

**GOLDSMITHS
University of London**

COUNCIL

**ACADEMIC BOARD
14 March 2012**

Minutes of the meeting held on 14 March 2012

Present: Mr Patrick Loughrey (Chair), Ms Bishara Abdi, Professor Catherine Alexander, Dr Jorella Andrews, Professor Les Back, Dr Lucia Boldrini, Dr Philip Broadhead, Dr Aeron Davis, Dr John Drever (*vice* Dr Michael Young), Professor Natalie Fenton, Dr Matthew Fuller, Dr Marco Gillies, Dr Andrea Gilroy, Mr John Ginman (*vice* Dr Anna Furse), Professor Richard Grayson, Professor Pam Heaton, Professor Ken Jones, Mr Manoj Kerai, Dr Veronica Lawrence, Dr Jean-Paul Martinon, Professor Simon McVeigh, Dr Richard Noble, Dr David Oswell, Dr Tim Parnell, Ms Jacqueline Pennell, Professor Jane Powell, Professor Linda Pring, Professor Beverley Skeggs, Professor Kay Stables, Dr Anna Traianou, Ms Joan Turner, Dr Matthew Ward, Professor Robert Zimmer.

Apologies: Professor Michael Dutton, Dr Basem El-Haddadeh, Dr Anna Furse, Dr Stella Harvey, Mr James Haywood, Dr Berta Joncus, Dr Ben Levitas, Professor Stephen Nugent, Mr Jeremy Peyton-Jones, Dr Michael Young, Professor Robert Zimmer.

In attendance: Registrar and Secretary, Head of CGIM, Acting Director of Student Services, Head of Quality and Standards (Secretary).

OPEN BUSINESS

1 MINUTES

Resolved:

that the Minutes of the meeting held on 14 December 2011 be approved subject to the following correction:

Minute 4 (iii). The reference to 'reputation' should be deleted as it had been agreed that it was not possible to gauge the impact on reputation.

2 MATTERS ARISING FROM THE MINUTES

Noted:

- (i) that the Pro-Warden (Students and Learning Development) had reminded Heads of Department to ensure consistent application of the College's feedback policy and College procedures relating to the organisation and management of joint degrees.

- (ii) that Departmental Student Coordinators were still reporting delays with feedback, particularly on joint degrees.
- (iii) that paragraph 85 of the academic regulations for the validated programmes at LASALLE College of the Arts, Singapore had been amended and was now satisfactory (11-375).

3 WARDEN'S REPORT

The Warden gave an oral report on matters of interest to the College.

The number of undergraduate applications was still down on previous years but the quality of applicants remained high. It was essential in the focus on undergraduate recruitment not to lose sight of the importance of postgraduate recruitment and research.

The College had already pledged £1.5 million for fee waivers and bursaries and had now added a fee reduction of £1,00 per year for students with AAB grades.

Durham, Exeter, Queen Mary, University of London and York were leaving the 1994 Group to join the Russell Group. There would be a strategic review of 1994 Group following this change in the higher education landscape.

The College was finding ways of helping departments to improve their web presence: discussions would take place in Sub Warden Advisory Groups (SWAGs).

The launch of the Consortium for Humanities and the Arts - South East England (CHASE) had taken place at Goldsmiths on 23 February 2012. CHASE is an important collaboration between seven UK universities - The Courtauld, Goldsmiths, University of East Anglia, University of Essex, University of Kent, University of Sussex and The Open University - to secure 400 AHRC funded PhD studentships over the next five years. The results of the 'expression of interest' submitted to the AHRC would be known in May 2012 and the submission date for the final bid was January 2013.

The Design Department at Goldsmiths was not involved in the CHASE bid but was involved in a second bid going through the AHRC together with Loughborough, the Open University, Brighton and Reading.

Catherine Swarbrick would be joining Goldsmiths as interim Registrar and Secretary and the search for a permanent new Registrar and Secretary was underway. Hugh Jones was thanked for his contribution to the College.

4 REPORT BY THE DEPUTY WARDEN

The launch of the collaborative relationship with LASALLE College of the Arts had taken place in Singapore on 29 February 2012 with the Prime Minister of Singapore in attendance. The Chair of Council and the Deputy Warden had represented Goldsmiths. The launch had generated a great deal of positive publicity in South East Asia where Goldsmiths is seen as having a high reputation. Thanks were extended to all staff who had been involved in the validations and to the Head of Quality and Standards and Collaborative Provision Manager for managing the setting up process.

The Institute of Management Studies had been established with Professor Frank Bond as its Director.

Many departments were engaged in portfolio development. It was emphasized that departments must talk formally to the Deputy Warden about any developments and that the Director of Quality, Planning and Academic Governance was responsible for the process.

4 REPORT BY THE PRO WARDEN (RESEARCH AND ENTERPRISE)

The Code of Practice for the Research Excellence Framework (REF) was being developed in conjunction with departments. Departments were also involved in identifying how to approach the dry run which would take place over the summer. It was intended to use preparation for the REF as a way of bringing together good practice and career development opportunities and there was a sub group of Research and Enterprise Committee collating this. An Impact Strategy Group had also been set up not only for the REF but also for the year ahead.

Work was also taking place on case studies for the REF which would be disseminated to departments. A number of these would form the basis for a conference in autumn 2012 which could potentially lead to an annual event focusing on different research themes.

A national concordat on public engagement with research had been published. The Pro-Warden (Research and Enterprise) would be setting up a working group to look at how the College engaged with the concordat's principles and at the dissemination of research by departments.

Research and Enterprise Committee had set up two panels. The first was reviewing the College's grants strategy and funding opportunities. The second was looking at Arts and Humanities research in the College.

The need to engage in a broad discussion about the College's research identity was noted. This would focus on college-wide themes rather than just departmental ones and could help build upon the College's reputation for research excellence in a range of areas.

5 REPORT BY THE PRO WARDEN (STUDENTS AND LEARNING DEVELOPMENT)

The NSS had been open for some time and it was important to encourage students to complete the survey before the end of April when the survey closed.

Academic Board had agreed on 15 June 2011 that the College should run a pilot of an NSS style survey for second year students. The survey would run in March 2012 and had a 25% response rate target. It was noted that the 24 hour library opening had resulted from feedback obtained in the NSS but that the cohort that had requested this would not have seen its implementation.

It was suggested that some students objected on principle to the NSS which was seen as part of an 'audit culture' and they might therefore resent being asked to complete an additional survey. Nervousness about survey fatigue was also noted. The importance of individual course evaluations was emphasized as this allowed lecturers to obtain specific qualitative feedback which the NSS did not provide.

The 1994 Group's Student Experience Policy Group had been discussing Post Qualification Application (PQA). Ultimately, the group was not in favour as it was felt that this would deter widening participation students from making aspirational applications.

6 DRAFT STUDENT CHARTER

Received:

the draft Student Charter (12-41R).

The charter was intended to be brief and to emphasize partnership with students. It had been drafted by members of the Students' Union, the Head of Student Services and the Pro-Warden (Students and Learning Development).

It was noted that the charter formed part of the College's contract with students.

The draft charter was viewed as a positive step which reflected how staff viewed their relationship with students. The bullet points did, however, seem randomly organised. It was suggested that the first bullet points should be about the formal academic experience and that these should be followed by bullet points relating to the informal experience.

The statement about hidden course costs needed further clarification. It was agreed that the statement referred to 'programme' not 'course' costs. It was further agreed that there were unavoidable costs to students, for example, book purchases but that the intention was to be transparent about any additional costs such as art materials.

It was suggested that 'timely' feedback should appear under the heading 'Staff should offer students' and that the heading 'Students should expect to' would be more appropriate for the third set of bullet points.

The bullet point 'uphold the good name and reputation of Goldsmiths' was seen as subjective and potentially restrictive.

Resolved:

- (i) that the draft student charter be approved subject to the following amendments which would be approved by Chair's action.
 - Reordering of the bullet points
 - Replacement of the term 'course' by 'programme'
 - Clarification of what was meant by 'hidden costs'
 - Addition of 'timely' feedback under the heading 'staff should offer students'
 - The heading 'Students should expect to' being used for the third set of bullet points
 - Removal of the bullet point 'uphold the good name and reputation of Goldsmiths'.

7 GOLDSMITHS CONFUCIUS INSTITUTE FOR DANCE AND PERFORMANCE

Received:

a paper from the Deputy Warden and Registrar and Secretary on the establishment of the Goldsmiths Confucius Institute for Dance and Performance as a new Academic Area (12-90).

The contract with Hanban had been signed and the launch would take place in May or June 2012. The proposal was to establish the institute as an independent academic area which would have relationships with most departments, but in particular with Theatre and Performance and Music. The institute would serve as an umbrella for a number of cross college activities and would run Mandarin and Tai Chi classes for students and the local community.

Recommended:

- (i) That the Goldsmiths Confucius Institute for Dance and Performance be established as an Academic Area within the College with effect from 1 September 2012;
- (ii) That the Goldsmiths Confucius Institute for Dance and Performance be allocated to Professor McVeigh as responsible Pro-Warden, and be within Group B for the purposes of committee memberships;
- (iii) That the Goldsmiths Confucius Institute for Dance and Performance be established in shadow form – with the ability to appoint members of staff, etc – with immediate effect.

8 GOLDSMITHS 2015 ACADEMIC REVIEW WORKSTREAM

Received:

a paper from the Academic Review Workstream leaders summarising the activities to date of the Academic Review Work stream of the Goldsmiths 2015 College-wide change programme. (12-91)

The intention of the Academic Review Workstream was to be strategic, to simplify, inform and enable interdisciplinarity. The focus was on portfolio review and programme approval as it was generally believed that there were too many programmes and too few students on certain programmes. Departments needed to work with each other rather than in competition and programmes should align with College strategic priorities. Strategic approval for new programmes currently lay with the Senior Management Team: in future, responsibility might lie with a committee, for example, with Academic Development Committee.

Promoting interdisciplinarity and enabling students to take courses outside their own department were also priorities. It was noted that the undergraduate credit framework allowed students to take courses of up to 30 credits per level in other departments, subject to approval by their home department. There was, however, currently an illusion of choice as there were many obstacles to students taking courses outside their own department including the timetable. A course catalogue was being created which would go live early in 2013. This would enable students to find out which courses were available.

The sharing of courses across departments was also being explored although it was recognised that there were associated cost and workload issues that would need to be addressed. The possibility of one or more pilot cross-departmental courses was being considered.

Resolved:

That the principle of sharing courses across departments be explored.

9 CODE OF PRACTICE ON SELECTION OF STAFF FOR THE RESEARCH EXCELLENCE FRAMEWORK [REF]

Received:

a Code of Practice for the Research Excellence Framework (REF) (12-48R).

The Code of Practice would be submitted to HEFCE for approval at the end of April 2012. The intention was to be fair, transparent and consistent for all staff and it was reiterated that non inclusion would not be detrimental to individual careers. The Code of Practice had been discussed with the University and College Union (UCU) and it had been confirmed that Goldsmiths' data destruction would take place at the same time as HEFCE's in order to observe the principle of confidentiality.

10 QAA MID CYCLE AUDIT BRIEFING PAPER

Resolved:

that the briefing paper for the QAA mid-cycle audit be approved (12-38).

11 LASALLE CREDIT TRANSFER ARRANGEMENTS

Resolved:

that the credit transfer arrangements which will apply to masters' programmes at LASALLE from the academic year 2012-13 be approved subject to a satisfactory outcome of the mapping exercise (11-374R).

12 ENHANCED BRIEFING ARRANGEMENTS FOR EXTERNAL EXAMINERS

Resolved:

that the relevant areas of the induction session to be arranged for LASALLE External Examiners in the Autumn term be extended to include new External Examiners on Goldsmiths' programmes of study (12-2).

13 TRAINING AND SUPPORT FOR POSTGRADUATE RESEARCH STUDENTS INVOLVED IN TEACHING

Resolved:

that a proposal regarding peer observation of postgraduate research students involved in teaching be approved (12-42).

14 TERM DATES AND VARIATIONS TO STANDARD TERM DATES

Resolved

that standard terms dates and variations to standard term dates for the 2012-13 academic years be approved (12-92).

15 TERMS OF REFERENCE AND COMPOSITION OF COMMITTEES

Resolved

that the proposed changes to the terms of reference of Learning, Teaching and Quality Committee and International Programmes Sub-Committee with effect from 1 September 2012 be approved.

Recommended:

that the proposed changes to the terms of reference and compositions of Equality and Diversity Committee and Information Management and Systems Committee (both Joint Committees of the Board and Council) with effect from 1 September 2012 be approved (12-93).

16 AMENDMENTS TO GENERAL REGULATIONS

Recommended:

that the changes to the General Regulations with effect from 1 September 2012 be approved (12-94).

17 ACTION TAKEN BY THE CHAIR

Noted:

the action taken by the Chair since the last meeting (12-96).

18 UNDERGRADUATE ANNUAL PROGRAMME REVIEW REPORT 2010-11

Received:

a report from the Quality Administrator on the undergraduate Annual Programme Review reports for the academic year 2010-11 (12-39).

19 PERIODIC PROGRAMME/DEPARTMENTAL REVIEW FINAL FOLLOW-UP REPORTS FROM THE DEPARTMENTS OF ENGLISH AND COMPARATIVE LITERATURE, SOCIOLOGY, COMPUTING AND THE CENTRE FOR CULTURAL STUDIES

Received:

the final follow-up reports from the above Departments/Centre following Periodic Programme/Departmental Reviews (12-40).

20 REPORT OF THE PERIODIC PROGRAMME REVIEW OF THE DEPARTMENT OF COMPUTING'S PROGRAMMES OFFERED THROUGH THE UNIVERSITY OF LONDON INTERNATIONAL ACADEMY AND THE DRAFT DEPARTMENTAL RESPONSE

Received:

the Departmental response thus far and noted that an updated action plan would be provided in 2012-13 (11-509).

21 ANNUAL DIGEST OF EXTERNAL EXAMINERS' REPORTS 2010-2011

Received:

the digest of External Examiners' reports for 2010-11 (12-9).

22 REPORT OF THE PERIODIC PROGRAMME/DEPARTMENTAL REVIEW OF THE DEPARTMENT OF MUSIC AND THE DEPARTMENTAL RESPONSE

Received:

the report of the Periodic Programme/Departmental Review of Programmes in the Department of Music and the departmental response (12-6).

23 REPORT OF THE PERIODIC PROGRAMME/DEPARTMENTAL REVIEW OF THE DEPARTMENT OF VISUAL CULTURES AND THE DEPARTMENTAL RESPONSE

Received:

the report of the Periodic Programme/Departmental Review of Programmes in the Department of Visual Cultures and the departmental response (12-7).

24 REPORT OF THE PERIODIC PROGRAMME/DEPARTMENTAL REVIEW OF THE DEPARTMENT OF ANTHROPOLOGY AND THE DEPARTMENTAL RESPONSE

Received:

the report of the Periodic Programme/Departmental Review of Programmes in the Department of Anthropology and the departmental response (12-8).

25 STATISTICAL REPORT OF POSTGRADUATE AWARDS SESSION 2010-11

Received:

the statistical report of postgraduate degree awards completed in session 2010-11 (12-10).

26 ASSESSMENT MISCONDUCT STATISTICS

Received:

the revised submission of assessment misconduct statistics (11-376R).

27 BRITISH PSYCHOLOGICAL SOCIETY REACCREDITATION OF THE BSC PSYCHOLOGY

Received:

the report of the reaccreditation of the BSc Psychology by the British Psychological Society (12-15).

28 OTHER MATTERS FOR REPORT

Noted:

other matters for report incorporating appointments of Visiting Fellows and Researchers (12-97), and the minutes from the following Committees of Academic Board: Academic Development Committee, 29 September 2011 (12-98), Information Management & Systems Committee, 29 February 2012 (12-99), Learning & Teaching Quality Committee, 15 February 2012 (12-100), Academic Development Committee, 18 January 2012 (12-106).

29 NEXT MEETING

Noted:

that the next meeting would be held on 6 June 2012 at 2 p.m.

30 EXTERNAL EXAMINERS

Resolved:

that the appointment of the following External Examiners be approved.

BA Design and Technology Education Secondary

Mr Dominic Clare
Assistant Head teacher
Bishop Thomas Grant RC Secondary School
From 1st November 2011 to 30th September 2014

BA (Hons) English

Dr Anthea Irwin
Programme Leader
Glasgow Caledonian University
From 1st November 2011 to 30th September 2014

BA (Hons) English

Dr Ian McGuire
Co-Director, Centre for New Writing
Manchester University
From 1st November 2011 to 30th September 2014

BA Applied Social Science, Community Development and Youth Work

Mr Andrew Griffiths

Team Manager, Youth Offending Service

Dudley Metropolitan Borough Council

From 1st November 2011 to 30th September 2014

MSc in Occupational Psychology / MSc in Organisational Behaviour

Dr Richard Kwiatkowski

Senior Lecturer in Organisational Psychology

Cranfield School of Management

From 1st November 2011 to 30th September 2014

MA / MSc Digital Sociology

Dr Evelyn Ruppert

Senior Research Fellow

The Open University

From 1st November 2011 to 30th September 2014

BA and Diploma in English / University of London International Programmes

Professor Stuart Sim

Professor of Critical Theory & Long 18th Century English Literature

Northumbria University

From 1st November 2011 to 30th September 2014

MA Design – Critical Practice / MRes in Design

Mr Ian Noble

Course Director, The Design School

Kingston University

From 1st November 2011 to 30th September 2014

MA Design Futures

Ms Rachel Wingfield

Creative Director of Loop.pH

Loop.pH Ltd (Design Studio)

From 1st November 2011 to 30th September 2014

MA in Art and Politics

Professor Roland Bleiker

Professor of International Relations

University of Queensland

Extended for one year to 30th September 2013

BA History of Art / Joint programmes / Graduate Diploma in Contemporary Art History

Dr Nicky Bird

PhD Coordinator

Glasgow School of Art

From 1st November 2012 to 30th September 2015

MA Social Work (Step Up)

Dr Robert Johns
Principal Social Work Lecturer
University of East London
From 1st November 2011 to 30th September 2013

BA History of Art / Joint programmes / Graduate Diploma in Contemporary Art History

Mr Declan Long
Lecturer
National College of Art and Design, Dublin
From 1st November 2011 to 30th September 2014

MA Applied Anthropology, Community and Youth Work

Mr Alvan Wright
Universal Youth Service Manager
London Borough of Lewisham
From 1st November 2011 to 30th September 2014

MSc Cognitive Computing

Dr Fred Cummins
Programme Director
University College Dublin
From 1st November 2011 to 30th September 2014

BA in Drama and Theatre Arts

Dr Joel Anderson
Course Leader, MA Theatre Studies
Central School of Speech and Drama, UOL
From 1st November 2011 to 30th September 2014

MFA in Computational Studio Arts

Dr Toni Sant
Research Director and Lecturer in Performance & Creative Technologies
University of Hull
From 1st November 2011 to 30th September 2014

PGCE Secondary Drama

Ms Jo Locke
PGCE Drama Course Leader
Plymouth University
From 1st November 2011 to 30th September 2014

BA in Drama and Theatre Arts

Dr Alex Mermikides
Senior Lecturer, Drama
Kingston University
Extended for one year to 30th September 2012

PGCE Secondary Geography

Ms Celia Tidmarsh
Senior Teaching Fellow, Geography
Graduate School of Education, University of Bristol
Extended for one year to 30th September 2012

MSc Computer Games and Entertainment

Professor Anthony Steed
Professor of Virtual Environments & Computer Graphics
University College London
Extended for one year to 30th September 2012

MA in Writing for Performance

Dr Duska Radosavljevic
Lecturer in Drama
University of Kent
From 1st November 2011 to 30th September 2014

MA Cultural and Creative Entrepreneurship

Dr Gillian Allard
Head of Centre for Policy & Research in Creative Industries
University of Glamorgan
From 1st November 2011 to 30th September 2014

Certificate in Language Teaching to Adults

Ms Maria Teresa Blanco-Hermida
Open Language Programme Spanish Coordinator
University of Westminster
From 1st November 2011 to 30th September 2014

MFA Fine Art (Studio Practice)

Mr Gerard Byrne
Professor of Time based Media
Royal Danish Academy of Fine Art, Copenhagen
From 1st November 2012 to 30th September 2015

MA Social Research

Professor Anne Kerr
Professor of Sociology
University of Leeds
From 1st November 2011 to 30th September 2014

BA Politics

Dr George Lawson
Lecturer
London School of Economics
From 1st November 2012 to 30th September 2015

MRes English

Dr Lindsey Moore
Lecturer in English Literature
Lancaster University
From 1st November 2011 to 30th September 2012

MA Digital Journalism

Dr Neil Thurman

Course Director

City University

From 1st November 2011 to 30th September 2014

MSc in Music, Mind and Brain

Dr Jamie Ward

Reader in Psychology

University of Sussex

From 1st November 2012 to 30th September 2015

MA Examination Board (Short course)

Professor Li Wei

Director, Birkbeck Graduate Research School

Birkbeck, University of London

From 1st November 2011 to 30th September 2014

MA International Studies

Dr Eric Gordy

Director, Centre for Southeast European Studies

School of Slavonic and East European Studies, UCL

Extended for one year to 30th September 2013

BA International Studies

Professor Bice Maiguashca

Senior Lecturer

University of Exeter

Extended for one year to 30th September 2013

BA English

Dr Matthew Dimmock

Senior Lecturer in English

Sussex University

From 1st November 2011 to 30th September 2014

MFA Fine Art

Dr Vivian Sky Rehberg

Course Director and Writing Tutor

Piet Zwart Institute, Rotterdam, Netherlands

From 1st November 2012 to 30th September 2015

Diploma in Jazz and Popular Music

Dr Colin Riley

Freelance work as Composition Projects Leader

For one year only from 1st November 2011 to 30th September 2012

PGCE Secondary (Modern Languages)

Ms Ann Swarbrick

Head of Initial Teacher Training

CILT, The National Centre for Languages

From 1st November 2011 to 30th September 2014

PGCE Secondary (Art and Design)

Ms Joanna Davies
Course Leader, PGCE
Roehampton University
Extended for one year to 30th September 2012

MSC in Music, Mind and Brain

Professor Philip Corr
Professor of Psychology
University of Sussex
Extended for one year to 30th September 2012

BA Social and Cultural Studies

Mr Ronnie McGrath
Course Director and Creative Writing Lecturer
London College of Communication
Extended for one year to 30th September 2012

Diploma/International Foundation Certificate in the Humanities and Social Sciences

Ms Magdalen Ward-Goodbody
Director (Acting)
University of Bath
Extended for one year to 30th September 2013

RESERVED BUSINESS

31 EMERITUS PROFESSORS

Resolved:

that the title of Emeritus Professor be conferred on certain individuals, in accordance with the provisions of Ordinance 19 (12-101).

32 APPOINTMENTS TO MEMBERSHIP OF COMMITTEES

Resolved:

that appointments of membership to committees be approved (12-102).