

**GOLDSMITHS  
University of London**

**COUNCIL**

**ACADEMIC BOARD**

**Minutes of the meeting held on 15 June 2011**

Present: Mr Patrick Loughrey (Chair), Professor Catherine Alexander, Dr Jorella Andrews, Professor Les Back, Ms Francesca Bancarino, Professor Alan Downie, Professor Michael Dutton, Dr Basem El-Haddadeh, Dr Matthew Fuller, Dr Andrea Gilroy, Mr John Ginman, Professor Richard Grayson, Professor Pam Heaton, Professor Ken Jones, Mr Manoj Kerai, Mr Gerald Lidstone, Dr Jean Paul Martinon, Professor Simon McVeigh, Ms Mary Nixon, Dr Richard Noble, Dr David Oswell, Ms Bindz Patel, Mr Jeremy Peyton-Jones, Dr Frances Pine, Professor Jane Powell, Professor Linda Pring (*vice* Professor Frank Bond), Professor Beverley Skeggs, Mr Robert Smith, Professor Kay Stables, Dr Gareth Stanton, Dr Anna Traianou, Ms Joan Turner, Dr Marian Ursu, Ms Roxy Walsh, Mr Matthew West, Professor Robert Zimmer.

Apologies: Professor Frank Bond, Dr Philip Broadhead, Mr Ian Gardiner, Dr Stella Harvey; Dr Ariel Hessayon, Ms Sian Prime, Professor Sanjay Seth, Mr Matthew Ward, Dr Michael Young.

In attendance: Head of Corporate Governance and Information Management, Registrar and Secretary, Director of Human Resources, Head of Quality and Standards (Secretary)

**OPEN BUSINESS**

**1 MINUTES**

**Resolved:**

that the Minutes of the meeting held on 23 March 2011 be approved.

**2 MATTERS ARISING FROM THE MINUTES**

**Noted:**

- (i) that the amendments to the General Regulations and the Consultancy Policy were approved by Council on 7 April 2011;

- (ii) that a meeting had been scheduled to discuss the issue of teaching on Wednesday afternoons.

### **3 OPENING REMARKS FROM THE WARDEN**

The Warden gave an oral report including the following items:

- (i) The year ahead would be characterised by a higher level of uncertainty than previous years due to the unknown factor of how prospective students would react to increased fees.
- (ii) The numbers attending the upcoming open day would be an initial indicator and there would be other similar trigger points during the next twelve months which would enable the College to engage in scenario planning and the selection of the right options for the future of Goldsmiths.
- (iii) The new strategic plan would play a key role in Goldsmiths' future and would be an organic rather than a fixed document: it might be necessary to hold an additional Academic Board meeting during the autumn term to discuss this.
- (iv) It would be important for Goldsmiths to engage in more effective and more proactive ways of promoting the College's offer and ensuring that this was seen in the best light.
- (v) The College's Access agreement had been submitted and would give the College the flexibility to make a variety of offers concerning fees.
- (vi) The Warden's Advisory Group would meet more frequently in future and would play a greater role in the decision making processes of the College: the Pro-Wardens would also convene monthly meetings with their departments to discuss key strategic issues.

### **4 DRAFT STRATEGIC PLAN – DEPARTMENTAL VISIONS & BLUE SKIES GROUP UPDATE**

#### **Received:**

sections of the Goldsmiths' Draft Strategic Plan (11-281).

#### **Noted:**

- (i) that the draft plan included across College target setting and that views on the value of this were welcomed;
- (ii) that setting targets for minimum numbers of students on courses was perhaps the most contentious aim and it was important to allow new courses time to gain momentum and grow;

- (iii) that there were optimum numbers of students on different courses but that Heads of Department considered that this should be a question of academic judgement for departments rather than a College wide standard;
- (iv) that Departmental Learning and Teaching Committees were responsible for weeding out 'vanity' courses when they scrutinised new proposals to be taken forward at College level;
- (v) that as departments were the primary accounting unit, it was important for them to receive precise costings for running individual programmes and courses in order to inform decision making;
- (vi) that the draft strategic plan contained many quantitative targets and it was important not to ignore the qualitative dimension that lay behind these;
- (vii) that Research remained core to Goldsmiths' identity as a research intensive institution and also because of the importance attributed to research led teaching, and it was therefore important to continue to provide a context in which high quality research could take place;
- (viii) that there was a tradeoff between sacrificing Quality-related research funding and gaining a higher grade by entering limited numbers of staff in the Research Excellence Framework;
- (ix) that targets relating to success in the Research Excellence Framework and National Student Survey were seen as crucial to Goldsmiths' ongoing success but were, to an extent, outside the College's direct control.

## **5 INSTITUTIONAL APPROVAL, LASALLE COLLEGE OF THE ARTS SINGAPORE**

### **Received:**

the institutional approval report on LASALLE College of the Arts, Singapore (11-244R).

### **Noted:**

- (i) that the institutional approval visit in April 2011 had been the culmination of a whole series of discussions between LASALLE and Goldsmiths' staff and different stages of approval by Goldsmiths' committees;
- (ii) that the Head of Quality and Standards, Deputy Warden and Registrar and Secretary should be thanked for their work on the project;
- (iii) that the institutional approval panel which had also included the Heads of the departments of Design and Art had been impressed by the facilities, staff commitment and support by the Singaporean government for LASALLE;

- (iv) that LASALLE was a strong practice based arts institution which had ambitions to develop a research profile;
- (v) that equalities and diversity legislation in Singapore was not the same as in the UK but that LASALLE was aware of equality and diversity issues and was actively supporting these within the College;
- (vi) that the report on the legal framework in Singapore and clarification of the regular reporting process concerning the IT infrastructure were still awaited but that it was not expected that these would raise any significant problems.

**Resolved:**

that LASALLE College of the Arts, Singapore be approved as a partner institution of Goldsmiths' College subject to the two items in (vi) above being satisfactory.

## **6 REPORT ON PARTICIPATION IN THE 2011 NATIONAL STUDENT SURVEY**

**Received:**

a report on participation in the National Student Survey (NSS) in 2011 (11-187).

**Noted:**

- (i) the importance of listening to what students were saying in the NSS and of taking appropriate and timely action even to deal with minor issues;
- (ii) that Chairs of Departmental Learning and Teaching Committees acted as 'ambassadors' for NSS within departments;
- (iii) that running an 'in house' version of NSS during students' second year and taking clear action on any issues raised might encourage more students to complete the survey in their final year.

**Resolved:**

that the Head of Market Intelligence should investigate the possibility of running an 'in house' NSS style survey for second year undergraduate students.

## **7 UPDATE ON THE POST-AUDIT ACTION PLAN**

**Received:**

an update on the post-audit action plan (10-240R).

Noted:

- (i) that the Quality Assurance Agency for Higher Education (QAA) would assess how well the College had addressed the recommendations from the 2009 institutional audit at interim audit stage and also at the next institutional review;
- (ii) that the College needed to make further progress in two areas: the early nomination of external examiners and completion of annual programme review reports;
- (iii) that annual programme review reports were a useful diagnostic tool which enabled Learning and Teaching Quality Committee to have an overview of provision across all departments;
- (iv) that in order to be meaningful, annual programme review reports needed to be submitted in a timely fashion as they also had a strategic role feeding into the planning round;
- (v) that some departments viewed the annual programme review process as a purely paper exercise.

**Resolved:**

- (i) that earlier reminders would be issued to departments that needed to appoint new external examiners;
- (ii) that the difficulty in obtaining 100% submission of annual programme review reports be referred back to Learning and Teaching Quality Committee.

## **8 NEW COLLEGE OF THE HUMANITIES**

Discussion included the following matters:

- (i) that the press discussion of the New College of the Humanities had, indirectly, raised the profile of the Humanities nationally and had also raised the profile of the Goldsmiths' International Programmes English degree and of the University of London International Programmes generally;
- (ii) that it was not a requirement for most students registered with the University of London International Programmes (UoLIP) to attend a teaching institution but that some opted to do so;
- (iii) that any institution anywhere in the world could teach UoLIP programmes although some were inspected by UoLIP and, if they met certain criteria, had a recognised status;
- (iii) that the New College of the Humanities had advertised the outgoing English degree not the new version that Goldsmiths was introducing;
- (iv) that Goldsmiths was looking to expand its offer with UoLIP.

## **9 PROPOSED CHANGE OF NAME OF DRAMA DEPARTMENT**

### **Noted:**

- (i) that the title no longer reflected the reality of the department although the word Drama would be retained in programme titles as this attracted potential students.

### **Recommended:**

- (i) that a change be made to Ordinance 1 to change the name of the Department of Drama to the Department of Theatre and Performance, with effect from session 2011-12.

## **10 APPLICATION FOR THE EXERCISE OF DEGREE AWARDING POWERS**

### **Recommended:**

that the application for the exercise of degree-awarding powers for the purpose of collaborative provision be approved (11-270).

## **11 AMENDMENTS TO THE GENERAL REGULATIONS**

### **Recommended:**

that the amendments to the General Regulations with effect from 1 September 2011 be approved (11-273).

## **12 AMENDMENTS TO THE ORDINANCES**

### **Recommended:**

that the amendments to the Ordinances with effect from 1 September 2011 be approved (11-274).

## **13 PROPOSED CHANGES TO ASSESSMENTS REASONABLE ADJUSTMENTS (ARA) PROCESS IN RELATION TO STUDENTS WITH LONG TERM HEALTH CONDITIONS**

### **Resolved:**

that the proposed changes to the ARA process be approved (11-272).

**14 GOLDSMITHS' COLLABORATIVE PROVISION FRAMEWORK**

**Resolved:**

that the minor amendments to the Goldsmiths' collaborative provision framework and the new administration handbook be approved with immediate effect (11-47R).

**15 COLLABORATIVE PERIODIC REVIEW: BENG/MENG DESIGN AND INNOVATION**

**Resolved:**

that the renewal of the collaborative provision arrangement with Queen Mary, University of London for the joint delivery of the BEng/MEng Design and Innovation be approved (11-246R).

**16 TERMS OF REFERENCE AND COMPOSITIONS OF SUB-COMMITTEES**

**Resolved:**

that the amendments to the terms of reference and compositions of specific Sub-Committees of Academic Board with effect from 1 September 2011 be approved (11-275).

**17 ACTION TAKEN BY THE CHAIR**

**Noted:**

action taken by the Chair (11-276).

**18 UNDERGRADUATE SUPPLEMENTARY ANNUAL PROGRAMME REVIEW REPORT 2009-10**

**Noted:**

a supplementary report on undergraduate Annual Programme Review reports for the academic year 2009-10 (11-255).

**19 POSTGRADUATE ANNUAL PROGRAMME REVIEW REPORT 2009-10**

**Noted:**

a report on postgraduate Annual Programme Review reports for the academic year 2009-10 (11-256).

## **20 REPORT FROM GOLDSMITHS LEARNING ENHANCEMENT UNIT**

### **Noted:**

a report from GLEU in response to the Annual Programme Review Report and outlining Learning Enhancement Unit activities (11-253).

## **21 REPORT OF THE PERIODIC PROGRAMME/DEPARTMENTAL REVIEW OF THE DEPARTMENT OF COMPUTING AND DEPARTMENT OF COMPUTING PROGRAMMES OFFERED VIA THE UNIVERSITY OF LONDON INTERNATIONAL ACADEMY (FORMERLY THE UNIVERSITY OF LONDON EXTERNAL SYSTEM) AND THE DRAFT DEPARTMENTAL RESPONSE**

### **Noted:**

the report on the Periodic Programme/Departmental Review of the Department of Computing and Department of Computing Programmes offered via the University of London International Academy (formerly the University of London External System) and the draft departmental response (11-188).

## **22 REPORT OF THE PERIODIC PROGRAMME/DEPARTMENTAL REVIEW OF THE POSTGRADUATE TAUGHT PROGRAMMES IN THE DEPARTMENT OF ENGLISH AND COMPARATIVE LITERATURE AND THE DEPARTMENTAL RESPONSE**

### **Noted:**

the report on the Periodic Programme/Departmental Review of Postgraduate Taught Programmes in the Department of English and Comparative Literature and the departmental response (11-189).

## **23 PERIODIC PROGRAMME/DEPARTMENTAL REVIEW OF THE DEPARTMENT OF ENGLISH AND COMPARATIVE LITERATURE'S UNDERGRADUATE PROVISION: A PROGRESS REPORT**

### **Noted:**

a progress report from the Department of English and Comparative Literature on how the department had addressed recommendations arising from the Periodic Programme/Departmental Review of the Department's undergraduate provision (11-190R).

**24 PERIODIC PROGRAMME/DEPARTMENTAL REVIEW OF THE DEPARTMENT OF ART: A PROGRESS REPORT**

**Noted:**

a progress report from the Department of Art on how the department had addressed recommendations arising from the Periodic Programme/Departmental Review (11-191).

**25 PERIODIC PROGRAMME/DEPARTMENTAL REVIEW OF THE DEPARTMENT OF PSYCHOLOGY: A PROGRESS REPORT**

**Noted:**

a progress report from the Department of Psychology on how the department had addressed recommendations arising from the Periodic Programme/Departmental Review (11-192R).

**26 PERIODIC PROGRAMME/DEPARTMENTAL REVIEW OF THE DEPARTMENT OF SOCIOLOGY: A PROGRESS REPORT**

**Noted:**

a progress report from the Department of Sociology on how the department had addressed recommendations arising from the Periodic Programme/Departmental Review (11-193R).

**27 PERIODIC PROGRAMME/DEPARTMENTAL REVIEW OF THE CENTRE FOR CULTURAL STUDIES: A PROGRESS REPORT**

**Noted:**

a progress report from the Centre for Cultural Studies on how the Centre had addressed recommendations arising from the Periodic Programme/Departmental Review (11-194R).

**28 UNIVERSITY OF LONDON QUALITY OVERVIEW REPORT**

**Received:**

the University of London Quality Overview Report 2010, covering provision in 2008-9 leading to awards of the University of London (11-195).

**29 EXAMINATIONS REPORT 2009-10**

**Noted:**

a report from the Head of Assessments on examinations of 2009-10 (11-178).

**30 UNIVERSITY OF LONDON INTERNATIONAL ACADEMY ENGLISH PROGRAMME**

**Noted:**

the proposal from the Department of English and Comparative Literature to make amendments to the academic structure and content of the University of London International Academy BA/Diploma English Programme (11-162R).

**31 PERIODICAL TRAINING COUNCIL ACCREDITATION OF THE MA JOURNALISM**

**Received:**

the report of the accreditation of the MA Journalism by the Periodical Training Council (11-196).

**32 ANNUAL REPORT TO ACADEMIC BOARD ON PROGRAMMES APPROVED, TERMINATED AND AMENDED 2010-11**

**Received:**

a report from Learning & Teaching Quality Committee detailing new programmes and planned programme closures. (11-197R)

**33 PEER ASSISTED LEARNING REPORT**

**Received:**

a report on peer assisted learning (11-198).

**34 DEVELOPMENTAL USE OF TURNITIN: PROPOSALS**

**Received:**

a report from the Goldsmiths Learning Enhancement Unit including proposals on the developmental use of Turnitin (11-254R).

### **35 PRESENTATION CEREMONIES**

**Noted:**

the dates of the Presentation Ceremonies for January 2012, as follows:

Thursday 12 January 2012

Friday 13 January 2012

Saturday 14 January 2012

### **36 OTHER MATTERS FOR REPORT**

**Noted:**

other matters for report, including Visiting Researchers and Fellows and committee minutes (11-277).

### **37 RETIREMENTS FROM THE BOARD**

**Noted:**

that the following members were attending their last meeting of the Board:

Ms Francesca Bancarino

Professor Alan Downie

Mr John Ginman

Mr Manoj Kerai

Ms Bindz Patel

Dr Frances Pine

Professor Maria Shevstova

Mr Robert Smith

Dr Gareth Stanton

Dr Marian Ursu

Ms Roxy Walsh

Mr Matthew West

### **38 2011-2012 MEETINGS**

**Noted:**

the dates of meetings in 2011-12 as follows:

16 December 2011

29 March 2012

6 June 2012

## 39 EXTERNAL EXAMINERS

### **Resolved:**

that the appointment of the following External Examiners be approved:

#### **PG Diploma in Art Therapy (ITP) Bern**

Ms Vera Decurtins  
Head of Dept of Orthopedagogical Services

*For a period of 1 year from 30<sup>th</sup> September 2010 to 30th September 2011*

#### **PGCE Secondary Design and Technology**

Mr Ian Punter  
Independent Education Consultant

*For a period of 3 years from 1st November 2010 to 30th September 2013*

#### **Certificate in Foreign Language Proficiency (Chinese Mandarin)**

Dr Catherine Hua Xiang  
Mandarin Chinese Coordinator  
University of Bristol

*For a period of 3 years from 1st November 2010 to 30th September 2013*

#### **BA Applied Social Science, Community Development and Youth Work**

Ms Isabel Cartwright  
Senior Lecturer  
DeMontfort University

*For a period of 3 years from 1st November 2010 to 30th September 2013*

#### **MA in Writing for Performance**

Dr Claire Macdonald  
Norwegian Theatre Academy

*For a period of 3 years from 1st November 2010 to 30th September 2013*

#### **MA in Screen Documentary**

Ms Victoria Mapplebeck  
Programme Director, Royal Holloway

*For a period of 3 years from 1st November 2010 to 30th September 2013*

#### **MFA in Art Writing**

Professor Anne Tallentire  
Professor of Fine Art - Central Saint Martins

*For a period of 1 year from 30<sup>th</sup> September 2010 to 30<sup>th</sup> September 2011*

**BSc Computing and External System Computing**

Dr Nicholas Gold  
Senior Lecturer, University College London

*For a period of 3 years from 1<sup>st</sup> November 2011 to 30<sup>th</sup> September 2014*

**BA Politics**

Professor Mustapha Pasha  
Professor of International Relations  
University of Aberdeen

*For a period of 1 year from 1<sup>st</sup> November 2011 to 30<sup>th</sup> September 2012*

**MA Creative and Life Writing**

Professor Maureen Freely  
Professor of Creative Writing  
Warwick University

*For a period of 3 years from 1<sup>st</sup> November 2010 to 30<sup>th</sup> September 2013*

**PG Cert in Management of Learning & Teaching**

Professor Ian McNay  
Professor Emeritus, Higher Education and Management  
University of Greenwich

*For a period of 3 years from 1<sup>st</sup> November 2010 to 30<sup>th</sup> September 2013*

**MFA Computational Studio Arts**

Dr Charlie Gere  
Reader in New Media Research  
Lancaster University

*For a period of 1 year from 1<sup>st</sup> November 2010 to 30<sup>th</sup> September 2011*

**MFA in Art Writing**

Professor Anne Tallentire  
Professor of Fine Art  
Central Saint Martins

*For a period of 1 year from 30<sup>th</sup> September 2010 to 30<sup>th</sup> September 2011*

**MA Journalism**

Ms Glenda Cooper  
Feature Writer /Editor & Media Manager, The Guardian

*For a period of 3 years from 1<sup>st</sup> November 2011 to 30<sup>th</sup> September 2014*

**MA Radio**

Mr Rhys Davies  
Lecturer Royal Holloway College

*For a period of 1 year from 30<sup>th</sup> September 2010 to 30th September 2011*

**MSc Foundations in Clinical Psychology & Health Services**

Dr Gary Brown  
Senior Lecturer Royal Holloway College

*For a period of 3 years from 1st November 2010 to 30th September 2013*

**Certificate in Humanistic and Psychodynamic Counselling**

Mr Gerard Patrick Moore  
Deputy Head of School, Dublin City University

*For a period of 3 years from 1st November 2010 to 30th September 2013*

**BA Social Work**

Dr Jean Clarke  
Lecturer, Brunel University

*For a period of 3 years from 1st November 2010 to 30th September 2013*

**MA Counselling**

Dr Brinley Yare  
Senior Lecturer/Programme Leader, University of Greenwich

*For a period of 3 years from 1st November 2010 to 30th September 2013*

**RESERVED BUSINESS**

**40 EMERITUS PROFESSORS****Resolved:**

that the title of Emeritus Professor should be conferred on certain individuals, in accordance with the provisions of Ordinance 19 (11-278).