

**GOLDSMITHS  
University of London**

**ESTATES COMMITTEE**

**ENVIRONMENT AND SUSTAINABILITY SUB-COMMITTEE**

**Minutes of the meeting held on 24 July 2012**

**Present:** Professor Kay Stables (in the Chair), Ms Erica Drew, Mr Richard Groves, Mr Graham Gaskell, Mr Andrew Lantry (as substitute for Director of Finance), Professor Tim Valentine.

**Apologies:** Ms Patsy Carter, Mr Michael Dick, Ms Sally Townsend.

**In attendance:** Miss Jacqueline McNee, Mr Danny O'Sullivan.

**OPEN BUSINESS**

**1 MINUTES**

**Resolved:**

that the Minutes of the meeting held on 12 October 2011 be approved.

**2 MATTERS ARISING FROM THE MINUTES**

**Noted:**

- (i) that the report on whether Goldsmiths staff were wearing Fairtrade workwear - which was to be received for this meeting - would be received for the next meeting;
- (ii) that conference funding should not necessarily be reduced, as video conferencing was not always possible, especially for academic conferences (item 7, (iii)).

**2 DRAFT COMMUNITY ENGAGEMENT STRATEGY**

**Received:**

an oral update from the Students' Union Representative informing the Sub-Committee on planned student involvement within the local community. The Students' Union was in conversation with the Marketing, Recruitment and Communications Department about the College's community engagement.

### **3 DRAFT TRAVEL POLICY AND ACTION PLAN**

**Received:**

a draft Travel Policy by the Environment Officer (11-359R).

The Environment Officer expressed concern about the implementation of the Travel Policy and its Action Plan. The Staff Travel Event was held at the end of Autumn Term 2011 followed by the Travel Plan Survey. The response to both was low.

It was argued that point 6.5 of the Action Plan (on International Conference Travel) was unrealistic. It was emphasised that most of the conferences that academics attend could not be replaced by teleconferencing and video-conferencing. The Sub-Committee agreed that the point would be amended to 'whenever possible consider alternatives to travelling'.

The Sub-Committee requested a report comparing the results of the Travel Plan Survey carried out in 2002 and that of 2011 so as to help determine the targets for 2020. The Environmental Officer is to provide the report for the next meeting.

The Chair of the Sub-Committee requested a re-structured Action Plan which would reflect the ownership of the actions. The Environmental Officer confirmed that an Action Plan in this format already existed, showing designated departmental responsibilities. This was distributed to members via email on 30 July 2012.

The Sub-Committee agreed that the final version of the Travel Policy and Action Plan was to be received for the next meeting and that it should be presented to the Estates Committee in October 2012.

### **4 DRAFT WATER MANAGEMENT STRATEGY**

**Received:**

a draft Water Management Strategy by the Environment Officer (12-297).

**Noted:**

It was suggested that Appendix 3, which provided 10 Water Saving Tips for Campus and Home, should be split into Campus and Home. The Campus tips could be displayed in staff offices/kitchens.

### **5 GENERAL UPDATES**

**Received:**

a paper (12-298) by the Energy and Environment Manager on following:

- (i) Photovoltaics;

- (ii) Bees;
- (iii) Fairtrade;
- (iv) Furniture Re-Use
- (v) Student Switch-Off
- (vi) Re:Fit
- (vii) Green League

MP  
August 2012