

**GOLDSMITHS
University of London**

ESTATES COMMITTEE

ENVIRONMENT AND SUSTAINABILITY SUB-COMMITTEE

Minutes of the meeting held on 18 June 2013

Present: Professor Kay Stables (in the Chair), Ms Catriona Boulton, Ms Erica Drew, Mr Richard Groves, Ms Rachael Johnson, Ms Melanie Rimmer, Professor Tim Valentine.

Apologies: Ms Patsy Carter, Ms Sarah Charter, Dr Noortje Marres, Miss Jacqueline McNee, Ms Craigie Lee Paterson.

In attendance: Ms Nicola Hogan, Mr Andrew Lantry, Mr Danny O'Sullivan.

OPEN BUSINESS

1 ANNOUNCEMENTS

Resolved:

- (i) that an update on the Ethical Investment Policy would be provided for the next ESSC meeting.
- (ii) that the Energy & Environment Manager would circulate the Waste Management Strategy Policy and the Food Policy via email to the ESSC members for comments before being submitted to the Council.
- (iii) that this was the last meeting for the Environment Adviser who would be retiring at the end of 2012/13 academic year, after 19 years of service with the College.

Noted:

that the College had gone up 10 places in the Green League Table and was now placed at number 100 out of 180.

2 MINUTES

Resolved:

that the Minutes of the meeting held on 19 March 2013 be approved.

3 SUSTAINABLE PROCURMENT POLICY AND ACTION PLAN DRAFT

Received:

the Sustainable Procurement Policy and Action Plan paper by the Energy & Environment Manager (13-282).

Resolved:

- (i) that the policy had been written by the Energy & Environment Manager on behalf of the Procurement working group that involved representatives from the Procurement Team and various Departmental Administrators across the College.
- (ii) that the Procurement group would be conducting the policy, and that it would be sent to the ESSC committee for comments before being sent to the Finance Committee for approval.
- (iii) that item 4, point 7, would be rewritten ('insist' would be replaced with 'engage/encourage').
- (iv) that item 5, point 13, would have an ethical factor added to the already stated economic, social and environmental factors that were affecting the College's procurement decisions.
- (iv) that the final policy was to have a clearer structure with a clear definition of how and against what success would be measured.
- (v) that the Energy & Environment Manager would pass the ESSC comments to the Procurement working group and that he would submit the final draft to this committee on 8 October 2013.

4 SMOKE FREE CAMPUS PROPOSAL DRAFT

Received:

the Smoke Free Campus Draft paper by the Project Officer (13-283).

Resolved:

- (i) that the Committee should consider having designated non-smoking areas instead of a sheltered designated smoking area as proposed in this paper.
- (ii) that the Student Union would need to be involved.
- (iii) that the policy should have a section on e-cigarettes.
- (iv) that the paper should be approved by the Senior Management Team before going out to all staff for consultation.

5 EMISSION AND DISCHARGE POLICY

Received:

the Emission and Discharge Policy paper by the Project Officer (13-284).

Noted:

that the Policy would be integrated into the Waste Management Strategy Policy.

6 ENERGY AND ENVIRONMENT POLICIES SCHEDULE

Received:

the Energy and Environment Policies Schedule paper by the Energy & Environment Manager (13-119).

Noted:

that the Policy would go to the Estates Committee for approval on 23 October 2013.

7 TERMS OF REFERENCE

Noted:

that the Terms of Reference would be presented at the first meeting of the 2013/14 academic year on 8 October 2013.

8 ENERGY AND ENVIRONMENT UPDATE

Received:

an update from the Energy and Environment Manager on the following:

- (i) Re-Fit
- (ii) Energy
- (iii) Parking

Received:

an update from the Project Officer on the following:

- (i) Green Impact
- (ii) Environmental Involvement Signage
- (iii) New recycling and general waste bins
- (iv) Reusable cups

5 FORTHCOMING MEETINGS

Noted:

8 October 2013

MP
June 2013