

**GOLDSMITHS  
University of London**

**COUNCIL**

**ACADEMIC BOARD**

**Minutes of the meeting held on 3 June 2009**

**Present:** Professor Geoffrey Crossick (Chair), Dr Toby Abse, Professor Chetan Bhatt, Dr Stephen Cottrell, Dr Debbie Custance, Professor Mark d'Inverno, Professor Alan Downie, Dr Basem El-Haddadeh, Mr Ian Gardiner, Professor Rosalyn George, Mr John Ginman, Dr Richard Grayson, Dr Stella Harvey, Professor John Hutnyk, Professor Damien Keown, Mr Gerald Lidstone, Professor Simon McVeigh, Ms Mary Nixon, Dr Richard Noble, Dr David Oswell, Professor Carrie Paechter, Professor Alan Pickering, Dr Frances Pine, Professor Jane Powell, Mr Terry Rosenberg, Professor Sanjay Seth, Professor Maria Shevtsova, Mr Robert Smith, Dr Gareth Stanton, Ms Jess Tratt, Dr Derval Tubridy, Ms Joan Turner, Ms Roxy Walsh

**Apologies:** Professor Catherine Alexander, Professor Dennis Atkinson, Mr John Backwell, Dr Philip Broadhead, Miss Rosemary Harrison, Professor Janis Jefferies, Dr Victoria Korzeniowska, Mr Larry O'Carroll, Professor Len Platt, Ms Astrid Schmetterling, Dr Marian Ursu

**In attendance:** Registrar and Secretary, Director of Finance, Acting Academic Registrar, Widening Participation Coordinator (for item 69)

**Observer:** Visiting Researcher

**OPEN BUSINESS**

**62 ACADEMIC BOARD OBSERVER**

Noted:

that a visiting researcher was observing a number of College Committees as part of her research for her PhD.

**63 DIRECTOR OF FINANCE**

Noted:

and welcomed Sally Townsend, the New Director of Finance.

## **64 MINUTES**

### **Resolved:**

to approve the Minutes of the meeting held on 4 March 2009 subject to amendments to Minute 43 as follows:

- (i) all references to LEA being replaced by 'Local Authorities'.
- (ii) point (iv) being amended to read:

“that the Executive Director for Children and Young People for the Borough of Lewisham had agreed to visit Goldsmiths to discuss, in particular with the Department of Educational Studies where some concerns about admissions and exclusion policies and the consultation process had been expressed and whether Goldsmiths' involvement with the Trust Federation would impact on its ability to work with other schools, either in the Borough of Lewisham or beyond”.

## **65 FINAL RESPONSIBILITIES FOR AWARDS**

### **Resolved:**

to amend the paper on Final Responsibilities for Awards (09-21) by adding the following sentence under proposal 2:

“The arrangements put in place following the abolition of the College Board of Examiners require that a member of staff appointed by the Registrar and Secretary to oversee the conduct of Boards of Examiners should be present at any meeting of a Board of Examiners where an award of the College or University is to be recommended. As far as interim and final results for Joint Honours students are concerned, these will be determined by the Chairs of the relevant Boards of Examiners and/or the Heads of Departments, as appropriate, with a member of staff appointed by the Registrar and Secretary to oversee the conduct of Boards of Examiners to advise.”

## **66 WARDEN'S REPORT**

### **Received:**

a written report from the Warden on issues of concern and interest to the College (09-260).

The Warden highlighted the following points from his report:

- (i) Funding and budget issues
  - a) that following a General Election there would be a Comprehensive Spending Review the likely outcome of which would be fairly severe cuts to public spending, with Universities possibly seriously affected. Cuts of up to 10% over the next three years seemed likely as a minimum.
  - b) that therefore overseas recruitment was crucial to making the College financially sustainable. Departments finding themselves considering turning away well-qualified overseas students because of resourcing issues would need to consult as

a matter of urgency with the Pro-Warden (Academic Development) before rejecting such applicants.

(ii) Research issues

- a) the need to make the case to Government of the importance of research in the arts, humanities and social sciences, and to convince them of the economic benefits of such research and its contribution to public policy and cultural and public life.
- b) the need to protect QR funding from further reduction caused by the Government's concern to protect STEM.

(iii) Senate House Library

a solution to secure the future of Senate House Library had been proposed and accepted which would mean the University would retain ownership and control while delivering a cost-effective service to students and staff.

(iv) College Library

that last year's one-off additional contribution of £150,000 to the Goldsmith's Library's acquisitions budget had been incorporated within the Library's continuing budget.

(v) Estates Master Plan

that an Estates Master Plan exercise was underway and would report in early autumn.

(vi) Degree Awarding Powers

that the QAA Committee making the decision on what recommendation to make with regard to the College's degree awarding powers would meet on 19 June 2009 and that the perception was that the College could be optimistic that the recommendation would be to award degree awarding powers.

Noted:

- (i) that the increased subscription costs to the Senate House Library were only for the next three transitional years and would thereafter be cost neutral. The significant reduction in space would be accounted for by some de-duplication of books and by the digitisation of doctoral theses, and there would be reduction in staffing levels effected by voluntary severance.
- (ii) that under the new Research Excellence Framework 'Esteem' would be dropped as a separate component and 'Impact' would be conceived as from an overall portfolio of research, rather than from each output

## **67 PORTFOLIO REVIEW – PROGRESS REPORT**

*(Minute 42, 4 March 2009, refers)*

Received:

an update on the progress of the Postgraduate Portfolio Review (09-162R) and noted those programmes identified for review (09-261).

Noted:

- (i) that Departments were making good progress with their plans to adapt their postgraduate programmes to fit the new Masters Credit Framework for 2010 entry. Once the Framework was in place there would be opportunities to offer short courses out of the Master's options and, with the implementation of the new student record system, potential to introduce a Liberal Arts degree.
- (ii) that much of the above was contingent upon the availability and use of space, and the Estates Master Plan was looking closely at this aspect in discussion with the Pro-Warden (Academic Development) and the Dean of the Graduate School.
- (iii) the importance of the web as a major recruiting tool, and the need for Departments to keep their web pages up to date.

## **68 GOLD AWARD**

Received:

a paper from Student Committee on the Goldsmiths Gold Award (09-185R).

Noted:

- (i) the need to define the term 'volunteering' as this could embrace a whole raft of activities and timescales.
- (ii) that concern was expressed by Heads of Departments about the very short time-frame for this to be introduced in 2009, and also at the additional amount of work that it would involve. It was noted that while it was stressed that the award was not a re-branding of the existing schemes of PDP or 3D Graduate, the proposal nevertheless stated that the award would aim to complement and enhance curriculum-based approaches to developing the wider skills and attributes associated with the 3D Graduate.
- (iii) that students failed to engage with PDP and it was suggested that perhaps the time to develop this was at the point of graduation, and might be undertaken by Alumni or the Careers Office, in conjunction with the IT Department given that students retained their email account and access to the intranet until the January following their graduation.

## **69 WIDENING PARTICIPATION STRATEGY**

Received:

a paper from Academic Development Committee detailing the academic and strategic aspects of the Widening Participation Strategic Assessment (09-159R).

Noted:

- (i) the need to submit clearly articulated and integrated Widening Participation Strategic Assessments to the Government, who had initially wanted to impose precise admission policies on universities.
- (ii) the need to obtain more information of what happens to those students admitted through widening participation in terms of their progress, their welfare and their results.
- (iii) that widening participation took place throughout the College, at departmental level, not just in the Widening Participation Office. Departments differed in their approach to how they addressed the eight target groups identified and it was planned to identify the reasons for such differences.

**Resolved:**

to approve the academic and strategic aspects of the Widening Participation Strategic Assessment.

## **70 OUTTURN FORECAST 2008-2009, BUDGET 2009-2010 AND INDICATIVE FINANCIAL PROJECTION 2010-2011 TO 2013-2014**

Received:

the outturn forecast for 2008-2009, proposed details of the budget for 2009-2010, and indicative financial projections for 2010-2011 through to 2013-2014 (09-245).

Noted:

- (i) that some concern was expressed over the fact that the budget figures circulated did not reflect the discussions that Heads of Departments had had with the Interim Director of Finance. However an email received from the new Director of Finance had to some extent allayed those concerns.
- (ii) there was, however, concern over the VT budgets which were affected by the application of the HERA process in the same way as those for permanent staff had been.
- (iii) a further concern was expressed over the introduction of bench fees, and whether this was in line with other institutions' practices.

## **71 ADMISSIONS POLICY**

### **Resolved:**

to approve, on the recommendation of Academic Development Committee, the revised Admissions Policy (09-164R).

## **72 FRAMEWORK FOR COLLABORATIVE PROVISION**

### **Resolved:**

to approve, on the recommendation of Learning and Teaching Quality Committee, a Framework for Collaborative Provision (09-124R).

## **73 NEW PROCEDURES FOR THE QUALITY ASSURANCE OF COLLABORATIVE PROVISION FOR THE PG DIPLOMA IN ART PSYCHOTHERAPY, ITP BERN** *(Minute 45, 4 March 2009, refers)*

### **Resolved:**

to approve, on the recommendation of Learning and Teaching Quality Committee, that student handbooks for collaborative arrangements should be seen and approved before publication by the Department concerned, with materials in languages other than English translated as necessary (09-60R).

## **74 JOINT DEGREES WORKING PARTY REPORT**

### **Resolved:**

to approve, on the recommendation of Learning and Teaching Quality Committee, the recommendations made in the Joint Degrees Working Party Report (09-194).

## **75 CODE OF PRACTICE RELATING TO EQUALITY AND DIVERSITY**

### **Recommended:**

to approve, on the recommendation of Equality and Diversity Committee, the Code of Practice relating to Equality and Diversity (08-391R).

## **76 REVISIONS TO STANDING ORDERS**

### **Recommended:**

to approve that, with effect from 1 September 2009, clause 4 ("Quorum") of the Standing Orders of the College be amended by the addition of a supplementary clause, as follows:

***4.2 In addition, no meeting of Academic Development Committee, Learning and Teaching Quality Committee or any of their sub-committees shall be considered quorate unless a majority of the members present are members of the academic staff.***

## **77 AMENDMENTS TO THE ORDINANCES**

### **Recommended:**

**to approve amendments to the Ordinances with effect from 1 September 2009 (09-263).**

## **78 AMENDMENTS TO THE GENERAL REGULATIONS**

*(Minute 48, 4 March 2009, refers)*

### **Recommended:**

**supplementary to those approved by the Board and Council during the Spring term, to approve further amendments to the General Regulations with effect from 1 September 2009 (09-264).**

## **79 TERMS OF REFERENCE AND COMPOSITIONS OF SUB-COMMITTEES**

### **Resolved:**

- (i) Changes to Terms of Reference of Academic Board and its committees  
that the changes to terms of reference set out at Appendix A be approved (09-265).
- (ii) Changes to Compositions of Academic Board and its Committees
  - a) that, with effect from 1 September 2009, the Head of the Learning and Teaching Office be replaced by the Head of the Goldsmiths Learning Enhancement Unit in the *ex officio* membership of the following committees:  
  
Learning and Teaching Quality Committee  
Programme Scrutiny Sub-Committee  
Standards Scrutiny Sub-Committee
  - b) that the place for the Academic Registrar *ex officio* be removed from the following bodies:  
  
Academic Development Committee  
Learning and Teaching Quality Committee  
Student Committee  
Standards Scrutiny Sub-Committee  
Graduate School Board  
External System Sub-Committee
  - c) that the place for the Deputy Academic Registrar *ex officio* be removed from the following bodies:  
  
Learning and Teaching Quality Committee  
Programme Scrutiny Sub-Committee

- d) that the student member places on the Graduate School Board be redefined as follows<sup>1</sup>:

A postgraduate research student (pgr) appointed by the Student Assembly

A taught postgraduate student (pgt) appointed by the Student Assembly

An officer of the Students' Union with a portfolio including postgraduate student matters, appointed by the Student Assembly

**Recommended:**

**that the place for the Academic Registrar *ex officio* be removed from the Equality and Diversity Sub-Committee.**

**80 VARIATIONS TO STANDARD TERM DATES 2009-2010**

**Resolved:**

to approve variations to the standard term dates for 2009-2010 (09-266).

**81 ACTION TAKEN BY THE CHAIR**

**Noted:**

the action taken by the Chair in approving the appointment of Dr Joanna Zylinska to the Group D place on Learning and Teaching Committee (09-267).

**82 ANNUAL EXAMINATIONS REPORT**

**Received:**

the Annual Examinations Report for 2007-2008 (09-167R).

**83 REPORT ON QUALITY ASSURANCE DATA AND REVIEW OF QUALITY ASSURANCE PROCESSES**

**Noted:**

the generic themes arising from Annual Programme Reports and student feedback data, and on the development of the Quality Framework in 2009-2010 (09-195).

**84 UNIVERSITY OF LONDON'S QUALITY PRACTITIONERS FORUM REPORT**

**Received:**

a report from the University of London's Quality Practitioners Forum on quality procedures across the University (09-203).

---

<sup>1</sup> 2008-09 composition (for comparison) is: Up to three full members of the Students' Union appointed by the Students' Union Executive Committee, of whom at least one to be a Postgraduate Research Student (pgr) and at least one a Taught Postgraduate Student (pgt)

## **85 PERIODIC PROGRAMME AND DEPARTMENTAL REVIEWS SCHEDULE**

Noted:

the forthcoming Periodic Programme and Departmental Reviews Schedule (09-200).

## **86 ACADEMIC BOARD COMMITTEE MINUTES**

Received:

the minutes from the following Committees of Academic Board:

- (i) Academic Development Committee, 26 April 2009 (09-270).
- (ii) Equality and Diversity Committee, 5 November 2008 (09-271), and 3 March 2009 (09-272).
- (iii) Information Management and Systems Committee, 12 May 2009<sup>2</sup> (09-273).
- (iv) Learning and Quality Teaching Committee, 11 February 2009 (09-274), and 11 March 2009 (09-275).
- (v) Research and Knowledge Transfer Committee, 4 February 2009 (09-276).
- (vi) Student Committee, 29 April 2008 (09-277), 4 November 2008 (09-278), and 27 January 2009 (09-279).

## **87 REPORT FROM LEARNING AND TEACHING QUALITY COMMITTEE**

Received:

a report from Learning and Teaching Quality Committee detailing new programme approvals and approval of course closures (09-202).

## **88 RE-ACCREDITATION OF MA DANCE MOVEMENT THERAPY**

Noted:

the report of the Association for Dance Movement Therapy UK regarding the re-accreditation of the MA in Dance Movement Therapy (09-196).

## **89 DESTINATION OF LEAVERS FROM HIGHER EDUCATION (DLHE) SURVEY**

Received:

the annual DLHE Survey (09-280).

## **90 STUDENT AWARDS AND SCHOLARSHIPS**

Noted:

the recipients of student awards and scholarships in 2008-2009 (09-281).

---

<sup>2</sup> Unconfirmed minutes

## **91 HEADS OF DEPARTMENT**

Noted:

- (i) that Council had appointed the following to serve as Heads of Department from 1 September 2009 to 31 August 2012:

Professor Frank Bond, Psychology  
Dr Andrea Gilroy, PACE

- (ii) that Dr Richard Grayson had been reappointed as Head of the Department of Politics from 1 September 2009 to 31 August 2010.

## **92 PRO-WARDEN REAPPOINTMENT**

Noted:

that Council had re-appointed Professor Simon McVeigh as Pro-Warden (Academic Development) from 1 September 2009 to 31 August 2013.

## **93 STUDENTS' UNION SABBATICAL OFFICERS**

Noted:

that the following had been elected as Sabbatical Officers for 2009-2010:

Students' Union President: Jesse Fajemisin  
Communications and Campaigns Officer: Jennifer Jones  
Student Activities and Services Officers: Rheem Al-Adhami  
Welfare and Education Officer: Bindiya Patel

## **94 ACADEMIC BOARD MEMBERSHIP ON COMMITTEES**

Noted:

that the following Academic Board members had been elected by the Board to serve on the following committees:

- (i) Professor Mark d'Inverno on Council from 1 September 2009 to 31 August 2012;
- (ii) Ms Roxy Walsh on Honorary Degrees and Fellowships Committee from 1 September 2009 to 31 August 2012.

## **95 VISITING FELLOWS AND PROFESSORS**

Noted:

the names of Visiting Fellows and Professors invited by the Warden (09-268).

Noted:

that the Pro-Warden (Students and Learning Development) had approved the appointment of the following External Examiners:

**Integrated Degree Media and Communications (Year 0)**

Mr Ronnie McGrath Lecturer London College of Communication	For a period of 3 years from 1 <sup>st</sup> November 2008 to 30 <sup>th</sup> September 2011
--	---

**BA Applied Social Science, Community Development and Youth Work**

Dr Adanna Lazz-Onyenobi Co-Coordinator University of Manchester	For a period of 3 years from 1 <sup>st</sup> November 2008 to 30 <sup>th</sup> September 2011
---	---

**BA Design and Technology Education (Secondary)**

Mr Dean Hackett Senior Lecturer University of Brighton	For a period of 1 year from 1 <sup>st</sup> November 2008 to 30 <sup>th</sup> September 2009
--	--

**BA Drama and Theatre Arts**

Dr Alex Mermikides Senior Lecturer Kingston University	For a period of 3 years from 1 <sup>st</sup> November 2008 to 30 <sup>th</sup> September 2011
--	---

**BA European Studies/Latin American Studies**

Dr Jean Andrews Associate Professor University of Nottingham	For a period of 1 year from 1 <sup>st</sup> November 2008 to 30 <sup>th</sup> September 2009
--	--

Professor Jan Clarke Head of French Durham University
---

For a period of 1 year from 1 <sup>st</sup> November 2008 to 30 <sup>th</sup> September 2009
--

**BA European Studies/Spanish & Latin American Studies (Portuguese)**

Dr Mark Sabine Lecturer in Portuguese University of Nottingham	For a period of 1 year from 1 <sup>st</sup> November 2008 to 30 <sup>th</sup> September 2009
--	--

**BA History of art / joint degrees, and PG Diploma in Contemporary Art  
Theory**

Dr Suzannah Biernoff Lecturer in Modern and Contemporary Culture Birkbeck College, University of London	For a period of 3 years from 1 <sup>st</sup> November 2008 to 30 <sup>th</sup> September 2011
---	---

Dr Christa-Maria Lerm Hayes Head of Research, Graduate School University of Ulster
--

For a period of 3 years from 1 <sup>st</sup> November 2008 to 30 <sup>th</sup> September 2011
---

**Certificate in Language Teaching to Adults**

Mrs Caroline O'Reilly  
Head of Modern Languages  
SCOLA

For a period of 3 years  
from 1<sup>st</sup> November 2008  
to 30<sup>th</sup> September 2011

**PGCE Mathematics**

Ms Cheryl Periton  
Senior Lecturer  
Canterbury Christ Church University

For a period of 1 year from  
1<sup>st</sup> November 2008 to 30<sup>th</sup>  
September 2009

**MA Comparative Literary Studies**

Professor Rachel Falconer  
Professor of Modern and Contemporary Literature  
Sheffield University

For a period of 3 years  
from 1<sup>st</sup> November 2009  
to 30<sup>th</sup> September 2012

**MA Comparative Literatures**

Professor Duncan Large  
Professor of German  
Swansea University

For a period of 1 year from  
1<sup>st</sup> November 2008 to 30<sup>th</sup>  
September 2009

**MA Creative and Life Writing**

Professor Jane Rogers  
Professor of Writing  
Sheffield Hallam University

For a period of 3 years  
from 1<sup>st</sup> November 2008  
to 30<sup>th</sup> September 2011

**MA Cultural History**

Mr Bill Schwarz  
Reader  
Queen Mary, University of London

For a period of 3 years  
from 1<sup>st</sup> November 2008  
to 30<sup>th</sup> September 2011

**MA Geo-Sociology**

Professor Stephen Pile  
Professor  
Open University

For a period of 1 year from  
1<sup>st</sup> November 2008 to 30<sup>th</sup>  
September 2009

**MA Image and Communications**

Mr Giles Oakly  
Freelance Producer  
BBC

For a period of 3 years  
from 1<sup>st</sup> November 2008  
to 30<sup>th</sup> September 2011

**MA Journalism**

Ms Rebecca Gardiner  
Assistant Editor  
The Guardian

For a period of 3 years  
from 1<sup>st</sup> November 2008  
to 30<sup>th</sup> September 2011

**MA Media and Communications**

Dr Caroline Bassett  
Reader in Media and Film  
University of Sussex

For a period of 3 years  
from 1<sup>st</sup> November 2008  
to 30<sup>th</sup> September 2011

**MMus Composition**

Dr Pedro Rebelo  
Senior Lecturer  
Sonic Arts Research Centre

For a period of 3 years  
from 1<sup>st</sup> November 2008  
to 30<sup>th</sup> September 2011

**MMus Contemporary Music Studies**

Dr William Robert Gilmore  
Senior Lecturer  
Brunel University

For a period of 3 years  
from 1<sup>st</sup> November 2008  
to 30<sup>th</sup> September 2011

**97 RETIREMENTS FROM THE BOARD**

Noted:

the Warden thanked all retiring members for their contributions to the Academic Board and to the five Heads of Department also for their services as Heads of Department. The Warden also thanked the retiring President of the Students' Union and wished her well for the future.

**98 2009-2010 MEETINGS**

Noted:

that the dates of meetings in 2009-2010 were as follows:

Wednesday 9 December 2009 at 2.00pm

Wednesday 10 March 2010 at 2.00pm

Wednesday 16 June 2010 at 2.00pm

**CONFIDENTIAL BUSINESS****99 REPORT FROM THE HONORARY DEGREE AND FELLOWSHIPS COMMITTEE**

Noted:

the names of those receiving Honorary degrees and fellowships this year, and that in the case of Dame Janet Ritterman to note that in addition to being a member of the Department of Music she had also been a member of the Department of Educational Studies (09-269).

**RESERVED BUSINESS****100 CONFERRING THE TITLE OF EMERITUS PROFESSOR**

**Resolved:**

in accordance with the procedures prescribed under Ordinance 19, the conferment of Emeritus Professor on retiring members of academic staff (09-282).



**GOLDSMITHS COLLEGE**  
**University of London**

**COUNCIL**

**ACADEMIC BOARD**

**Officers' Action Points from the meeting held on 3 June 2009**

<b>Minute</b>	<b>Item</b>	<b>Action</b>	<b>By whom</b>
65	Final Responsibility for Awards	Amend paper and re-circulate	Acting AR
72	Framework for Collaborative Provision	Implementation of the Framework	HoQ&S
75	Code of Practice relating to Equality and Diversity	Take formal recommendation to Council	HoS
76	Revisions to Standing Orders	Take formal recommendation to Council	HoS
77	Amendments to Ordinances	Take formal recommendation to Council	HoS
78	Amendments to the General Regulations	Take formal recommendation to Council	HoS
79	Terms of Reference and Composition of Sub-Committees	Implement changes and take formal recommendation to Council	HoS
100	Conferring the title of Emeritus Professor	Writing formally to relevant Professor	DoHR

**Vivien Taibe**  
**June 2009**