

**GOLDSMITHS  
University of London**

**ESTATES COMMITTEE**

**ENVIRONMENT AND SUSTAINABILITY SUB-COMMITTEE**

**Minutes of the meeting held on 12 October 2011**

**Present:** Professor Kay Stables (in the Chair), Mrs Mary Bright, Ms Patsy Carter, Mr Michael Dick, Ms Erica Drew, Mr Richard Groves, Ms Craigie-Leigh Paterson, Mr Graham Gaskell, Miss Hayley Chandler, Professor Tim Valentine.

**Apologies:** Mr Hugh Jones, Ms Rebecca Watts.

**OPEN BUSINESS**

**1 MATTERS ARISING FROM THE MINUTES**

**Noted:**

- (i) that the staff member appointed to the Education for Sustainable Development post was still on maternity leave;
- (ii) that the question of whether Goldsmiths could sign up to joint membership of the Workers Right Consortium (WRC) remained to be clarified.

Members of the Sub-Committee suggested that the Green League (which currently promoted the WRC) should be encouraged to adopt the London Living Wage instead.

A demonstration of the hand-held butt-bin (for smokers) was given. The Sub-Committee noted that Goldsmiths did not want to be seen to promote or encourage smoking and therefore did not want to be associated with any smoking equipment.

**2 TERM OF REFERENCE, COMPOSITION AND MEMBERSHIP**

**Received:**

the terms of reference of the Sub-Committee for 2012-13 (11-357).

The Sub-Committee felt that it would benefit from greater academic membership in order to promote its key messages to a wider Goldsmiths audience.

The number of student places on the Sub-Committee's composition was also discussed but no formal recommendation made for the 1 September 2012 round of amendments.

### **3 GENERAL REPORT ON ENVIRONMENTAL MATTERS**

**Received:**

A general update report on environmental matters (11-358).

### **4 FAIRTRADE WORKWEAR**

**Resolved:**

to invite the Director of Estates and Facilities and the Energy and Environment Manager to report to the next meeting on whether Goldsmiths staff were wearing Fairtrade workwear.

### **5 GREEN IMPACT AWARD SCHEME**

The Sub-Committee discussed how to encourage staff and students to participate in the Green Impact Award Scheme. It was noted that the Environment Officer could promote the scheme across Goldsmiths' departments and look for people who would be willing to participate, and that participation by the Senior Management Team would be desirable.

### **6 RE:FIT**

**Received:**

an oral report from the Energy and Environment Manager on what the RE:FIT programme was, and why it would be suitable for Goldsmiths.

### **7 DRAFT TRAVEL POLICY**

**Received:**

a draft Travel Policy by the Environment Officer (11-359).

The Chief Executive of the Students' Union praised the policy and suggested that there were two sets of targets: short and long term.

In discussion the actions proposed by members included the following:

- (i) that charges for parking be introduced;
- (ii) that internal flights should not be reimbursed;
- (ii) that in claiming expenses staff should be required to state the number of miles travelled, to facilitate logging of mileage;

- (iii) that conference funding should be reduced, thereby promoting video conferencing.

## **8 PROCUREMENT**

### **Received:**

a draft "Goldsmiths Environmental and Sustainable Development Strategy" (11-360).

It was noted that a draft Sustainable Procurement Policy should be produced, and that a working group including the Registrar and Secretary, the Energy and Environment Manager and representation from the Finance and Procurement Department would be established to work on this document.

## **9 DRAFT COMMUNITY ENGAGEMENT STRATEGY**

### **Received:**

a draft Community Engagement Strategy (11-371).

The Sub-Committee discussed the need for a Community Engagement Strategy, in view in particular of the extent of independent involvement by staff and students of Goldsmiths in the local community. The Sub-Committee would receive a revised draft at a later meeting.