

**GOLDSMITHS
University of London**

COUNCIL

ACADEMIC BOARD

Minutes of the meeting held on 11 June 2014

OPEN BUSINESS

Present: Mr Patrick Loughrey (in the Chair), Dr Michael Banissy, Professor Lucia Boldrini, Professor Frank Bond, Professor Roger Burrows, Mr Tom Chivers, Dr Aeron Davis, Professor Mark D’Inverno, Professor Michael Dutton, Professor Natalie Fenton, Dr Matthew Fuller, Professor Anna Furse, Dr Marco Gillies, Mr Conrad Grant, Professor Richard Grayson, Dr Monica Greco, Ms Annie Guo, Dr Ariel Hessayon, Professor Elisabeth Hill, Dr Berta Joncus, Mr Gerald Lidstone, Ms Julia Lockheart, Professor Saul Newman, Dr Richard Noble, Professor Osita Okagbue (*vice* Dr Ben Levitas), Professor Carrie Paechter, Dr Tim Parnell, Ms Jacqueline Pennell, Dr Tom Perchard, Professor Jane Powell, Ms Sian Prime, Dr Juliet Sprake, Dr Anna Traianou, Ms Joan Turner, Dr Michael Young, Professor Robert Zimmer.

Apologies: Professor Gavin Butt, Professor Jim Campbell, Professor Adam Dinham, Mr Soren Goard, Professor Scott Lash, Dr Ben Levitas, Professor Stephen Nugent, Professor David Oswald, Professor Emma Tarlo, Dr Derval Turbidy, Mr Matthew Ward.

In attendance: Mrs Liz Bromley, Ms Jen Grote, Dr Veronica Lawrence, Ms Claire MacLean, Miss Emma Price (Secretary), Miss Rachel Soper, Mrs Cathryn Thompson,

1 NEW MEMBERS

Professor Saul Newman, Head of the Politics Department, and Miss Emma Price, interim Head of Quality, were welcomed to the Board. Ms Jen Grote, Graduate Intern, was also welcomed to the meeting as an observer.

2 MINUTES

Resolved:

that the Minutes of the meeting held on 26 March 2014 be approved.

3 WARDEN’S REPORT

The Warden gave an oral report on matters of interest to the College. The Warden congratulated Dr Michael Young on his appointment as Pro Vice-Chancellor at DeMontford University and thanked him for his work on the Board and his advocacy for students and quality in teaching and learning.

The Warden outlined plans to develop the programme offering at the College and requested that Departments put forward ideas to increase the portfolio to the Deputy Warden. This in turn would support Goldsmiths' strategic ambition to grow its total student number to 12000 over the coming years. All portfolio development ideas would be reviewed against potential demand and consideration should be given to how any new programmes would have a distinctive take. Additionally consideration would be given to the launch of a combined honours degree with a home department identified for its organisation, this would enable potential students to feel a sense of belonging and the student experience could be maintained.

As the portfolio is reviewed consideration would also need to be given to the closure of programmes. Difficult decisions had been made to close some undergraduate programmes and the resources reallocated. Similar discussions would need to be held with regard to postgraduate programmes.

The Board was informed that the Finance and Resources Committee and Council had requested that the College make additional contributions to the reserves. To help achieve this Professor Mark D'Inverno will lead on an Efficiency and Effectiveness review, from both a staffing and infrastructure perspective, following the success of the Space Management Group. The review will consider the introduction of an institutional workload allocation model, with fairness as a guiding principle. Staff Student Ratios and Staff Student Space Ratios would be considered as part of this review.

The Warden congratulated colleagues on Goldsmiths' move into the top 50 in the Guardian league table. The Board discussed the use of data in league tables and noted that the data supplied could be more effectively reported to provide a more accurate representation of Goldsmiths. The Guardian data would be made available to departments to facilitate analysis against competitors.

The acceptance by the University and College Union of the 2014/15 pay award was welcomed along with the calling off of the planned marking boycott. Students who were concerned about the impact on their assessments were particularly relieved. To recognise the exceptional challenges this year a one-off payment to staff would be made as a gesture in their July pay to recognise their hard work and commitment.

The Warden informed the Board that a memorial event would be held in October to celebrate the life and contributions of Richard Hoggart, former Warden. More details would be provided shortly. Additionally, the Department of Educational Studies would be celebrating their 110th anniversary on 7 November, with a series of afternoon and evening events planned.

The Warden also informed the Board that the New Academic Building would be renamed the Stuart Hall Building on 28 November in memory of Professor Stuart Hall, with a series of events planned during the week.

4 REPORT FROM HONORARY DEGREES AND FELLOWSHIPS COMMITTEE

Received:

a recommendation to Heads of Department that they nominate a candidate which

reflects their department's subject area on a regular basis to the Honorary Degrees and Fellowships Committee.

Noted:

- (i) that the ideal position would be to receive a minimum of one nomination from each department each year relating to their specific subject area(s);
- (ii) that the process builds fraternity and often worldwide links for a department.

5 ACADEMIC BOARD EFFECTIVENESS REVIEW

Received:

a paper from the Deputy Warden on progress of the effectiveness review of Academic Board 2013-14 and associated implementation plan (14-257).

Noted:

- (i) that following consultation with members a revised committee structure for Academic Board and its sub-committees was proposed;
- (ii) that the revised structure proposed the introduction of two new committees: a Student Experience Committee that would report to the Learning, Teaching and Quality Committee and a Partnership Sub-Committee which would report to the Academic Development Committee;
- (iii) that the proposed structure was developed with some clear guiding principles, these being:
 - appropriate representation of academic staff;
 - appropriate representation of students and professional service staff;
 - a limit to the number of committee memberships held by individual members of staff;
 - the ability for committees to co-opt members where required and to establish working groups;
 - clear roles and responsibilities for members;
 - clear terms of reference with delegated authority clearly articulated and well-defined reporting lines for the efficient flow of business between committees;
- (iv) that the membership of committees should take into account the new School structure to foster discussions at School and Department levels;
- (v) that the link between Department level and College committees should be considered and the dates of meetings set as soon as is reasonably possible to facilitate expedient reporting;
- (vi) that the ability for the Board to discuss items related to the academic business of the College should be retained and considered when revising the terms of reference.

Resolved:

that proposed terms of reference and committee membership would be presented to the next meeting of the Board for approval.

6 REGULATIONS REVIEW**Received:**

proposals for changes to the structure and format of General Regulations and the Regulations implementation in 2014-15. (14-258).

Noted:

- (i) that it is proposed that the regulations will be restructured to remove procedural and guidance documents and to ensure that the regulations are presented in Plain English;
- (ii) that clarifying the impact of strike action on student tuition fees (paragraph 4, Annex A) and the College's position on students' Intellectual Property within placement activity (clause 2) would be welcomed by the Board;
- (iii) that the regulations 2014-15 in a revised format would be presented to the next meeting of the Board for approval.

7 ASSESSMENT REGULATIONS**Received:**

proposals from the Learning, Teaching and Quality committee on the revised process for resitting and retaking assessments (14-190R), assessment misconduct (14-191R) and the standard criteria for the award of merit and distinction (13-156R).

Noted:Resitting and retaking assessments

- (i) that students had been permitted to carry failure from Level 4 study at undergraduate level which prevented them from graduating;
- (ii) that to improve student retention, performance and to maintain standards it is proposed that late summer resits are made compulsory and that this would count as an assessment attempt;
- (iii) that the resit fee would be removed upon the introduction of mandatory late summer resits;
- (iv) that staff would need to be available during the later summer period to ensure the assessment process could operate effectively;
- (v) that Boards of Examiners should consider whether students who are unable to graduate because they are carrying failed module/s and have not used all three

permitted attempts, but meet all other compensation criteria, could be allowed to take their award;

Assessment misconduct

- (vi) that following a judgement from the Office of the Independent Adjudicator the process for the consideration of assessment misconduct had been revised to include greater objectivity;
- (vii) that each stage of the process should include staff members who had not had a previous involvement at earlier stages;
- (viii) that Heads of Department were permitted to identify an appropriate nominee to alleviate the dependence of the process on the Head;
- (ix) that Appendix A should be amended so that the process is not limited to written assessments;
- (x) that the penalty outlined in 4.1 should be amended to a subtraction of 10%.

Criteria for the award of merit and distinction

- (xi) that the revised criteria for the award of merit and distinction included an essential qualifying criteria;
- (xii) that an analysis had been carried out to determine how students who were awarded last year would have been awarded under the new criteria and a very small change in classifications was observed;
- (xiii) that the criteria should continue to reflect the importance of a dissertation or final degree show in Masters degrees, as this was deemed to truly encapsulate Level 7 work.

Resolved:

- (i) that the revised process for resitting and retaking assessment (14-190R) be approved with a review of the process after a year of operation;
- (ii) that those eligible for compensation, without having exhausted all attempts, can take their award from the current academic year;
- (iii) that the revised process for assessment misconduct (14-191R) be approved for introduction at the start of 2014-15;
- (iv) that the standard criteria for merit and distinction (13-156R) be approved with a review of the decision after one year of operation.

8 DEGREE AWARDING POWERS

Received:

an application from the Director of Governance and Legal Services to the University of London on Goldsmiths' DAPs (14-259).

Resolved:

that the application be approved and submitted to the University of London.

9 INTERNATIONALISATION

Received:

a report from the Deputy Warden on Goldsmiths' internationalisation strategy (14-260).

Noted:

- (i) that the paper is intended to capitalise on the international assets and opportunities available to Goldsmiths;
- (ii) that a fixed term senior post, reporting to the Deputy Warden, had been agreed to help develop and support the longer term strategy for internationalisation with the aim to raise the College's international reputation, to create a vibrant learning environment and to increase financial stability;
- (iii) that a focus of this new post could be supporting the development of international research and co-publishing;
- (iv) that a scheme to promote visiting lectures would be of benefit to the College;
- (v) that departments are asked to submit ideas for increased international activity for consideration under this new post: it is likely that co-funding and strategic support at department level would be required to take initiatives forward;
- (vi) that the evolution of this area of work would be reported back to future meetings of the Board.

10 EXTERNAL EXAMINERS

Resolved:

to appoint the following External Examiners:

Mr Richard Appleby

MA Innovation in Practice

Course Leader Product Design BA/MA

University for the Creative Arts

From 1st November 2013 to 30th September 2017

Mr Joe Bennett

BMus

Dean of School of Music & Performing Arts

Bath Spa University

From 1st November 2014 to 30th September 2018

Dr Victoria Brook

PGCE Secondary Science

Senior Lecturer

Middlesex University

From 1st November 2013 to 30th September 2017

Professor Claire Cochrane

BA Drama and Theatre Arts

Professor of Theatre Studies

Worcester University

From 1st November 2014 to 30th September 2018

Professor Viv Edwards

Cert in Pedagogies for Dual Language Learning in the Primary Context

Director, National Centre for Language and Literary

University of Reading

From 1st November 2014 to 30th September 2018

Dr Jane Feaver

MA Creative and Life Writing

Lecturer in Creative Writing

University of Exeter

From 1st November 2014 to 30th September 2018

Dr Suzanne Hall

MA World Cities and Urban Life

Assistant Professor and Research Fellow, LSE Cities

London School of Economics and Political Science

From 1st November 2014 to 30th September 2018

Mrs Philomena Harrison

BA Social Work

Senior Lecturer and BA Programme Leader

Liverpool Hope University

From 1st November 2013 to 30th September 2017

Dr Dilal Jayawarna

MSc Digital Entrepreneurship

Senior Lecturer

University of Liverpool

From 1st November 2013 to 30th September 2014 (one year only)

Professor Vicky Karkou

MA Dance Movement Psychotherapy

Professor in Performing Arts (Dance)

Edge Hill University

From 1st November 2013 to 30th September 2017

Professor Maggie Kinloch

MA Participatory and Community Arts

Deputy Principal

Royal Conservatoire of Scotland

From 1st November 2013 to 30th September 2017

Ilham Salimane

Certificate in the Teaching of Community Languages (Arabic)
Language Specialist (Arabic)
SOAS, University of London
From 1st November 2014 to 30th September 2018

Dr Emma Smith

MRes English
Fellow and Tutor in English
Hertford College, University of Oxford
From 1st November 2013 to 30th September 2014

Professor David Spencer

BA Economics, Politics and Public Policy
Professor of Economics and Political Economy
University of Leeds
From 1st November 2014 to 30th September 2018

Dr Helen Thomas

MA in Design Education
Research Fellow
ETH Zurich
From 1st November 2013 to 30th September 2017

Dr Gavan Titley

MA Media and Communications
University Lecturer
National University of Ireland
From 1st November 2014 to 30th September 2018

Dr Paul Wakeling

MA Social Research
Senior Lecturer
University of York
From 1st November 2014 to 30th September 2018

Dr Amitabh Shambhu Rai

MA in Film and Screen Studies
Senior Lecturer
Queen Mary, University of London
From 1st November 2014 to 30th September 2018

11 COLLABORATIVE PROVISION HANDBOOK

Resolved:

that the revised Collaborative Provision Handbook be approved (14-195).

12 INSTITUTIONAL APPROVAL REPORT FOR NORDOFF ROBBINS

Resolved:

that the new collaborative provision partnership with Nordoff Robbins be approved (14-182).

13 TERM DATES

Resolved:

that term dates for 2015-16 and 2016-17 (14-262) and variations to standard term dates for 2014-15 and 2015-16 (14-263) be approved.

14 AMENDMENTS TO ACADEMIC REGULATIONS 2014-15 – LASALLE COLLEGE OF THE ARTS

Resolved:

that amendments to the academic regulations at LASALLE College of the Arts, Singapore from 2014-15 be approved (14-186).

15 PROPOSAL TO ESTABLISH THE POLITICAL ECONOMY RESEARCH CENTRE

Resolved:

that the proposal from the department of Politics and Media and Communications to establish a Political Economy Research Centre (PERC) with effect from September 2014 be approved (14-249R).

16 ANNUAL REPORTS OF ACADEMIC BOARD COMMITTEES

Received:

the annual report for Research and Enterprise Committee (14-264) and Equality and Diversity Committee (14-165).

17 APPOINTMENT OF STUDENTS' UNION SABBATICAL OFFICERS

Noted:

the appointment of Students' Union Sabbatical Officers for 2014-15:

Howard Littler, President
Sarah El-Alfy, Education
(Shay) Oluwaseun Olupona, Campaigns and Activities
Bahar Mustafa, Welfare and Diversity

18 GOLDSMITHS LEARNING ENHANCEMENT UNIT ANNUAL REPORT 2013-14

Received:

the Goldsmiths Learning Enhancement Unit Annual Report from the Head of GLEU

(14-199).

19 POSTGRADUATE ANNUAL PROGRAMME REVIEW REPORT 2012-13

Received:

the Postgraduate Annual Programme Review Report from the Quality Officer (14-200).

20 REVIEW OF THE UNDERGRADUATE CREDIT FRAMEWORK

Received:

a report reviewing the introduction of the undergraduate credit framework from the Quality Assurance Manager (14-184).

21 ASSESSMENT REPORT - LASALLE COLLEGE OF THE ARTS

Received:

the assessment report for validated programmes delivered at LASALLE College of the Arts, Singapore (14-185).

22 ANNUAL REVIEW REPORT- LASALLE COLLEGE OF THE ARTS

Received:

the LASALLE College of the Arts, Singapore annual review report from the Collaborative Provision Manager and Collaborative Provision Officer (14-208).

23 PERIODIC PROGRAMME/DEPARTMENTAL REVIEW FINAL FOLLOW-UP REPORT

Received:

the final follow-up report on action taken in response to the recommendations of the Periodic Programme/Departmental Reviews of Social, Therapeutic and Community Studies, Community and Youth Work Programmes (14-14).

24 PERIODIC PROGRAMME/DEPARTMENTAL REVIEW REPORTS, RESPONSES AND UPDATES ON PROGRESS

Received:

the final reports, initial responses and follow-up reports on action taken in response to the recommendations of the Periodic Programme/Departmental Reviews from the following departments:

PGCert Management of Learning and Teaching in Higher Education (14-189)
English and Comparative Literature International Academy BA English (14-187)
Social, Therapeutic and Community Studies Social Work Programmes (14-188)

25 ANNUAL REPORT TO ACADEMIC BOARD ON PROGRAMMES APPROVED, TERMINATED AND AMENDED

Received:

the annual report to Academic Board on Programmes Approved, Terminated and Amended in 2013-14 (14-203).

26 GRADUATION CEREMONIES

Noted:

dates of the Graduation Ceremonies for September 2014, as follows:

Tuesday 9 September 2014 at 11.00am
Wednesday 10 September 2014 at 10.30am and 2.30pm
Thursday 11 September at 10.30am and 2.30pm

and the dates for Winter Ceremonies as follows:

Tuesday 17 February 2015 at 11.00am
Wednesday 18 February 2015 at 11am and 6.30pm
Thursday 19 February 2015 at 10.30am and 2.30pm

27 ANNUAL REPORT TO ACADEMIC BOARD ON ACADEMIC APPEALS, STUDENT COMPLAINTS AND DISCIPLINARY MATTERS

Received:

the annual report of academic appeals, complaints and student disciplinary matters for the 2012-13 session (14-266).

28 OTHER MATTERS FOR REPORT

Noted:

other matters for report (14-267), including Visiting Researchers and Fellows and minutes from the following committees:

Academic Development Committee, 15 May 2014 (14-268)
Learning, Teaching and Quality Committee, 21 May 2014 (14-269)
Equality and Diversity Committee, 4 March 2014 (14-270)
Research and Enterprise Committee, 14 March 2014 (14-271)

29 RETIREMENTS FROM THE BOARD

Noted:

- (i) that Tim Parnell, Richard Grayson and Natalie Fenton were retiring from the Board and were thanked for their contributions;
- (ii) that Lucia Boldrini would attend the Board as a Head of Department from September 2014.

30 ANY OTHER BUSINESS

Noted:

- (i) that the shadow higher education minister had expressed an interest in visiting Goldsmiths and that any suggestions for incorporating a discussion into the visit should be made to the Warden;
- (ii) that departments were encouraged to provide a response to the HEFCE consultation on metrics for research to the Pro-Warden Research and Enterprise;
- (iii) that staff were asked to upload as much content to the Goldsmiths Research Online (GRO) system as possible;
- (iv) that departments should provide any comments to Natalie Fenton on the Department for Education consultation on new GCSEs.

31 FUTURE MEETINGS

Noted:

the dates of meetings in 2014-15, which will begin at 2.00pm in the New Academic Building Room 3.26, as follows:

Thursday 18 September 2014
Wednesday 10 December 2014
Wednesday 25 February 2015
Wednesday 25 March 2015
Wednesday 3 June 2015

RESERVED BUSINESS

32 HONORARY DEGREES AND FELLOWSHIPS

Received:

the names of nominees recommended by the Honorary Degrees and Fellowships Committee and resolved by Council for receiving Honorary Degrees and Fellowships this year and beyond (14-272).

33 APPOINTMENT OF HEADS OF DEPARTMENT

Received:

the details of new Heads of Department (14-273).