

**GOLDSMITHS
University of London**

ACADEMIC BOARD

RESEARCH AND KNOWLEDGE TRANSFER COMMITTEE

Minutes of the meeting held on 3 October 2007

Present: Professor Simon McVeigh (in the Chair), Professor Howard Caygill, Professor Scott Lash, Professor Angela McRobbie, Professor Carrie Paechter, Dr Len Platt, Professor Maria Shevtsova, Professor Robert Zimmer, Ms Lynda Agili (Secretary)

Apologies: Professor Nirmala Rao

In attendance: Research Office Secretary, Research Development Officer

OPEN BUSINESS

1 GOLDSMITHS CODE OF PRACTICE AND EQUALITY AND DIVERSITY BRIEFING

Received:

the Goldsmiths Code of Practice, outlining the procedures that have been adopted during the dry-run and in the preparation of the final version (A; 06-134) and the Equality and Diversity briefing (B; 07-120)

Noted:

- (i) that the Code of Practice and Equality and Diversity briefing were read and considered by all members at the beginning of the meeting
- (ii) that a second Impact Assessment would take place following the subsequent selection of staff for the final RAE submission

2 PROCESS AND FEEDBACK

Received:

an oral report from the Chair outlining the processes to be undertaken following the recommendations of the Committee

Noted:

- (i) that following the assessment, RKTC recommendations would be taken to SMT and the Warden who would make final decisions on departmental submissions
- (ii) that members of staff who had previously received letters informing them that their submission needed further consideration would be written to confirming College intentions
- (iii) that an appeals process would be available to all staff not selected to be included in the final submission

3 NEXT MEETING

Noted:

that the next Research and Knowledge Transfer Committee would be held on Wednesday 21 November at 2.00pm in DTHB 110

4 RAE RA2 OUTPUTS SUBMISSION ASSESSMENT

Received:

the proposed outputs for the RAE submission (C; 07- 323)

Resolved

- i. the selection of staff for inclusion

5 ASSESSMENT OF RA5a NARRATIVES

Received:

the RA5a narratives for each submission (D; 07-324) and oral commentaries from RKTC members designated as advisors to dry-run panels

Resolved

- (i) to thank all HoDs and Research Directors for the hard work and effort spent on constructing the RA5a narratives
- (ii) to provide written feedback to assist departments in final editing of the narratives

*LA
October 2007*