

**GOLDSMITHS
University of London**

COUNCIL

**ACADEMIC BOARD
6 June 2012**

Minutes of the meeting held on 6 June 2012

Present: Mr Patrick Loughrey (Chair), Professor Catherine Alexander, Dr Lucia Boldrini, Dr Philip Broadhead, Dr Basem El-Haddadeh, Professor Natalie Fenton, Dr Anna Furse, Dr Marco Gillies, Dr Andrea Gilroy, Professor Richard Grayson, Dr Stella Harvey, Mr James Haywood, Professor Pam Heaton, Dr Elisabeth Hill, Dr Berta Joncus, Mr Manoj Kerai, Dr Veronica Lawrence, Dr Ben Levitas, Mr Gerald Lidstone, Professor Simon McVeigh, Dr Richard Noble, Professor Stephen Nugent, Mr Samson Osun, Dr David Oswell, Dr Tim Parnell, Professor Jane Powell, Professor Beverley Skeggs, Professor Kay Stables, Dr Anna Traianou, Ms Joan Turner, Dr Matthew Ward, Dr Michael Young,

Apologies: Dr Aeron Davis, Professor Ken Jones, Dr Jean-Paul Martinon, Ms Jacqueline Pennell, Mr Jeremy Peyton-Jones, Professor Robert Zimmer.

In attendance: Acting Registrar and Secretary, Head of Corporate Governance and Information Management, Head of Quality and Standards (Secretary).

OPEN BUSINESS

1 MINUTES

Resolved:

that the Minutes of the meeting held on 14 March 2012 be approved subject to the following correction:

Minute 3 Warden's Report. The fee reduction would be £1,000 not £100.

2 MATTERS ARISING FROM THE MINUTES

Noted:

- (i) that Human Resources had been notified about the approval of new Emeritus Professors (Minute 31);

- (ii) that the Student Charter had been finalized and passed to Marketing, Recruitment and Communications for publication (Minute 6);
- (iii) that departments had been informed about the introduction of a face to face briefing for external examiners new to the role (Minute 12) and about the revisions to the peer observation process for PGR students involved in teaching (Minute 13);
- (iv) that the recommendations relating to the establishment of the Confucius Institute (Minute 7), changes to the Terms of Reference of Equality and Diversity Committee and Information Management and Systems Committee (Minute 15) and to the General Regulations (Minute 16) had been approved by Council.

3 WARDEN'S REPORT

The Warden gave an oral report on matters of interest to the College.

Catherine Swarbrick, acting Registrar and Secretary, was welcomed to the meeting. A new Registrar and Secretary had been appointed: Liz Bromley, currently Head of Student Life at the University of Salford.

Dr Michael Young had been appointed as the new Pro-Warden (Students and Learning Development) from 1 August 2012 and Dr Andrea Gilroy would be acting Pro-Warden (Students and Learning Development) for the intervening period following Dr Philip Broadhead's departure.

Dr Philip Broadhead was thanked for his significant contribution to Goldsmiths over the decades. The Board wished him well in his new role as Deputy Rector at the University of the Arts.

Sir Adrian Smith would be replacing Professor Geoffrey Crossick as Vice Chancellor of the University of London.

Following the departure of four members of the 1994 Group announced at the last Academic Board, the group had been reviewing its positioning. Research aims and research ambitions were critical to the definition of the 1994 Group and it was therefore important for Goldsmiths to find a better way of articulating its own research aims and ambitions.

The first tranche of the 2012 NSS results would be released in August. The efforts made by departments to encourage all students to complete the NSS was acknowledged.

As a result of the extraordinary efforts of academic departments and the department of Marketing, Recruitment and Communications, the College could be more confident about student recruitment for the 2012-13 academic year and was not expecting to be far off its target of 1450 students. A level results would be released on 12 August 2012 and Goldsmiths would make offers as quickly as possible. Any variation in the balance between regulated numbers and AABs would, however, be an important factor and too great a variance in

regulated student numbers could potentially cause problems in future years. It was essential in the focus on AABs not to forget the importance of the College's Access agreement.

The government's announcement that uncapped recruitment of the highest-achieving students at A-level would be extended to the ABB threshold in 2013-14 would open things up considerably for Goldsmiths but would require detailed modelling.

The Institute of Management Studies would be launched on 7 June and the Confucius Institute opened on 9 June. The Art Shows would open on 14 June. The Design department was commended for its invigorating, inventive and unique graduate shows in Brick Lane. Santander would be sponsoring a number of international studentships and this had also been launched recently.

The Board was reminded that honorary degree nominations should be made by 21 June.

4 DEPUTY WARDEN'S REPORT

The College was considering the development of a 'Goldsmiths Writing Centre' during the 2012-13 academic year. This would build on the College's distinguished reputation for creative writing, in particular, in the department of English and Comparative Literature. The development would include greater publicity for the Richard Hoggart lecture series and also a literary prize which would have a distinctive Goldsmiths slant. Blake Morrison would be leading on this initiative and engaging departments in discussions.

5 LEARNING, TEACHING AND ASSESSMENT STRATEGY

Received:

the final draft of the Learning, Teaching and Assessment Strategy (12-175R).

The final draft of the strategy incorporated the suggestions made at the December 2011 Academic Board. Thanks were extended to all those who had been involved in the development of the strategy, in particular colleagues in the Goldsmiths Learning Enhancement Unit (GLEU).

The Learning Teaching and Assessment Strategy was intended to link directly with the four pillars in the Goldsmiths strategy. Other key features included providing greater clarity about what research led teaching means at Goldsmiths, demonstrating the College's commitment to the parity of teaching and research, the explicit inclusion of postgraduate as well as undergraduate provision, ensuring the accessibility of programmes and the embedding of new technologies into the learning process. The strategy also actively promoted the development of assessment processes which are a positive aspect of the learning experience.

It was noted that some elements of the strategy, for example the embedding of new technologies, had resource implications. This was also true of any future development of additional support for first year students. The College was considering where in-session

writing and language support would be best directed and located and how this would tie in with widening participation and support for home students. Goldsmiths was not, however, in a position to commit additional financial resource until such time as the autumn recruitment position was known.

It was suggested that Section 3 of the strategy on widening participation could include more detail about how the aims of widening participation would be delivered. The College was considering the introduction of Associate Pro Wardens who could assist departments with, for example, widening participation.

Section 7 of the strategy on streamlining processes supporting the administration of learning, teaching and assessment was also highlighted as an important element.

The next stage would be to develop the implementation plan and for academic departments to take ownership of the Learning, Teaching and Assessment Strategy and use this to develop their own departmental learning, teaching and assessment strategies and action plans. The identification of shared concerns and goals across departments and indicative deliverables would be important.

Resolved:

- (i) that the Learning, Teaching and Assessment Strategy be approved, subject to consideration of the refinement to Section 3 suggested above;
- (ii) that the Goldsmiths Learning Enhancement Unit be asked to develop an implementation plan for consideration by Learning, Teaching and Quality Committee in the autumn term of 2012;
- (iii) that academic departments be asked to consider the strategy which should then be used by them to develop their own departmental learning, teaching and assessment strategy and action plan.

**6 PORTFOLIO MANAGEMENT PROPOSALS FROM THE GOLDSMITHS
2015 ACADEMIC REVIEW WORKSTREAM**

Received:

portfolio management proposals from the Goldsmiths 2015 Academic Review Workstream (12-154).

The intention was to enable Goldsmiths to take a more strategic overview of existing programmes and a more strategic approach to the development of new ones. This was not intended to be a centrist intervention with a specific agenda but rather an attempt to promote collective reflection about and a more scientific approach to assessing the current portfolio, supporting new programme development and mitigating risk. It was further emphasized that any strategic assessment of programmes was not an additional quality assurance review. The

Board was reminded that the College used to run quinquennial strategic reviews but that this process had been discontinued.

Strategic assessments would take place in September or October each year and the intention was to place as little burden as possible on departments. Part of the focus would be on student numbers on individual programmes and courses. Existing data produced centrally for annual programme reviews and periodic programme reviews could be used to provide some of the information. The Departmental Student Coordinator network could also be of assistance in information gathering for such exercises as could focus groups of existing students. It was queried whether the strategic assessment process would make use of external peers: this hadn't yet been considered.

Academic Development Committee would lead on the process. However, governance arrangements would need to be reviewed as the authority to close a programme currently lay with Learning, Teaching and Quality Committee following a strategic decision by SMT and consideration of academic matters by Programme Scrutiny Sub Committee.

There was concern that new programmes could take time to get off the ground. It was further noted that some programmes which recruited small numbers of students nevertheless brought prestige and recognition to Goldsmiths. It was therefore important to link the priorities in the College's Learning, Teaching and Assessment Strategy and Research Strategy into the strategic assessments. Board members were reassured that there was room for seed corning and innovation.

Departments were currently asked to supply market information when developing programmes. The College was considering gathering thematic marketing data in future which would enable suites of programmes to be marketed.

Resolved:

- (i) that the principles outlined in paper 12-154 and discussed by the Board, including the role of Academic Development Committee, be endorsed;
- (ii) that the 'next steps' set out in the paper be approved.

7 INTERNATIONALISATION FRAMEWORK

Received:

a paper on the developing Goldsmiths' Internationalisation Framework (12-266).

Internationalisation was not just about recruiting overseas students. The value of having a rich and diverse community of scholars was recognised but priorities also included the internationalisation of the curriculum and the further development of approaches to teaching a diverse student body. Promoting internationalism amongst current students was also important and could be reflected in the Learning, Teaching and Assessment Strategy.

Goldsmiths was involved in a good number of international research collaborations but was not as well known across the globe as it would like to be and also had a tendency to be inward looking. Giving students the option of studying abroad for a term could be attractive. Goldsmiths was an Erasmus member but did not get full value out of this. Students' lack of foreign language competence, an academic year based on terms rather than semesters, the practice base of many Goldsmiths' programmes and the restrictions imposed by PSRB accreditations were all impediments to outward student mobility.

A number of departments were developing or had developed student mobility options but it was noted that the College needed to provide the structure and support for this. The possibility of 'twinning' with appropriate overseas HEIs that delivered programmes in English was an option.

UKBA visa restrictions were also raised as an issue for the internationalisation framework while it was noted that some overseas students also had difficulties getting student accommodation because of the need for the UK resident guarantor.

8 RECENT DEVELOPMENTS REGARDING GOLDSMITHS AND THE UNIVERSITY OF LONDON ACADEMY

Received:

a paper from the International Programmes Administrator on developments to the programmes that Goldsmiths offers, or is planning to offer, through the University of London International Academy (UoLIA) (12-267).

The redeveloped English programme would be launched in September 2012 at the same time as the UoLIA Combined Degree Scheme. The major new development was the Psychology programme which would be a useful addition to the UoLIA portfolio. High level negotiations with other partners involved the project were still ongoing with not all partners confirmed in place.

9 BUDGET 2012-13

Received:

the 2012-13 budget (12-238R).

The budget had been categorised erroneously as an item for approval. It was confirmed that it was not Academic Board's role to recommend approval of the budget but rather to note it.

The College's financial position would not be fully known until the autumn following the critical recruitment and student arrival period. Departments noted that the paper implied that there had been negotiation and agreement with departments about their budgets whereas departments hadn't yet seen these. Apologies were offered for this failure in communication.

10 AMENDMENTS TO THE ORDINANCES

Recommended:

that amendments to the Ordinances with effect from 1 September 2012 be approved (12-269).

11 AMENDMENTS TO COMMITTEE COMPOSITIONS WITH EFFECT FROM 1 SEPTEMBER 2012

Recommended:

that amendments to committee compositions with effect from 1 September 2012 be approved (12-270).

12 LASALLE CONDITIONS OF INSTITUTIONAL APPROVAL

Resolved:

that LASALLE's response to the conditions of institutional approval be approved. (12-158R)

13 LASALLE ADMISSIONS POLICY

Resolved:

that the amendments to the LASALLE admissions policy be approved (12-183).

14 LASALLE ADDITIONAL ACADEMIC REGULATIONS FOR POSTGRADUATE STUDENTS

Resolved:

that the additional academic regulations for postgraduate students at LASALLE from the academic year 2012-13 be approved (12-129).

15 LASALLE CREDIT TRANSFER ARRANGEMENTS

Resolved:

that the credit transfer arrangements for programmes at LASALLE from the academic year 2012-13 be approved (11-374R).

16 BA FASHION PROGRAMMES (LASALLE): CREDIT TRANSFER

Resolved:

that credit transfer arrangements for students following undergraduate fashion programmes at LASALLE College of the Arts, Singapore be approved (12-88).

17 BA (HONS) MUSIC (LASALLE): CREDIT TRANSFER

Resolved:

that credit transfer arrangements for students following undergraduate Music programmes at LASALLE College of the Arts, Singapore be approved (12-150).

18 COLLABORATIVE PROVISION FRAMEWORK

Resolved:

that updates to the Collaborative Provision Framework be approved (11-457R).

19 REVISED REGULATIONS FOR EXTERNAL EXAMINERS

Resolved:

that the Revised Regulations for External Examiners and Report Form be approved (12-130R).

20 UNIVERSITY OF LONDON INTERNATIONAL ACADEMY COMBINED DEGREE SCHEME

Resolved:

that the adoption of the notional credit value attached to each Computing course contributing to UoLIA's Combined Degree Scheme be approved;

Noted:

that learning outcomes, which would be subject to approval by Programme Scrutiny Sub-Committee, were being formulated for the three Computing pathways that would be offered on the Combined Degree Scheme (12-138).

21 ACTION TAKEN BY THE CHAIR

Noted:

the action taken by the Chair (12-272).

22 ELECTION OF ACADEMIC BOARD MEMBERS TO COUNCIL

Noted:

the outcome of the election of Academic Board member(s) to Council from 1 September 2012

Professor Gerald Lidstone
Dr Derval Tubridy

23 APPOINTMENT OF STUDENTS' UNION SABBATICAL OFFICERS

Noted:

the appointment of Students' Union Sabbatical Officers for 2012-13.

President - Samson Osun
Campaigns Officer - Conrad Grant
Education Officer - Søren Goard
Welfare and Diversity Officer - Tama White

24 APPOINTMENT OF HEADS OF DEPARTMENT

Noted:

new Heads of Department.

Design – Dr Juliet Sprake (from 1 September 2012)
PACE – Professor Jim Campbell (from 1 September 2012)
Psychology – Dr Elisabeth Hill (from 1 April 2012)

25 SUPPLEMENTARY UNDERGRADUATE ANNUAL PROGRAMME REVIEW REPORT 2010-11

Received:

the supplementary undergraduate Annual Programme Review Report from the Quality Administrator (12-177).

26 POSTGRADUATE ANNUAL PROGRAMME REVIEW REPORT 2010-11

Received:

the Postgraduate Annual Programme Review Report from the Quality Administrator (12-178).

27 POSTGRADUATE RESEARCH ANNUAL PROGRAMME REVIEW REPORT 2010-11

Received:

the Postgraduate Research Annual Programme Review Report from the Head of Quality and Standards (12-192).

28 GOLDSMITHS LEARNING ENHANCEMENT UNIT (GLEU) ANNUAL REPORT 2011-12

Received:

the GLEU Annual Report from the Head of GLEU (12-179).

29 PERIODIC PROGRAMME REVIEW FOLLOW-UP REPORTS

Received:

the follow-up reports from departments following the Periodic Programme Reviews of the Department of English and Comparative Literature's undergraduate provision and of its postgraduate taught programmes and the Review of the Department of Computing (12-180).

30 UNIVERSITY OF LONDON INTERNATIONAL ACADEMY (UoLIA) ENGLISH PROGRAMME: MARCH 2007 PERIODIC REVIEW OF THE BA/DIPLOMA IN ENGLISH

Received:

the updated action sheet which completes the Department of English and Comparative Literature's response to the 2007 review of the UoLIA English programme (07-482R2).

31 REVISED SCHEDULE FOR PERIODIC PROGRAMME REVIEWS 2011-12

Received:

from the Head of Quality and Standards a revised schedule for Periodic Programme/ Departmental Reviews in 2011-12 (11-341R2).

32 SCHEDULE FOR PERIODIC PROGRAMME REVIEWS 2012-13

Received:

from the Head of Quality and Standards a schedule for Periodic Programme/ Departmental Reviews in 2012-13 (12-189).

33 ANNUAL REPORT TO ACADEMIC BOARD ON PROGRAMMES APPROVED, TERMINATED AND AMENDED

Received:

the annual report to Academic Board on Programmes Approved, Terminated and Amended in 2011-12 (12-190R).

34 NATIONAL STUDENT SURVEY PARTICIPATION 2012

Received:

a report from the Head of Market Strategy on participation in the National Student Survey (12-188).

35 REPORT ON STUDENT PROGRESS, REVIEW & APPEALS, STUDENT COMPLAINTS & STUDENT DISCIPLINE 2010-11

Received:

a report on student progress, reviews and appeals, student complaints and student discipline in 2010-11 from the Complaints & Appeals Manager (12-273).

36 REDUNDANCY COMMITTEES

Received:

a report relating to the establishment and reporting of Redundancy Committees established under Statute 16 (12-274).

37 PRESENTATION CEREMONIES

Noted:

the dates of the Presentation Ceremonies for September 2012:

Friday 14 September
Monday 17 September
Tuesday 18 September
Wednesday 19 September.

38 OTHER MATTERS FOR REPORT

Noted:

other matters for report (12-275), including Visiting Researchers and Fellows and minutes from the following committees;

Academic Development Committee, 19 January 2012 (12-276)
Equality & Diversity Committee, 2 February 2012 (12-277)
Research & Enterprise Committee, 16 February 2012 (12-278)
Equality & Diversity Committee, 9 May 2012 (12-279)
Learning & Teaching Quality Committee, 16 May 2012 (12-280)

39 RETIREMENTS FROM THE BOARD

Noted:

retirements from the Board.

Ms Bishara Abdi
Ms Francesca Bancarino
Dr Philip Broadhead
Dr Andrea Gilroy
Mr James Haywood
Mr Manoj Kerai
Mr Jeremy Peyton-Jones
Dr Jean-Paul Martinon
Professor Linda Pring
Professor Kay Stables

40 2012-2013 MEETINGS

Noted:

the dates of meetings in 2012-13 as follows:

Wednesday 12 December 2012
Wednesday 6 March 2012
Wednesday 12 June 2012

41 EXTERNAL EXAMINERS

Approved:

following scrutiny of nominations by the Pro-Warden (Students and Learning Development), the appointment of External Examiners (12-268).

BA Applied Social Science, Community Development and Youth Work

Mrs Naomi Stanton
Lecturer in Youth Work
YMCA George Williams College
From 1st November 2011 to 30th September 2014

PGCE Primary

Mr Gary Pykitt
Senior Lecturer in Primary Education
Birmingham City University
From 1st November 2011 to 30th September 2014

BA Education, Culture and Society

Dr Robin Shields
Senior Lecturer in Education Studies
Bath Spa University
From 1st November 2011 to 30th September 2014

BA Education, Culture and Society

Dr Victoria Armstrong
Senior Lecturer and Programme Director
S Mary's University College
From 1st November 2011 to 30th September 2014

BA Media and Communications

Dr Matthew Linfoot
Director of UG Media Studies
University of Westminster
From 1st November 2011 to 30th September 2014

MA Dance Movement Psychotherapy

Dr Jill Hayes
Senior Lecturer in Dance
University of Chichester
From 1st November 2011 to 30th September 2014

MSc Computer Games and Entertainment

Mr John Macey

Senior Lecturer

University of Bournemouth

From 1st November 2012 to 30th September 2015

MA Practice and Theory Programme (Issues in Media and Culture)

Dr Silke Panse

Lecturer for Critical and Contextual Studies

University for the Creative Arts

From 1st November 2011 to 30th September 2014

MFA Art Writing

Mr David Burrows

Head of UG Fine Art Media

Slade School of Fine Art, University College London

From 1st November 2012 to 30th September 2015

BSc/BMus in Music Computing

Professor Eduardo Miranda

Professor of Computer Music

University of Plymouth

From 1st November 2011 to 30th September 2014

MA Digital Media

Dr Kate O'Riordan

Technology and Cultural Form

Reader

University of Sussex

From 1st November 2012 to 30th September 2015

MA in Interactive Media

Dr Sally Jane Norman

Founding Director, Attenborough Centre for the Creative Arts

University of Sussex

Extended for one year to 30th September 2013

PGCE Secondary (Chief Examiner)

Mr Gary Spruce

Senior Lecturer in Education

The Open University

Extended for one year to 30th September 2012

BA Social and Cultural Studies

Mr Rod Purcell

Senior Lecturer and Director of Community Engagement

University of Glasgow

From 1st November 2011 to 30th September 2014

BA (Hons) Fine Arts (LASALLE)

MA (Hons) Fine Arts (LASALLE)

Ms Rebecca Fortnum

Reader in Fine Art

University of the Arts London

From 1st August 2012 to 31 July 2013

BA (Hons) Product Design (LASALLE)

Dr Gordon Hush

Head of Product Design

Glasgow School of Art

From 1st August 2012 to 31 July 2013

MA Asian Art Histories (LASALLE)

Dr Katie Hill

Consultant Lecturer and Online Faculty

Sotheby's Institute of Art, London

From 1st August 2012 to 31 July 2014

MA Scriptwriting

Ms Nadia Ward

Director, Acquisitions and Co Productions

Goldcrest Capital Holdings

From 1st November 2011 to 30th September 2014

MA Global Media and Transnational Communications

Professor Susan Banducci

Deputy Dean

University of Exeter

Extended for one year to 30th September 2013

MA Image and Communication

Dr Roger Hargreaves

Associate Lecturer

Camberwell College of Arts

Extended for one year to 30th September 2013

MA Television Journalism

Mr Kevin Marsh

Executive Editor

BBC College of Journalism

From 1st November 2011 to 30th September 2014

BA (Hons) Interior Design (LASALLE)

Ms Ro Spankie

Course Leader, BA Interior Architecture

University of Westminster

From 1st August 2012 to 31 July 2013

BA (Hons) Design Communication (LASALLE)

Mr Simon Davies

Principal Lecturer

University of Cumbria

From 1st August 2012 to 31 July 2013

BA (Hons) Design and Textiles (LASALLE)

BA (Hons) Fashion Media and Industries (LASALLE)

Ms Gillian Sandford

Deputy Dean

University of Glamorgan

From 1st August 2012 to 31 July 2014