of 3 years from
1st November 2007 to 30th
September 2010

MFA Curating

Ms Jessica Morgan
Curator of Contemporary Art
Tate Modern

For a period of 3 years from
1st November 2007 to 30th
September 2010

MMus Composition

Professor Michael Clarke
Professor of Music
University of Huddersfield

For a period of 1 year from
1st November 2007 to 30th
September 2008

MRes English

Dr Kerry Sinanan
Associate Head of Department
University of West England

For a period of 1 year from
1st November 2007 to 30th
September 2008

Dr Maria Cristina Fumagalli
Senior Lecturer
University of Essex

For a period of 1 year from
1st November 2007 to 30th
September 2008

Dr Delia Da Sousa Correa
Lecturer in English
Open University

For a period of 1 year from
1st November 2007 to 30th
September 2008

85 RETIREMENTS FROM THE BOARD**Resolved:**

to thank the following retiring members of the Board:

- (i) Hannah Bullivant, outgoing President of the Students' Union, with particular thanks for her contributions which had been both challenging and helpful.
- (ii) Nirmala Rao, Pro-Warden (Academic) with special thanks for the quality of her contributions. Professor Rao will be much missed and was wished all the best in her new post at SOAS.
- (iii) Janet Bowens, Sophie Day, Peter Dunwoodie, Jack Gillis, Michael Keith, Keith Negus, and Angela Philips.

86 2008-2009 MEETINGS

Wednesday 3 December 2008 at 2.00pm
Wednesday 4 March 2009 at 2.00pm
Wednesday 3 June 2009 at 2.00pm

87 REPORT FROM THE HONORARY DEGREE AND FELLOWSHIPS COMMITTEE

Received:

a report from the Honorary Degree and Fellowships Committee noting their recommendations to Council to confer degrees and fellowships in September 2008 (08-264).

RESERVED BUSINESS

88 EMERITUS PROFESSORSHIPS AND READERSHIPS

Resolved:

to approve, on the recommendation of the Director of Human Resources, the conferment of Emeritus Professor or Reader on retiring members of academic staff (08-265).

**AB/28
REW/Sept08**

GOLDSMITHS COLLEGE
University of London

COUNCIL

ACADEMIC BOARD

Officers' Action Points from the meeting held on June 4th 2008

Minute	Item	Action	By whom
54	Review of Placements	Establish a Working Group to develop proposals further	Head of QandS
55(i)	Review of Effectiveness	Arrange informal networking sessions prior to meetings of Academic Board in 2008/09	Ac Reg
55(ii)	Review of Effectiveness	Investigate electronic circulation of committee papers for Academic Board	Ac Reg
55(iii)	Review of Effectiveness	Investigate use of recycled paper for committee papers	Ac Reg
56	I.C.C.E.	Take forward proposals for establishment of Institute to Council	HoS
57(i)	Student Charter	Undertake final revisions in the light of discussions at the Board	PW(SLD)
57(ii)	Student Charter	Introduce document for 2008/09 and undertake a review at the end of the year	PW(SLD) and HoSS
58	Assessment Regulations	Implement revised regulations for 2008/09	Ac Reg
61	Ordinance 2008/09	Take forward recommendations to Council	HoS
62	General Regulations	Take forward recommendations to Council	HoS
68	Presentation Ceremonies	Continue to investigate the possibility of moving the ceremonies in 2010 to July	Ac Reg

R.E.W.
11.11.08