

**GOLDSMITHS  
University of London**

**COUNCIL & ACADEMIC BOARD**

**EQUALITY & DIVERSITY COMMITTEE**

**Minutes of the meeting held on 26 October 2011**

Present: Mrs Alyson McGarrigle (in the Chair), Ms Alison Ahern, Ms Sharon Alleyne, Prof Michael Archer, Ms Jennifer Bain, Ms Francesca Bancarino, Dr Philip Broadhead, Ms Eleanor Saunders, Ms Colleen Toomey , Mr Barry Hayward (Secretary)

Apologies: Ms Yomn Alkaisi, Ms Lyn Downey, Mr Manoj Kerai, Dr Deirdre Osborne, Ms Marcia Williams.

In attendance: Ms Vicky Annand, Mr Michael Dick, Rev'd Adele Rees, Ms Ellen Tsang.

**1 MINUTES**

**Resolved:**

to approve the minutes of the meeting held on 24 May 2011.

**2 MATTERS ARISING FROM THE MINUTES**

**Noted:**

- (i) that the changes to the Assessments Reasonable Adjustments (ARA) process were approved by Academic Board at the June 2011 meeting.
- (ii) that ongoing issues regarding monitoring data would be discussed under agenda items 8 and 9.

**3 STANDING ORDERS**

**Noted:**

the revised Standing Orders in force for all Goldsmiths Committees from 1 September 2011 (11-307).

**4 CONFLICTS OF INTEREST POLICY**

**Noted:**

the College's Conflicts of Interests Policy, and its potential implications for the obligations of members of the Committee (11-308).

## **5 TERMS OF REFERENCE**

### **Noted:**

the terms of reference, composition and membership of the Committee for the academic year 2011-12 (11-).

## **6 REPORT OF THE EQUALITY AND DIVERSITY ADVISER**

### **Noted:**

- (i) that work is required to meet the college's obligations under the Equality Act 2010 public sector duties and this work needs to be carried out by January 2012.
- (ii) that a report is required as soon as possible from the HR department with equality monitoring data relating to staff.
- (iii) that failure to address this issue may require a note in the risk register.

## **7 ACCESS AGREEMENT 2012-13**

### **Received:**

a copy of the college's Access Agreement as submitted to the Office for Fair Access (OFFA) (11-403).

### **Noted:**

that the agreement describes the range of non-traditional backgrounds the college seeks to target and therefore provides a basis for those groups we should monitor to assess the progress of our equality work (in terms of students).

### **Resolved:**

to establish a working group (to be chaired by Hugh Jones) to ensure the work required under Equality Act obligations is completed and to determine the future monitoring data required by the committee.

## **8 REPORT OF THE ESTATES AND FACILITIES DEPARTMENT**

### **Noted:**

- (i) that further work is required to establish appropriate signage for gender neutral toilets in line with previous Equality Committee decisions.
- (ii) that further improvements to access and emergency egress for people with mobility difficulties had been carried out in Surrey House and RHB.
- (iii) that the Disabled Go project to establish a web site showing Goldsmiths' campus accessibility was underway.

## **9 REPORT OF THE DISABILITY COORDINATOR**

### **Received:**

a report from the Disability Coordinator (11-404).

**Noted:**

That information should be gathered by the Disability Coordinator to support his proposal to review assessment cover sheets for dyslexic students.

**10 ANNUAL REPORT TO COUNCIL**

**Received:**

the annual report of the Committee's activity for 2010-11 (11-405).

**Resolved:**

to approve the Report for consideration by Council.

**11 FORTHCOMING MEETINGS**

**Noted:**

that meetings for the remainder of the Session would be held on the following dates:

Thursday 2 February 2012, 2pm in DTHB 110

Wednesday 9 May 2012, 2pm in DTHB 110

***Barry Hayward***  
***October 2011***