

GOLDSMITHS
University of London

COUNCIL

ACADEMIC BOARD
12 December 2012

Present: Mr Patrick Loughrey (Chair), Professor Les Back, Professor Lucia Boldrini, Professor Frank Bond, Professor Jim Campbell, Professor Adam Dinham, Dr Basem El-Haddadeh, Professor Natalie Fenton, Dr Ian Gardiner, Dr Marco Gillies, Mr Soren Goard, Professor Richard Grayson, Ms Annie Guo, Professor Pam Heaton, Professor Elisabeth Hill, Dr Veronica Lawrence, Dr Ben Levitas, Mr Gerald Lidstone, Professor Simon McVeigh, Professor Steve Nugent, Mr Samson Osun, Professor David Oswell, Dr Tim Parnell, Ms Jacqueline Pennell, Dr Tom Perchard, Professor Jane Powell, Ms Sian Prime, Dr Juliet Sprake, Dr Anna Traianou, Dr Derval Tubridy, Ms Joan Turner, Dr Matthew Ward, Dr Michael Young, Professor Robert Zimmer.

Apologies: Dr Jorella Andrews, Dr Aeron Davis, Professor Michael Dutton, Dr Matthew Fuller, Professor Anna Furse, Dr Stella Harvey, Dr Berta Joncus, Professor Ken Jones, Dr Richard Noble, Professor Sanjay Seth, Professor Bev Skeggs, Dr Emma Tarlo.

In attendance: Mrs Liz Bromley, Miss Rosemary Harrison, Ms Laura Kishore, Dr Jacqueline Cooke, and Miss Rachel Soper (Secretary).

OPEN BUSINESS

1 NEW MEMBERS

The following new members were welcomed to the Board:

Professor Jim Campbell (STaCS)
Ms Annie Guo (Confucius Institute)
Dr Tom Perchard (Music)
Dr Juliet Sprake (Design)
Mr Samsun Osun (President SU)
Mr Soren Goard (Sabbatical Officer)

2 STANDING ORDERS

Received:

the Standing Orders for 2012-13 (12-299).

3 CONFLICTS OF INTEREST POLICY

Received:

the College Policy on Conflicts of Interest (12-300).

4 TERMS OF REFERENCE, COMPOSITION AND MEMBERSHIP

Received:

the terms of reference, composition and membership of the Board for 2012-13 (12-493).

5 MINUTES

Resolved:

that the Minutes of the meeting held on 6 June 2012 be approved.

6 MATTERS ARISING FROM THE MINUTES

In discussion members noted that departments were receiving increasing numbers of requests for information from students about studying abroad. The administration for the ERASMUS scheme had been transferred to Student Services to enhance support and promotion. Departments were invited to explore opportunities with the relevant Professional Services staff.

It was reported that Goldsmiths was now participating in the prestigious Fulbright Scholarship scheme.

7 WARDEN'S REPORT

The Warden gave an oral report on issues of concern and interest to the College.

UCAS would shortly be publishing its report on the 2012-13 recruitment cycle, indicating a significant drop in applications across the sector. However, Goldsmiths had recruited very close to its overall student number target and Student Number Control. Several benefits from the recruitment activity had accrued, including a strengthening of relationships with local schools, a continuing focus on widening participation and providing access to all those with the potential to benefit from the College's provision and a coherent and enhanced programme of conversion activities.

The 2013-14 recruitment cycle was underway. The current position indicated that more undergraduate home and EU applications were being received compared to last year, recovering some of the position from the previous year, and that more offers were being made. Conversion was as important this year as other institutions began to compete more aggressively for students and the impact of the extension of the AAB+ and equivalent policy to ABB+ and equivalent became apparent. Whilst the restrictions on recruiting students with very high entry qualifications have been further reduced, the College remained mindful of its commitment to widening participation.

The number of applications received from overseas students had increased. Given that students from overseas may apply to a large number of institutions, typically around six in the United Kingdom, six in the United States of America and a further two in their home country, the College needs to make more offers and more quickly in order to secure the applications of the best international students.

The establishment of the Writers Centre, originating from an idea of the former warden, Ben Pimlott, was welcomed. Future activities were expected to include the award of a new prize with external sponsorship.

Thanks were expressed to Sarah Kember, Ben Pester and Les Back for the work undertaken to establish the podcasting service, recognised as an important learning and promotional tool. Inaugural lectures would be made available through this service as would lectures presented as part of the Made in Goldsmiths series, the first to be delivered by Dr David Graeber.

The importance of improving research degree completion rates to ensure that the College's standing with the AHRC and other research councils was not compromised and that its rates compared favourably with other institutions was stressed. The Dean of the Graduate School was discussing related issues with departments.

Recent successful research grants and projects were recognised, including the study of the superrich by Professor Roger Burrows, the study on childhood IQ and nutrition by Dr Sophie von Stumm and Ireland's role in World War One by Professor Richard Grayson.

An update was provided concerning the 1994 Group. The remaining members of the Group remained committed to it and an identity was being forged around the concept of the smaller, single campus and research intensive institutions. In time this was likely to lead to a rearticulation of strategy and brand with the possibility of new members being considered. Goldsmiths also derived its brand and profile from the University of London.

[Secretary's note: Subsequent to the meeting on 12 December 2012, Reading University left the 1994 Group.]

8 REPORT OF PRO-WARDEN (RESEARCH AND ENTERPRISE)

Progress towards the implementation of Open Access policies was reported. The minimum Green Open Access standard would be achieved through continuing use of the Goldsmiths Research Online (GRO) tool, ensuring that information about outputs was made available in the first instance, followed by the actual outputs in an appropriate form. The GRO had pioneered developments for publishing practice-based outputs and Dr Jacqueline Cooke was thanked for her work in this area. SMT had agreed to pay publishers the additional fee above the amount received through grant to enable Gold Open Access to research funded by research councils.

Phase One of the Research Excellence Framework had been completed. All available outputs had been evaluated by panels including external reviewers and an initial selection made. Eligible staff had received letters indicating the certainty of inclusion, which in turn had led to notification of new pieces of work for consideration.

The "Making a Difference" conference takes place in February 2013. The format for the day was noted, including exhibitions, an evening panel discussion and a drinks reception in St James Church. Departments were invited to approach people to attend the event.

9 ACADEMIC PORTFOLIO DEVELOPMENT AND RECRUITMENT

Received:

a paper from the Deputy Warden regarding the current status of recruitment and portfolio development (12-495).

Current analysis indicated that student number targets had been achieved in 2012-13 and thanks were expressed to all concerned. This demonstrated that the College remained a

quality institution of choice for applicants. The current application situation, a month before the main UCAS deadline, suggested a modest but encouraging rise in home and overseas undergraduate applications compared to last year

The impact of the extension of the AAB+ and equivalent policy to ABB+ and equivalent was significant for the College and would require even more energy and commitment from all staff to sustain current cohort sizes. Discrete student number targets would be set for core and off-quota students and would be based on the discussions held during planning meetings as well as historic performance. Inevitably, those departments that could recruit substantial numbers of ABB+ and equivalent students would be asked to concentrate efforts here, to facilitate the distribution of a smaller number of core places to other areas of the College. In order to remain competitive and to build on the successes of last year, SMT had agreed funding for a new conversion project.

Concurrently, a set of new programmes were being developed for 2013-14 and 2014-15 entry. These programmes were being designed to attract highly qualified applicants, building on existing strengths and enhancing interdisciplinary. A number of programmes had been approved for further development by Academic Development Committee as part of the new approval process. Thanks were expressed to all those involved in the development of the new programmes.

10 REPORT OF PRO-WARDEN (STUDENT LEARNING AND DEVELOPMENT)

The 2013 National Student Survey would open in January 2013 and the publication threshold of a 50% response rate noted. Last year a number of departments performed very well, including Anthropology, Computing and Theatre and Performance, but whilst our overall satisfaction score was higher than our HEFCE benchmark, the College ranked towards the bottom of the 1994 Group institutions. Current areas of work included a plan to monitor the Assessment Feedback Policy as this remained an area of concern. The Continuing Students Survey would take place this year at the same time as the main survey to attempt to boost response rates.

Work was underway to create a new Centre for Careers and Skills Development. The new centre would comprise three elements, namely an expanded careers information and guidance function that would cater to all students, including research and international students, as well applicants, a placements and employer engagement group and a professional skills development programme. Consultation on the new service would commence in the New Year.

A working group was being convened to develop a Student Experience Strategy. This strategy would be aligned with the Learning, Teaching and Assessment Strategy, and would likely include areas relating to academic and pastoral student support and personal tutoring.

11 REVISED LEARNING, TEACHING AND ASSESSMENT STRATEGY

Received:

the revised Learning, Teaching and Assessment Strategy (12-437R).

Noted:

- (i) that the revised strategy included more detail against each objective, to facilitate implementation and performance measurement;

- (ii) that action plans with performance indicators would be devised;
- (iii) that the strategy was intended to be accessible through publication on the web and was written with various audiences in mind, including students, members of staff, applicants and the general public;
- (iv) that the strategy was intended as a working document open to review;
- (v) that GLEU and the Quality Office would act as agents to facilitate change, working closely with academic departments.

12 ANNUAL REPORTS OF ACADEMIC BOARD COMMITTEES

Received:

The annual reports for the following committees:

Academic Development Committee (12-302)
Research and Enterprise Committee (12-458)
Learning and Teaching Quality Committee (12-345R)
Equality and Diversity Committee (12-426)
Information Management & Systems Committee (12-406R)

Noted:

that the location of the Assistive Technology Centre was under discussion in the light of the new Café facility in the ground floor of the library and that a status report would be provided for the next meeting.

13 MENTORING ARRANGEMENTS FOR FIRST-TIME EXTERNAL EXAMINERS

Resolved:

to approve, on the recommendation of Learning, Teaching and Quality Committee, proposals from the Quality Assurance Manager for mentoring arrangements for first-time External Examiners (12-441).

14 LASALLE ACADEMIC REGULATIONS MINOR REVISIONS

Resolved:

to approve, on the recommendation of Learning, Teaching and Quality Committee, minor amendments to the approved Academic Regulations for LASALLE College of the Arts, 2012-13 (11-375R).

15 OPEN ACCESS TO RESEARCH DATA AND RECORDS MANAGEMENT POLICY AMENDMENT

Received:

a joint paper from the Acting Librarian and the Head of Corporate Governance and

Information Management, concerning the likely impact on the College of the Governments Open Data Agenda, in particular in relation to research data management, and proposing changes to the Records Management Policy (12-453).

Recommended:

- (i) that the amendments to the Records Management Policy (2009) attached to paper 12-453 be approved with effect from 1 January 2013 (Appendix B);
- (ii) that Council delegate to Academic Board approval of further amendments to the Records Management Policy relating exclusively to research records;
- (iii) that the College's block grant from Research Councils UK to support the RCUK Policy on Open Access be held centrally by the Research Office.

Noted:

that Research and Enterprise Committee (21 November 2012) had resolved:

- (i) that the block grant be allocated to research projects funded by Research Councils UK;
- (ii) that departments should report to the Research Office on outputs;
- (iii) that the Research Office should compile records of research grants and outputs from departments and from ROS in order to make returns to Research Councils UK;
- (iv) that support for Green open access options be maintained, for researchers whose main outputs were not journal articles or compliant journals, including Goldsmiths Research Online.

16 EXTERNAL EXAMINERS

Resolved:

to approve, following scrutiny of nominations by the Pro-Warden (Students and Learning Development), the appointment of External Examiners (12-496):

BA Fine Art and History of Art

Professor Matthew Cornford
Professor of Fine Art, University of Brighton
From 1st November 2012 to 30th September 2015

BA History

Dr Glenn Richardson
Academic Director, St Mary's University College
From 1st November 2012 to 30th September 2016

BA Acting and BA Theatre and Performance (LaSalle)

Dr Joel Anderson
Course Leader, Central School of Speech and Drama (UOL)
From 1st August 2012 to 31st July 2014

BA Musical Theatre (LaSalle)

Dr Nick Phillips
Head of Acting and Community Drama
Liverpool Institute for Performing Arts

From 1st August 2012 to 31st July 2013

BA Dance (LaSalle)

Mr Anthony Thatcher

Programme Leader, Trinity Laban Conservatoire of Music and Dance

From 1st August 2012 to 31st July 2013

BA (Hons) Arts Management and Cultural Management (LaSalle)

Ms Victoria Woollard

Head of Dept of Cultural Policy and Management, City University

From 1st August 2012 to 31st July 2013

BA Drama and Theatre Arts

Dr Anselm Heinrich

Lecture and Head of Theatre Studies, University of Glasgow

From 1st November 2012 to 30th September 2016

BA Fine Art

Dr Daniel Marko

Convenor Adult Programmes, Tate Modern

From 1st November 2012 to 30th September 2016

BA Drama and Theatre Arts

Dr Carl Lavery

Senior Lecturer in Theatre and Performance, Aberystwyth University

From 1st November 2012 to 30th September 2016

MA Brands, Communication and Culture

Dr Jennifer Smith Maguire

Lecturer, University of Leicester

From 1st November 2012 to 30th September 2016

BA Music (LaSalle)

Dr Robert Ellis-Geiger

Assistant Professor, City University of Hong Kong

From 1st August 2012 to 31st July 2013

BA Sociology / Joints

Dr Nicholas Gane

Reader in Sociology, The University of York

From 1st November 2012 to 30th September 2016

BA Sociology / Joints

Professor John Solomos

Professor of Sociology, City University London

From 1st November 2012 to 30th September 2016

MA Design and Environment

Ms Nina Pope

Design Tutor, Royal College of Art

From 1st November 2012 to 30th September 2016

BA Animation Art (LaSalle)

Professor Sally Jane Norman

Professor of Performance Technologies

University of Sussex
From 1st August 2012 to 31st July 2013

MA Art Therapy (LaSalle)
Dr Janek Dubowski
Principal Lecturer, University of Roehampton
From 1st August 2012 to 31st July 2016

17 ACTION TAKEN BY THE CHAIR

Noted:

the action taken by the Chair (12-497).

18 REPORT ON THE EFFECTS OF THE OCCUPATION OF THE WHITEHEAD BUILDING

Received:

a report of the effects of the student occupation of the Whitehead Building during November and December 2011 (12-498).

19 DEPARTMENTAL BOARDS REPORT

Received:

a paper from the Director of Quality, Planning and Governance on the activities of Departmental Boards in 2011-12(12-506).

20 ACTION PLAN UPDATE FOLLOWING THE PERIODIC PROGRAMME/DEPARTMENTAL REVIEW OF THE DEPARTMENT OF MUSIC

Received:

the final follow-up report on action taken in response to the recommendations of the Periodic Programme Review of the Music Department (12-333).

21 ACTION PLAN UPDATE FOLLOWING THE PERIODIC PROGRAMME/DEPARTMENTAL REVIEW OF THE DEPARTMENT OF VISUAL CULTURES

Received:

the final follow-up report on action taken in response to the recommendations of the Periodic Programme Review of the Department of Visual Cultures (12-334).

22 HIGHER EDUCATION ACADEMY RE-ACCREDITATION

Noted:

the re-accreditation of the PG Certificate in Management of Learning and Teaching in Higher Education by the Higher Education Academy (12-309).

23 REVIEW OF THE CODE OF PRACTICE ON EQUALITY AND DIVERSITY: A NEW PROPOSED STATEMENT OF COMMITMENT

Noted:

- (i) that on 29 November 2012 Council resolved that the Code of Practice on Equality and Diversity be rescinded, and replaced by a Statement of Commitment, with effect from 1 January 2012 (12-422R2).
- (ii) that the new statement would be used alongside existing approved Equality and Diversity objectives and action plans.

24 LIBRARY ANNUAL REPORT 2011-12

Received:

the Library annual report (12-440).

25 CAREERS SERVICE ANNUAL REPORT

Received:

the Careers Service Annual Report (12-346).

26 COUNSELLING SERVICE ANNUAL REPORT 2011-12

Received:

from the Head of Counselling the Counselling Service Annual Report (12-444).

27 PROMOTIONS OF ACADEMIC STAFF

Received:

a summary of Academic Staff Promotions from 1 September 2012 from the Human Resources Manager (12-472)

28 HONORARY DEGREES IN 2011-12 AND 2012-13

Noted:

Honorary Degrees approved by Council, awarded at September and December 2012 ceremonies (12-474R).

29 OTHER MATTERS FOR REPORT

Noted:

other matters for report, including Visiting Researchers and Fellows and committee minutes (12-499).

30 FUTURE MEETINGS

Noted:

the following dates of Board meetings in the current academic year (2.00pm):

6 March 2013
12 June 2013

Resolved:

that the following dates for Board meetings in 2013-14 be approved (2.00pm):

11 December 2013
26 March 2014
11 June 2014

CONFIDENTIAL BUSINESS

*Exemption 41 of the FOI Act (Information provided in confidence)
applies (due to inclusion of comparative data from other universities)*

31 NATIONAL STUDENT SURVEY 2012

Noted:

a paper from the Quality Administrator on the College's results in the 2012 National Student Survey (12-353).