

GOLDSMITHS
University of London

COUNCIL

ACADEMIC BOARD
12 June 2013

Minutes

OPEN BUSINESS

Present: Mr Patrick Loughrey (Chair), Professor Frank Bond, Professor Jim Campbell, Professor Adam Dinham, Dr Matthew Fuller, Professor Anna Furse, Dr Marco Gillies, Mr Soren Goard, Professor Richard Grayson, Ms Annie Guo, Dr Stella Harvey, Professor Pam Heaton, Professor Elisabeth Hill, Dr Berta Joncus, Professor Ken Jones, Dr Veronica Lawrence, Dr Ben Levitas, Mr Howard Littler, Professor Simon McVeigh, Dr Richard Noble, Professor Steve Nugent, Mr Samson Osun, Ms Jacqueline Pennell, Professor Jane Powell, Dr Juliet Sprake, Dr Anna Traianou, Dr Derval Tubridy, Ms Joan Turner, Dr Michael Young,

Apologies: Dr Jorella Andrews, Professor Les Back, Professor Lucia Boldrini, Dr Aeron Davis, Professor Michael Dutton, Dr Basem El-Haddadeh, Professor Natalie Fenton, Mr Gerald Lidstone, Professor David Oswell, Dr Tim Parnell, Dr Tom Perchard, Ms Sian Prime, Professor Sanjay Seth, Professor Bev Skeggs Dr Emma Tarlo, Dr Matthew Ward, Professor Robert Zimmer.

In attendance: Mrs Liz Bromley, Ms Rosemary Harrison, Dr Mark Bishop, Mr Conrad Grant, Mrs Cathryn Thompson. Miss Rachel Soper (Secretary),

1 MINUTES

Resolved:

that the minutes of the meeting held on 12 December 2012 be approved.

2 MATTERS ARISING FROM THE MINUTES

Noted:

that Ms Parveen Betab had been appointed as Equality and Diversity Manager and would be commencing her employment at the College on 22 July 2013.

3 WARDEN'S REPORT

The Warden gave an oral report on issues of concern and interest to the College.

The current undergraduate recruitment position had improved on the corresponding position last year, and the College continued to attract significant numbers of off-quota students in particular disciplines including fine art, design, music, creative writing and psychology. In light of government policy and consequent HEFCE plans to introduce further flexibility into the system and allocate more student numbers to those institutions that demonstrated high demand, all subject areas were asked to consider how the offer might be enhanced to attract more off-quota students.

There were plans to develop strong relationships with high achieving schools nationally. Early indications demonstrated that schools were keen to engage once contact had been established, and that Goldsmiths could be presented as an attractive option and alternative for bright students who might normally be expected to apply to Russell Group institutions. A training programme was in place and materials had been developed for staff visiting schools. It was noted that students were excellent ambassadors for the College and that the new schools could be used as a forum for discussing successful practice and sharing resource.

The College would be reviewed by the Quality Assurance Agency (QAA) in 2014-15. Preparations were underway and the main focus of attention would be ensuring that the College could demonstrate consistency of practice and that achievement of minimum threshold levels was being met across all departments and academic areas. Particular areas that would be reviewed ahead of the QAA visit included Annual Programme Reviews, Periodic Programme Reviews and student representation, ensuring that the very successful Department Student Coordinator system was appropriately supported by programme level student representation. The Head of Quality would be working with departments to examine what was working well and how processes could be amended to work better.

Rob Behrens, the Independent Adjudicator would be visiting the College on 17 June 2013 and all staff were encouraged and invited to attend an open meeting.

The Director of the Confucius Institute and the Warden had recently visited China and would send a report to departments for whom they made contacts.

Santander continued to provide financial support for Goldsmiths students. Santander had increased its support from £40K last year to £50K next year and was very keen to assist us supporting students from South America.

It was reported that there was potential for developing the relationship with the British Library, e.g. as a venue for events, but also as a partner in a more substantive way. It was noted that there was an existing relationship between the CCE programme and the Business and IP centre in the British Library in CCE, and that ICCE would welcome closer links.

4 DEPUTY WARDEN'S REPORT

The contracts for Computing and English were being renegotiated with the University of London International Academy and that a development to deliver an undergraduate programme in Psychology in partnership with Royal Holloway and Birkbeck was on hold whilst discussions with the Academy were underway.

Thanks were expressed to the Head of Design for her continued work exploring various options for developing some Architecture provision. A Symposium held been held and there were plans to reconvene this group.

From September 2013, Mandarin classes delivered by the Confucius Institute could be taken by students as related study and these were available at different levels. Modules were designed to prepare students for the HSK, the Chinese language proficiency test. Students successfully completing a module in Mandarin could be eligible for scholarships to study in China.

The first academic cycle of the LASALLE partnership had been completed. Academic Links had attended Programme Assessment Committee meetings in Singapore which were followed by the assessment boards attended by the Deputy Warden, the Head of Quality and the Collaborative Provision Manager. Thanks were expressed to the Head of Quality and her team, and to Lucie Gibson in particular, for all their work and diplomacy ensuring the success of this partnership.

5 PRO-WARDEN (RESEARCH AND ENTERPRISE) REPORT

The Pro-Warden reported on the preparations for REF. Thanks were expressed to all concerned for adhering to the process and associated timetables. Further publications including recently published outputs had been submitted following Phase 1 and it was expected that new outputs would continue to appear up until the last possible submission date. Whilst being more selective than for RAE2008, as were other institutions, it was nevertheless expected that a high proportion of eligible staff would be entered in REF.

Work was progressing refining the environment narratives, and this work would be taken forward by the Pro-Wardens working with departments. Similarly, further work would be undertaken in the next few months with respect to the impact narratives, which would complement the impact case studies.

Members received some clarification about the rules concerning outputs and incoming staff particularly where there might have been a change in contract terms in different institutions.

Members discussed strategies about requesting double weighting on significant outputs. This was being considered and would be discussed with departments where appropriate.

It was reported that the College would be hosting a visit for BIS on 09 September 2013, providing a further opportunity for Goldsmiths to showcase its research and profile case studies. Participants would include staff responsible for distributing research monies to both science and the arts and humanities.

6 PRO-WARDEN (STUDENT LEARNING AND DEVELOPMENT) REPORT

Goldsmiths was one of three institutions that had successfully applied to the Realising Opportunities Scheme, a national initiative designed to help students from non-traditional backgrounds gain admission to a research intensive institution. The scheme would recruit 800 pupils from schools in year 12 and provide mentoring and academic support from academic tutors. The institutional commitment would be to make lower tariff offers to those completing scheme and volunteers would be sought to participate as academic tutors.

The 2013 National Student Survey target participation rate of 66% had been achieved and thanks were acknowledged to Becky Court from the Students' Union, the Quality Administrator and the Head of Strategic Marketing for their work promoting the survey. There remained some variation between departments and targeted support would be provided to those departments in future.

The College's improved performance in the Guardian league tables was noted and in particular the very good value added rating which mapped entry tariff to exit awards. The College had moved from 65th in the 2013 tables to 51st in the 2014 tables. Further work would be undertaken to see which other measures might be improved in future tables.

The Board was informed about developments within the Careers Service including the permanent appointments of the Placements and Employment Engagement managers and a new pre-entry Careers Adviser role. It was noted that the number of 1-2-1 support sessions for students had doubled over the last year and that a new level 6 work placement module would be piloted during the next academic session.

It was reported that the UoL Careers Group had recently been successful in a tendering exercise for a contract to recruit, manage and support internships for 17 out of the 32 London Borough Councils. The scheme involved 650 internships over four years with each Council seeking different skill-sets and would be promoted to UoL students.

The Academic Staff Recognition and Development event would take place the following week with guest speakers Richard Brawn from the Higher Education Academy and Michael MacNeil, National Head of Higher Education for the UCU.

7 INCLUSION OF HONOURS LEVEL CREDIT ON TAUGHT POSTGRADUATE PROGRAMMES

Resolved:

that the inclusion of honours level credit on taught postgraduate programmes be approved and the Credit Framework and the College's published processes be amended to reflect this (13-245).

8 CAPITAL NORMAL UNIVERSITY

Resolved:

that Capital Normal University, Beijing be approved as a delivery institution for a study abroad arrangement on BA International Studies and Chinese (13-225).

9 PROPOSAL TO ESTABLISH THE CENTRE FOR COMMUNITY RESEARCH AND ENGAGEMENT

Resolved:

to establish the Centre for Community Research and Engagement within the Department of Social, Therapeutic and Community Studies with effect from 1 September 2013 (13-211).

10 PROPOSAL TO ESTABLISH THE CENTRE FOR RADICAL COGNITIVE SCIENCE: EMBODIED; EMBEDDED; ENACTIVE & ECOLOGICAL APPROACHES

Resolved:

to establish the Centre for Radical Cognitive Science: embodied; embedded; enactive & ecological approaches within the Department of Computing with effect from 1 September 2013 (13-212).

11 EXTERNAL EXAMINERS

Resolved:

to appoint the following External Examiners:

Dr Sue Dymoke

MA Writer Teacher

Senior Lecturer, Head of Secondary PGCE

University of Leicester

From 1st November 2012 to 30th September 2016

Dr Alison Jeffers

MA in Applied Theatre

Lecturer, University of Manchester

From 1st November 2013 to 30th September 2017

Dr Derek Littlewood

Foundation year integrated Degree in English

Senior Lecturer in English

Birmingham City University

From 1st November 2012 to 30th September 2016

Professor Peter McBurney

BSc External Computing Programmes

Professor of Computer Science
King's College, UOL
From 1st November 2012 to 30th September 2016

Mr John Roberts

MA Education: School Based Explorations
Visiting Lecturer and Consultant
University of Wales, Newport
From 1st November 2012 to 30th September 2016

Professor Nick Selby

BA (Hons) English
Professor of American Literature
University of East Anglia
From 1st November 2013 to 30th September 2017

Professor Michael Spitzer

BMus
Professor of Music, University of Liverpool
From 1st November 2013 to 30th September 2017

Dr Joanne Winning

BA/Diploma in English (UoLIP)
Senior Lecturer
Birkbeck College, University of London
From 1st November 2012 to 30th September 2016

Mr Gordon MacDonald

MA Photography: The Image and Electronic Arts
Director, GOST Books
From 1st November 2012 to 30th September 2016

Dr Maria Power

MA /MRes History
Lecturer, Institute of Irish Studies, University of Liverpool
From 1st November 2012 to 30th September 2016

Ms Catriona Robinson

PGCE Primary
Principal Lecturer, University of Worcester
From 1st November 2012 to 30th September 2016

Ms Susan Jenkyn-Jones

BA Fashion Design and Textiles (LASALLE)
BA Fashion Media and Industries (LASALLE)
Director of Academic Quality
IFA Paris International Fashion Academy
From 1st August 2012 to 31st July 2016

Mrs Jane Ferretti

PGCE Secondary Geography

Deputy Director ITE, Coordinator for Geography PGCE
University of Sheffield
From 1st November 2012 to 30th September 2016

Mrs Elaine Spink

PGCE Primary
Principal Lecturer, Assistant Head Primary Programmes
Manchester Metropolitan University
From 1st November 2012 to 30th September 2016

Ms Sophie Leach

PGCE Secondary Art and Design
Assistant General Secretary
National Society for Education in Art and Design
From 1st November 2012 to 30th September 2016

Dr George Burrows

MA in Musical Theatre
Senior Lecturer, University of Portsmouth
From 1st November 2013 to 30th September 2017

Mr Peter Booth

MA Design: Critical Practice and MRes Design
Principal Consultant, Tin Horse Design
From 1st November 2012 to 30th September 2016

12 AMENDMENTS TO THE ORDINANCES

Resolved:

to recommend to Council amendments to the Ordinances with effect from 1 September 2013 (13-255).

13 AMENDMENTS TO GENERAL REGULATIONS

Resolved:

to recommend to Council changes to the General Regulations with effect from 1 September 2013 (13-256).

14 REVISED ASSESSMENT REGULATIONS 2013-14

Received:

revised Assessment Regulations 2013-14 (13-224).

Resolved:

that the assessment regulations be approved subject to amendment and redrafting of paragraphs 151 and 152 to clarify the responsibilities of moderators.

15 REVISED POSTGRADUATE RESEARCH REGULATIONS

Resolved:

that the amendments to regulations in relation to registration periods for research students be approved (13-148).

16 AMENDMENTS TO COMMITTEE COMPOSITIONS WITH EFFECT FROM 1 SEPTEMBER 2013

Resolved:

the amendments to committee compositions with effect from 1 September 2013 be approved. (13-257).

17 VARIATIONS TO STANDARD TERM DATES

Resolved:

the variations to standard term dates for 2013-14 and 2014-15 be approved (13-258).

Secretary's note: Subsequent to the meeting, the term dates for the MAs in Art Psychotherapy and Dance Movement Therapy programmes were amended.

18 ACTION TAKEN BY THE CHAIR

Noted:

the action taken by the Chair since the circulation of the previous agenda (13-259).

19 APPOINTMENT OF HEADS OF DEPARTMENT

Noted:

new Heads of Department, with effect from 1 September 2013. (13-260)

20 APPOINTMENT OF STUDENTS' UNION SABBATICAL OFFICERS

Noted:

the appointment of Students' Union Sabbatical Officers for 2013-14:

President – Conrad Grant
Campaigns Officer – Howard Littler
Education Officer - Søren Goard
Welfare and Diversity Officer – Joe Killin

21 GOLDSMITHS LEARNING ENHANCEMENT UNIT ANNUAL REPORT 2012-13

Received:

the Goldsmiths Learning Enhancement Unit Annual Report from the Head of GLEU (13-217).

22 POSTGRADUATE ANNUAL PROGRAMME REVIEW REPORT 2011-12

Received:

the Postgraduate Annual Programme Review Report from the interim Quality Administrator (13-223).

23 SUPPLEMENTARY UNDERGRADUATE ANNUAL PROGRAMME REVIEW REPORT 2011-12

Received:

the supplementary undergraduate Annual Programme Review Report, including a summary of University of London International Programmes (13-227).

24 POSTGRADUATE RESEARCH PERIODIC PROGRAMME REVIEW

Received:

a follow-up report from the Graduate School on the Periodic Programme Review of Postgraduate Research programmes (13-150).

25 REPORT OF THE PERIODIC PROGRAMME/DEPARTMENTAL REVIEW OF THE DEPARTMENT OF HISTORY AND THE DEPARTMENTAL RESPONSE

Received:

the report of the Periodic Programme/Departmental Review of the Department of History and the departmental response (13-158).

26 ANNUAL REPORT TO ACADEMIC BOARD ON PROGRAMMES APPROVED, TERMINATED AND AMENDED

Received:

the annual report to Academic Board on Programmes Approved, Terminated and Amended in 2012-13 (13-229).

27 PERIODICAL TRAINING COUNCIL ACCREDITATION OF THE MA JOURNALISM

Noted:

the Periodical Training Council Accreditation Report for MA Journalism

(13-159).

28 PRESENTATION CEREMONIES

Noted:

the dates of the Presentation Ceremonies for September 2013, as follows:

Tuesday 10 September
Wednesday 11 September
Thursday 12 September
Friday 13 September

29 ANNUAL REPORT TO ACADEMIC BOARD ON ACADEMIC APPEALS, STUDENT COMPLAINTS AND DISCIPLINARY MATTERS

Received:

the annual report of academic appeals, complaints and student disciplinary matters for the 2011-12 session (13-261).

30 OTHER MATTERS FOR REPORT

Noted:

other matters for report (13-263), including Visiting Researchers and Fellows and minutes from the following committees;

W1 Academic Development Committee, 7 March 2013 (13-264)
W2 Academic Development Committee, 2 May 2013 (13-265)
W3 Information Management & Systems Committee, 23 May 2013 (13-266)
W4 Learning, Teaching & Quality Committee, 22 May 2013 (13-267)
W5 Research & Enterprise Committee, 30 January 2013 (13-268)

31 RETIREMENTS FROM THE BOARD

Noted:

the following retirements from the Board

Professor Simon McVeigh
Professor Ken Jones
Professor Sanjay Seth
Professor Bev Skeggs
Dr Jorella Andrews
Professor Pam Heaton
Dr Stella Harvey
Mr Samson Osun
Dr Basem El-Haddede.

32 2013-2014 MEETINGS

Noted:

the dates of meetings in 2013-14 as follows:

Wednesday 11 December 2013

Wednesday 26 March 2014

Wednesday 11 June 2014

RESERVED BUSINESS

33 APPOINTMENTS TO MEMBERSHIP OF COMMITTEES

Resolved:

that the appointments of membership to committees be approved (13-269)

34 HONORARY DEGREES AND FELLOWSHIPS

Noted:

the names of those receiving Honorary degrees and fellowships this year (13-137R)

35 EMERITUS PROFESSORS AND READERS

Resolved:

to confer the title of Emeritus Professor or Emeritus Reader on certain individuals, in accordance with the provisions of Ordinance 19 (13-270).