

**GOLDSMITHS
University of London**

COUNCIL & ACADEMIC BOARD

EQUALITY & DIVERSITY COMMITTEE

Minutes of the meeting held on 9 October 2013

Present: Mrs Liz Bromley (in the Chair), Ms Sharon Alleyne, Ms Jennifer Bain, Ms Parveen Betab, Ms Catriona Boulton, Ms Kath Clarke, Mr Barry Hayward, Dr Sarah Lambert, Ms Claire MacLean, Dr James Ohene-Djan, Dr Deirdre Osborne, Ms Eleanor Saunders,

Apologies: Professor Michael Archer, Mr Brian Lymbery, Mr David Richards, Dr Michael Young

In attendance: Mrs Rebecca Pearson-Close (Secretary), Ms Rachel Arratoon

1 APOLOGIES FOR ABSENCE

See above.

2 IDENTIFICATION OF ITEMS FOR DISCUSSION

No additional items were recommended for discussion.

3 MINUTES

Resolved:

to approve the minutes of the meeting held on 1 May 2013.

4 MATTERS ARISING FROM THE MINUTES

- (i) It was noted that Dr Deirdre Osborne had sent apologies to the meeting, however they had not been noted on the minutes.
- (ii) Regarding minute 7 (i) - James Ohene-Djan was asked to report to the February meeting on how the teaching and learning strategy is being implemented across the College.

5 STANDING ORDERS

Received and noted:

an updated version of the Standing Orders for 2013-14 (13-300).

6 CONFLICTS OF INTEREST POLICY

Received and noted:

an updated Conflicts of Interest Policy (13-301).

7 TERMS OF REFERENCE, COMPOSITION AND MEMBERSHIP OF THE COMMITTEE

Received and noted:

an updated version of the Terms of Reference, Composition and Membership for the Equality and Diversity Committee 2013-14 (13-318).

8 UPDATE FROM THE EQUALITY AND DIVERSITY MANAGER

Received:

an oral report from the Equality and Diversity Manager.

Noted:

- (i) that a reminder email would be sent to all staff from Liz Bromley encouraging them to update their personal details in Pyramid
- (ii) that Parveen Betab and Claire MacLean would investigate the possibility of departmental Equality Analysis Champions
- (iii) that for future meetings the Equality and Diversity Manager will submit a written report in advance of the meeting

9 UPDATE FROM THE HEAD OF ADVICE, DISABILITY AND SUPPORT

Received:

a written report from the Head of Advice, Disability and Support (13-320)

Noted:

- (i) that a specialist dyslexia assessor will be starting in November
- (ii) that the Head of Advice, Disability and Support will make enquiries to see if there is data available that links student disability to academic outcome. Rachel Arratoon will also assist.
- (iii) that the Alumni department may be able to identify disabled alumni who might be willing to be a Gold Story

10 ESTATES UPDATE

Received:

a verbal report from the Director of Estates and Facilities.

Noted:

- (i) Sarah Lambert will meet with Catriona Boulton to discuss how timetabling might better cater for disabled students requirements.

11 ANY OTHER BUSINESS

- (i) Kieron Broadhead will be asked to submit a written report on outreach and admissions from an Equality and Diversity perspective
- (ii) it was noted that currently students who have learning requirements are being referred to the Disability Team. Michael Young and Claire MacLean are looking into alternatives
- (iii) Parveen Betab and Kath Clarke to work on a draft Equality Strategy for discussion at the February meeting. James Ohene-Djan will also be involved in this.

Rebecca Pearson-Close
October 2013